

**MINUTES OF THE  
WATERTOWN CITY COUNCIL**  
Regular Meeting Tuesday, June 11, 2019

Mayor Steve Washburn  
Deborah Everson  
Lindsay Guetzkow  
Adam Pawelk  
Michael Walters

1. Call to Order and Roll Call

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order at 6:30 p.m. Tuesday, June 11, 2019 in the Council Chambers of City Hall by Mayor Steve Washburn.

Council Members present: Washburn, Michael Walters, Deborah Everson, Lindsay Guetzkow, and Adam Pawelk.

City Staff present: City Administrator Shane Fineran, City Planner Mark Kaltsas, and Clerk/Treasurer Lynn Tschudi.

Those who signed in were: Don Jensen and Paul Eddy.

2. Adopt Agenda

EVERSON MOVED, GUETZKOW SECONDED A MOTION TO ADOPT THE AGENDA AS PRESENTED. MOTION CARRIED 5-0.

3. Consent Agenda Discussion and Approval

***All items listed under the consent agenda are considered to be routine by the City Council and will be enacted by one motion on an affirmative vote by roll call of a majority of the members present. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event, the item(s) will be removed and discussed prior to the adoption of the consent agenda.***

PAWELK MOVED, WALTERS SECONDED A MOTION TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED 5-0.

- A. Adopt a motion to approve City Council Workshop Meeting Minutes from May 28, 2019
- B. Adopt a motion to approve City Council Regular Meeting Minutes from May 28, 2019
- C. Consider Resolution #2019-78, Approving Out of State Travel for ICMA Conference
- D. Consider Resolution #2019-81, Amending Fee Schedule for Obstruction Permit for Special Parking Provisions
- E. Consider Resolution #2019-82 & 2019-93, Approving Temporary Liquor License and Gambling Permit for Immaculate Conception Fall Festival
- F. Consider Resolution #2019-85, Approving the low quotes for Fire Capital #FC040 and #FC041
- G. Consider Resolution #2019-85, Appointing Fire Fighters

4. Open Forum

5. New/Old Business

- A. Utility Account Adjustment - 417 Angel Avenue NW

Fineran stated the resident at 417 Angel Avenue NW discovered a water leak and experienced higher than average volumes. He is looking to receive a credit to reduce the utility bill. Fineran is suggesting to reduce the bill by the excess sanitary sewer usage and revise the summer average amount for the account. Mr. Paul Eddy approached council. He explained that there was a leak that was undetected for an extended amount of time. The leak is fixed and he would appreciate consideration for a credit.

WALTERS MOVED, EVERSON SECONDED A MOTION TO ADOPT RESOLUTION 2019-79, APPROVING UTILITY BILLING CREDIT FOR 417 ANGEL AVENUE NW. MOTION CARRIED 5-0.

#### B. Fire Grass Rig and UTV Plans and Specifications

Fire Chief Ryan Schroeder said the fire department has identified equipment needing replacement in year 2020. Grass 11 has deteriorated and parts are unable to be replaced due to the age. Schroeder reviewed additional issues with the Grass 11. A new rig would include additional safety options and more room for firefighters. The Grass 11 needs immediate consideration based on the standard rating system. The ATV/UTV also needs to be replaced during 2020 and has deteriorated significantly as well.

Everson asked how many times a year the Grass 11 and the UTV are used. Schroeder detailed the grass fire season as well as deep woods and frozen river situations.

Walters asked if the equipment will be paid for with cash. Schroeder said yes. Guetzkow asked if the current rigs will be used as trades. Schroeder said yes. Walters asked how long the vehicles are expected to last. Schroeder said the Grass 11 lasted 30 years and the UTV lasted 20 years. The fire department will evaluate the equipment in the future and determine the need for replacement.

GUETZKOW MOVED, PAWELK SECONDED A MOTION TO ADOPT RESOLUTION 2019-80, AUTHORIZING THE DEVELOPMENT OF PLANS AND SPECIFICATIONS FOR GRASS RIG APPARATUS AND UTILITY VEHICLE APPARATUS. MOTION CARRIED 5-0.

#### C. Parkside West Final Plat

City Planner Mark Kaltsas explained that the applicant, Paxmar, is asking the city to consider a final plat for three single family homes and four twin homes to be known as Reo Acres 2<sup>nd</sup> Addition. The preliminary plat was considered in 2018 by the planning commission where they eliminated what would have been an eighth lot. Kaltsas said each lot meets the requirement for the R-2 district. Kaltsas pointed out the 20 foot easement on lot one for sewer lines. Kaltsas said Outlot A will be deeded to the city being that it cannot be developed, but there would not be park dedication credited for the Outlot. Kaltsas said it would be required that the applicant grade a trail along Highway 25 for future trail construction. The applicant has provided a landscape plan for the lots. Kaltsas said the park dedication fee will be \$20,624. Planning Commission recommends approval of the final plat with mentioned revisions.

Pawelk asked if Outlot A area was considered in the park dedication calculation. Kaltsas said yes, but it was not included for the landscaping requirement. Pawelk asked if Outlot A will need to be mowed by staff. Fineran said yes.

Walters said this style of housing is needed in Watertown and he is glad the developer decided to move forward.

Donald Jensen approached the council to represent Paxmar. He said most of the house plans are designed for 2-4 bedrooms (1400 – 1800 sq feet). Jensen suspects the finished price will be around \$220K - \$260K. He is hoping they can begin construction this year.

WALTER MOVED, EVERSON SECONDED A MOTION TO ADOPT RESOLUTION 2019-84, APPROVING SITE PLAN REVIEW, PRELIMINARY PLAT AND FINAL PLAT FOR THE SUBDIVISION TO BE KNOWN AS PARKSIDE WEST. MOTION CARRIED 5-0.

#### D. Forest Hills-PUD Zoning Text Amendment

City Planner Mark Kaltsas said Loomis Homes, developer in Forest Hills, is requesting a text amendment for the ordinance stating each new construction requires a carriage light. Kaltsas gave background on the original ordinance creation. Kaltsas said the intention for the urban feeling is lost on the larger lots. The city also has become the architectural police for the carriage lights. The lights should be well maintained and in working condition. Kaltsas said this becomes difficult for the city to maintain records for. The intention was for all the carriage lights to match, and that is not the case.

Planning Commission is recommending approval of the text amendment to remove the requirement for carriage lights in the Forest Hills Development.

Walters said there are 45 lots without the carriage lights currently. Everson clarified that the current developer is different than the original developer. Kaltsas said yes, Rolling Greens was behind the writing of the ordinance and they no longer own any lots within Forest Hills.

EVERSON MOVED, GUETZKOW SECONDED A MOTION TO APPROVE ORDINANCE 414, AMENDING CHAPTER 62 OF THE WATERTOWN CITY CODE RELATING TO THE PUD-FH ZONING DISTRICT. MOTION CARRIED 5-0.

#### 6. Other Reports

Fineran updated that the disc golf course open house is from 6-7 pm on Wednesday June 12.

Guetzkow noted the city is sponsoring the camp out cinema event on Thursday July 18. WALL-E will be shown in the community center. The Carver County Sheriff will be sponsoring the bike rodeo.

Washburn said WeCAB is searching for volunteer drivers. He said Deputy Clerk Susan Hoese is retiring and will be missed.

#### 7. Claims

GUETZKOW MOVED, PAWELK SECONDED A MOTION TO APPROVE THE CLAIMS ROSTER FOR THE 2019 BUDGET. MOTION CARRIED 5-0.

#### 8. Adjournment

***Members of the City Council and City staff may convene directly following the adjournment of the meeting at the Luce Line Lodge in a purely social event. Members of the public are welcome to attend.***

EVERSON MOVED, PAWELK SECONDED A MOTION TO ADJOURN THE MEETING AT 7:44 PM.  
MOTION CARRIED 5-0.

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Mayor, Steve Washburn

ATTEST: \_\_\_\_\_  
Clerk/Treasurer, Lynn Tschudi