

**MINUTES OF THE
WATERTOWN PLANNING COMMISSION**
Regular Meeting Thursday, February 28, 2019

Donald Hendricks
Elizabeth Schulze
Jennifer O'Connell
Jeff Onell
James Rivord
Jim Sandquist
Mike Walters

1. Roll Call

Chair Jim Rivord called the Watertown Planning Commission meeting to order at 6:30 p.m. on Thursday, February 28, 2019, in the Council Chambers of City Hall. Commission Members present: Donald Hendricks, Jennifer O'Connell, Jeff Onell, James Rivord, Jim Sandquist and Elizabeth Schulze. City Staff present: City Administrator Shane Fineran, Planning Consultant Mark Kaltsas and Deputy Clerk-Treasurer Susan Hoese. Also present was Council liaison Mike Walters. Others present were Rich Raymond and Lucinda Raymond.

2. Adopt Agenda

HENDRICKS MOVED AND SCHULZE SECONDED A MOTION TO ADOPT THE AGENDA AS PRESENTED, MOTION CARRIED.

3. New Business

A. Approve meeting minutes from January 24th, 2019

SANDQUIST MOVED AND HENDRICKS SECONDED A MOTION TO APPROVE THE JANUARY 24, 2019 MINUTES AS PRESENTED, MOTION CARRIED.

B. Discussion Related to Recreational Vehicle/Equipment Parking Ordinance Amendment

Kaltsas recapped the discussion from the January 24th meeting regarding the Recreational Vehicle/Equipment Parking Ordinance Amendment and presented some proposed language. The City can prescribe parameters regarding any or no setbacks for side and rear yards, height and length restrictions and screening or no screening, but at the same time not limiting people's reasonable use on their own property.

The following comments were made:

As long as the recreational vehicle/equipment is not parked in right of way it is okay and doesn't think screening is necessary if we have setback requirements. If it doesn't fit within the setbacks, cannot store the equipment on their property.

Suggested not requiring a permeable surface, but instead requiring maintenance of the surface underneath the parked recreational vehicle so tall grass and weeds do not grow.

Making sure this ordinance applies to a vacant lot as well. There needs to be a principal structure on a lot in order to have an accessory structure and Kaltsas will check on this to make sure it would apply to parking a recreational vehicle/equipment.

Cannot be hooked up to water and sewer.

The City of Delano has a provision that the recreational vehicle is registered to the property owner and if the property has renters it should be registered to the renter. Thought this was a good idea.

The following regulations were suggested:

1. The recreational vehicle/equipment can be stored in the side or rear yards as long as the applicable setbacks are met.
2. The recreational vehicle/equipment can be stored in the front yard if it does not overhang any portion of a public right of way, sidewalk or path.
3. Cannot be hooked up to sewer and water.
4. The surface under the recreational vehicle/equipment needs to be maintained.

C. Mobile 311 Demonstration

City Administrator gave a demonstration of Mobile 311 which is a web based app for residents to inform the City of problems such as abandoned vehicles, tall grass, water leak, etc.

4. Adjournment

City Administrator's updated included Lakeview Clinic is ready to move in, Highway 25 project is moving along and should start in 2020. Jeff Odell submitted his resignation and now there are two openings on the Planning Commission.

SCHULZE MOVED AND ODELL SECONDED A MOTION TO ADJOURN. MOTION CARRIED.

There being no further business, the Planning Commission meeting was adjourned at 7:45 p.m.

Chair James Rivord

City Administrator Shane Fineran