

**Watertown City Council**May 14<sup>th</sup>, 2019**Agenda Item: Use of Streets & Closure Request – Edina Realty****Request for Action: Adopt Resolution #2019-66, Approving Use of Streets****Department: Shane Fineran, City Administrator****Background:**

Kevin Butcher of Edina Realty has submitted a request for use of streets and closure for Saturday, September 28<sup>th</sup> from 3:00 p.m. to 7:00 p.m. The request is in order to host a private customer appreciation event. The event will be catered with food and beverage, including alcohol. The closure would be from 205 to 202 Lewis Avenue South.

Staff is recommending that the closure and use of streets be granted with the provision that the City receive a certificate of insurance naming the City as additional insured. The applicant will be responsible for the pick-up and placement of barricades delineating the closure.

**Funding Source:**

N/A

**Attachments:**

Use of Streets Request

Resolution #2019-66



**APPLICATION FOR STREET CLOSURE FOR NEIGHBORHOOD PARTIES, STREET DANCES,  
PARADES AND SPECIAL EVENTS**

**A. Completed by Applicant**

Applicant Name (Last, First, M.): <u>BUTZNER, KEVIN</u>	Date of Party or Event: <u>SEPT 28, 2019</u>
Applicant Address: <u>205 LEWIS AVES</u>	Hours of event: (NOISE RESTRICTION AFTER 10:00 P.M.) <u>3 - 7 PM</u>
City, State, Zip Code: <u>WATERTOWN, MN 55388</u>	Sponsoring Organization (If Any): <u>BUTZNER REAL ESTATE TEAM</u>
Event Location (Be Specific and attach a map or diagram if possible):	
Between: <u>APPROX.</u>	Street Name and House Numbers
<u>FROM OUR BUILDING UP TO DENNY'S BARBER SHOP +/-</u>	
<input type="checkbox"/> I will be renting barricades from a vendor. <input checked="" type="checkbox"/> I wish to pick up barricades from the City of Watertown Public Works on _____ and will return them on _____.	
<input checked="" type="checkbox"/> \$50 Barricade Deposit	

*I have read and understand the City of Watertown's General Requirements for Street Closures for Neighborhood Parties, Street Dances, Parades, and Special Events.*

Signature of Applicant: \_\_\_\_\_

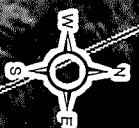
Date: 4/29/19

**B. Completed by the City of Watertown**

<input type="checkbox"/> APPROVED      DATE: _____	<input type="checkbox"/> DENIED      DATE: _____
Date Received: _____	Processed By: _____
<input type="checkbox"/> \$50 Barricade Deposit Received. Receipt No. _____ Received By: _____	
Copies to: <input type="checkbox"/> Carver County Sheriff <input type="checkbox"/> Engineering <input type="checkbox"/> Fire Department <input type="checkbox"/> Public Works <input type="checkbox"/> Administration Date: _____	
Comments/Restrictions: _____ _____ _____ _____	



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County GIS

Map Date: 4/4/2019

**CITY OF WATERTOWN  
RESOLUTION NO. 2019-66**

**RESOLUTION APPROVING USE OF MUNICIPAL STREET**

**WHEREAS**, the City of Watertown (the “City”) provides for private use of City streets and parking facilities for special events; and

**WHEREAS**, the City has received a request from Kevin Butcher, Edina Realty to host a customer appreciation event on the 200 block of Lewis Avenue South from 3:00 p.m. to 7:00 p.m. on September 28<sup>th</sup>, 2019; and

**WHEREAS**, the event will be by private invitation and will be catered with food and beverages, including alcohol; and

**WHEREAS**, the street will be closed to traffic for the event; and

**WHEREAS**, Kevin Butcher will provide the City a certificate of liability insurance naming the City as an additional insured; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Watertown, Minnesota, hereby approves the use of said municipal street.

Adopted by the City Council of the City of Watertown this 14<sup>th</sup> day of May, 2019.

\_\_\_\_\_  
Steve Washburn, Mayor

ATTEST: \_\_\_\_\_  
Lynn Tschudi, Clerk/Treasurer