

Watertown City Council

June 25, 2019

Agenda Item: Second Half Claims for July 2019**Request for Action:** Approve Resolution #2019-92, authorizing City Clerk/Treasurer to pay second half of July 2019 claims**Department:** City Clerk/Treasurer**Background:**

The Watertown City Council will not be having its regular second meeting in July. In the past when the Council had only one regular meeting in the month, the Council authorized the Clerk-Treasurer to pay the claims between the first regular meeting of the month and the first regular meeting of the next month. If authorization is granted by the Council, staff will provide the Council with a claims roster by Friday, July 26, 2019. The Council will have until Tuesday, July 30, 2019 to review the claims roster. Any questionable claims will be held over to the next regular meeting or resolved before payment is made on Wednesday, July 31, 2019.

Recommendation:

Staff recommends approval of Resolution #2019-92 authorizing City Clerk/Treasurer to pay the second half of July 2019 claims.

Attachments:

Resolution #2019-92

**CITY OF WATERTOWN
RESOLUTION NO. 2019-92**

**AUTHORIZING CITY CLERK-TREASURER TO PAY
SECOND HALF OF JULY 2019 CLAIMS**

WHEREAS, the City of Watertown (the “City”) desires to make payment of all of its invoices in a timely manner, and

WHEREAS, the City normally pays its invoices from vendors following approval at each of the two regular meetings in the month, and

WHEREAS, the council will only be meeting one time during the month of July 2019,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Watertown, Minnesota, hereby authorizes the City Clerk-Treasurer to pay the second half of July 2019 claims (invoices from vendors) by July 31, 2019.

Adopted by the City Council of the City of Watertown this 25th day of June, 2019.

Steve Washburn, Mayor

ATTEST: _____
Lynn Tschudi, Clerk/Treasurer