



**VOUCHER LIST / CLAIMS ROSTER**

**To be Approved February 26, 2019  
For 2019 Budget**

Pre-Paid Claims *	\$	1,100.27
Credit Card	\$	1,884.23
Pending Claim Payment	\$	111,053.52
Payroll Checks **	\$	25,127.96
		<hr/>
	<b>Grand Total: \$</b>	<b>139,165.98</b>

**Approved:**

- S. Washburn, Mayor \_\_\_\_\_
- L. Guetzkow, Council Member \_\_\_\_\_
- A. Pawelk, Council Member \_\_\_\_\_
- M. Walters, Council Member \_\_\_\_\_
- D. Everson, Council Member \_\_\_\_\_

\*Google, MN State Fire Dept., MN DNR Eco-Water  
\*\*Includes full-time wages



**CITY OF WATERTOWN**  
**Payments**

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Batch Name	02/26GEN2019	User Dollar Amt	\$111,053.52
Payments		Computer Dollar Amt	\$111,053.52
			\$0.00 In Balance

Refer	<u>617 ALL LED</u>		
Cash Payment	E 101-41940-210 Operating Supplies (GE	LED lights	\$309.90
Invoice	INV330	01/14/2019	
Transaction Date	02/22/2019	Citizens Alliance 10100	<b>Total</b> \$309.90
Refer	<u>570 CARVER COUNTY CDA</u>		
Cash Payment	E 228-46500-652 Grant Program	small cities grant distribution	\$43,691.85
Invoice		02/15/2019	
Transaction Date	02/19/2019	Citizens Alliance 10100	<b>Total</b> \$43,691.85
Refer	<u>578 CARVER LINK / CARVER COUNTY</u>		
Cash Payment	E 101-41000-321 Telephone	Monthly Fiber Internet	\$141.25
Invoice	2213	02/18/2019	
Cash Payment	E 601-49440-321 Telephone	Monthly Fiber Internet	\$141.25
Invoice	2213	02/18/2019	
Cash Payment	E 602-49490-321 Telephone	Monthly Fiber Internet	\$141.25
Invoice	2213	02/18/2019	
Cash Payment	E 603-42260-321 Telephone	Monthly Fiber Internet	\$141.25
Invoice	2213	02/18/2019	
Transaction Date	02/19/2019	Citizens Alliance 10100	<b>Total</b> \$565.00
Refer	<u>589 CENTRA SOTA COOP - BUFFALO</u>		
Cash Payment	E 101-43127-212 Motor Fuels	fuel	\$1,167.54
Invoice	6301147	02/06/2019	
Cash Payment	E 101-43127-212 Motor Fuels	fuel	\$1,371.52
Invoice	6101225	02/13/2019	
Cash Payment	E 101-43127-212 Motor Fuels	fuel	\$824.81
Invoice	6307914	02/19/2019	
Transaction Date	02/19/2019	Citizens Alliance 10100	<b>Total</b> \$3,363.87
Refer	<u>560 CHARTER COMMUNICATIONS</u> <u>Ck# 000710E 02/19/2019</u>		
Cash Payment	E 101-41000-321 Telephone	City Hall	\$46.15
Invoice	0002295021219	02/12/2019	
Cash Payment	E 101-45500-321 Telephone	Library	\$37.06
Invoice	0002295021219	02/12/2019	
Cash Payment	E 101-43000-321 Telephone	Public Works	\$33.76
Invoice	0002295021219	02/12/2019	
Transaction Date	02/19/2019	Citizens Alliance 10100	<b>Total</b> \$116.97
Refer	<u>561 CINTAS CORP LOC 470</u> <u>Ck# 000711E 02/19/2019</u>		
Cash Payment	E 101-41940-400 Repairs & Maint Cont (G	mats/mops	\$251.91
Invoice	4016461128	02/11/2019	
Transaction Date	02/19/2019	Citizens Alliance 10100	<b>Total</b> \$251.91
Refer	<u>584 DELANO TRUE VALUE</u>		
Cash Payment	E 101-43000-210 Operating Supplies (GE	ice melt	\$179.90
Invoice	106239	02/05/2019	
Cash Payment	E 603-42280-401 Repairs to Buildings	light bulbs	\$15.96
Invoice	106403	02/17/2019	



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Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$195.86
Refer	563 DELTA DENTAL OF MINNESOTA				
Cash Payment	E 101-43000-133 Employer Paid Dental	Dental			\$122.95
Invoice	7564301	02/15/2019			
Cash Payment	E 101-43100-133 Employer Paid Dental	Dental			\$46.85
Invoice	7564301	02/15/2019			
Cash Payment	E 101-45200-133 Employer Paid Dental	Dental			\$122.95
Invoice	7564301	02/15/2019			
Cash Payment	E 601-49440-133 Employer Paid Dental	Dental			\$144.63
Invoice	7564301	02/15/2019			
Cash Payment	E 602-49490-133 Employer Paid Dental	Dental			\$144.63
Invoice	7564301	02/15/2019			
Cash Payment	E 101-41310-133 Employer Paid Dental	Dental			\$32.80
Invoice	7564301	02/15/2019			
Cash Payment	E 101-41300-133 Employer Paid Dental	Dental			\$46.85
Invoice	7564301	02/15/2019			
Cash Payment	E 101-41400-133 Employer Paid Dental	Dental			\$35.14
Invoice	7564301	02/15/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$696.80
Refer	581 EARL F. ANDERSON, INC.				
Cash Payment	E 101-43100-224 Street Maint Materials	street signs			\$3,060.32
Invoice	0119551-IN	02/05/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$3,060.32
Refer	612 EASYPERMIT POSTAGE				
Cash Payment	E 101-41000-322 Postage	postage			\$5.00
Invoice		02/19/2019			
Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$5.00
Refer	568 ECM PUBLISHERS, INC				
Cash Payment	E 101-41000-340 Advertising	wedding guide			\$170.00
Invoice	670255	02/10/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$170.00
Refer	574 ELMER J PETERSON CO				
Cash Payment	E 602-49480-310 Other Professional Servi	Hauling of water @ WWTF			\$8,480.00
Invoice		02/08/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$8,480.00
Refer	590 FASTENAL				
Cash Payment	E 101-43127-220 Maintenance Supply (GE	supplies			\$1,139.14
Invoice	MNWAC60917	01/30/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$1,139.14
Refer	579 H&L MESABI				
Cash Payment	E 101-43125-221 Equipment Parts	curb runner, blower blade			\$541.35
Invoice	03103	02/12/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$541.35
Refer	600 HAPP, DAVID				
Cash Payment	E 101-43125-437 Other Miscellaneous	mailbox			\$50.00
Invoice		02/19/2019			



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Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$50.00
Refer	562 HEALTH PARTNERS Ck# 000712E 02/19/2019				
Cash Payment	E 101-41310-131 Employer Paid Health	Health Ins.			\$1,081.77
Invoice	87859441 02/12/2019				
Cash Payment	E 101-43000-131 Employer Paid Health	Health Ins.			\$1,077.96
Invoice	87859441 02/12/2019				
Cash Payment	E 101-43100-131 Employer Paid Health	Health Ins.			\$400.09
Invoice	87859441 02/12/2019				
Cash Payment	E 101-45200-131 Employer Paid Health	Health Ins.			\$1,058.22
Invoice	87859441 02/12/2019				
Cash Payment	E 101-41300-131 Employer Paid Health	Health Ins.			\$917.56
Invoice	87859441 02/12/2019				
Cash Payment	E 101-41400-131 Employer Paid Health	Health Ins.			\$327.30
Invoice	87859441 02/12/2019				
Cash Payment	E 601-49440-131 Employer Paid Health	Health Ins.			\$2,369.46
Invoice	87859441 02/12/2019				
Cash Payment	E 602-49490-131 Employer Paid Health	Health Ins.			\$2,369.45
Invoice	87859441 02/12/2019				
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$9,601.81
Refer	592 HECKSEL MACHINE, INC.				
Cash Payment	E 101-43127-404 Repairs to Machinery/Eq	weld d ring on end gate			\$83.00
Invoice	105510 01/30/2019				
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$83.00
Refer	601 JOHNSON, VINCE				
Cash Payment	E 101-43125-437 Other Miscellaneous	mailbox			\$50.00
Invoice	02/19/2019				
Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$50.00
Refer	598 KIVISTO, SCOTT				
Cash Payment	E 101-43125-437 Other Miscellaneous	mailbox			\$50.00
Invoice	02/19/2019				
Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$50.00
Refer	606 LANO EQUIPMENT OF NORWOOD,				
Cash Payment	E 101-43127-221 Equipment Parts	Filter			\$69.48
Invoice	31942 02/19/2019				
Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$69.48
Refer	597 LARSON, TONY				
Cash Payment	E 101-43125-437 Other Miscellaneous	mailbox			\$50.00
Invoice	02/19/2019				
Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$50.00
Refer	569 LYNN & ASSOCIATES				
Cash Payment	E 101-41310-208 Training and Instruction	Fineran Compass Peer Group			\$150.00
Invoice	02/11/2019				
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$150.00
Refer	610 METRO SALES INCORPORATED				
Cash Payment	E 101-41000-413 Office Equipment Rental	Ricoh C4503 Copier			\$318.55
Invoice	INV1276318 02/15/2019				



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Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$318.55
Refer	582 MID COUNTY AUTO TRUCK AND TI				
Cash Payment	E 101-43127-404 Repairs to Machinery/Eq	2007 International 7600 repair			\$2,178.69
Invoice	39048	01/18/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$2,178.69
Refer	609 MIDWEST ELECTRIC AND GENER				
Cash Payment	E 402-43255-530 Improvements Other Tha	Down Pmt on Reo Road Generator			\$14,394.00
Invoice	1943794	02/20/2019		Project UC041	
Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$14,394.00
Refer	580 MIDWEST MACHINERY CO.				
Cash Payment	E 101-43127-404 Repairs to Machinery/Eq	John Deere 5400 repairs			\$2,310.69
Invoice	1841741	02/12/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$2,310.69
Refer	595 MN STATE FIRE CHIEF ASSOC.				
Cash Payment	E 603-42260-433 Dues and Subscriptions	membership dues			\$492.00
Invoice	300006286	02/08/2019			
Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$492.00
Refer	586 MTI DISTRIBUTING, INC				
Cash Payment	E 101-43127-221 Equipment Parts	Orifice, Cntr Lk Nut			\$35.22
Invoice	1200746-01	02/13/2019			
Cash Payment	E 101-43127-221 Equipment Parts	Orifice, pin locking WU, Cntr LK Nut			\$78.64
Invoice	1200746-00	02/11/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$113.86
Refer	571 MVTL				
Cash Payment	E 602-49480-311 Testing Fees	WW Testing			\$111.64
Invoice	960542	02/07/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$111.64
Refer	573 NELSON ELECTRIC MOTOR REPAI				
Cash Payment	E 601-49420-310 Other Professional Servi	removal & install valve			\$500.00
Invoice	8817	02/05/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$500.00
Refer	567 R & V SERVICE INC.				
Cash Payment	E 101-43125-436 Towing Charges	towing 2 cars			\$200.00
Invoice	190193	02/06/2019			
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$200.00
Refer	611 RELIANCE STANDARD				
Cash Payment	E 101-43000-134 Employer Paid Life	Life Ins.			\$60.89
Invoice					
Cash Payment	E 101-43100-134 Employer Paid Life	Life Ins.			\$47.01
Invoice					
Cash Payment	E 101-45200-134 Employer Paid Life	Life Ins.			\$46.22
Invoice					
Cash Payment	E 601-49440-134 Employer Paid Life	Life Ins.			\$129.02
Invoice					
Cash Payment	E 602-49490-134 Employer Paid Life	Life Ins.			\$129.03
Invoice					



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Cash Payment Invoice	E 101-41310-134 Employer Paid Life	Life Ins.			\$57.41
Cash Payment Invoice	E 101-41300-134 Employer Paid Life	Life Ins.			\$48.09
Cash Payment Invoice	E 101-41400-134 Employer Paid Life	Life Ins.			\$42.97
Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$560.64
Refer	565 SCHOBORG LAND SERVICES, INC				
Cash Payment Invoice 8789	E 228-46500-303 Engineering Fees	FEMA Flood Plain LOMA			\$287.50
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$287.50
Refer	599 SENSKE, RANDY				
Cash Payment Invoice	E 101-43125-437 Other Miscellaneous	mailbox			\$50.00
Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$50.00
Refer	566 STAR TRIBUNE				
Cash Payment Invoice	E 101-41000-433 Dues and Subscriptions	star tribune daily paper			\$210.60
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$210.60
Refer	583 STA-SAFE LOCKSMITHS CO.				
Cash Payment Invoice 00207997	E 101-45200-401 Repairs to Buildings	storage room in warming house			\$796.70
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$796.70
Refer	572 TEGRETE				
Cash Payment Invoice 80998	E 101-41940-310 Other Professional Servi	Janitorial Services			\$675.00
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$675.00
Refer	607 TOWMASTER				
Cash Payment Invoice 412871	E 101-43125-221 Equipment Parts	front mt holder, angle			\$656.00
Transaction Date	02/20/2019	Citizens Alliance	10100	<b>Total</b>	\$656.00
Refer	585 UNITED FARMERS COOPERATIVE				
Cash Payment Invoice 905065	E 101-43000-417 Uniforms	work boot			\$199.99
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$199.99
Refer	575 VESSCO, INC				
Cash Payment Invoice 75591	E 602-49480-404 Repairs to Machinery/Eq	Chlorine & sulfur dioxide leak detectors			\$4,252.21
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$4,252.21
Refer	591 VIKING AUTOMATIC SPRINKLER C				
Cash Payment Invoice 1025-F057957	E 101-43000-310 Other Professional Servi	annual inspection			\$405.00
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	\$405.00
Refer	576 WIDMER CONSTRUCTION LLC				



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Cash Payment	E 601-49430-400 Repairs & Maint Cont (G	watermain break at 624 Nixon Ave SE			\$4,019.13
Invoice 4586	02/12/2019				
Cash Payment	E 601-49430-400 Repairs & Maint Cont (G	watermain break at 405 Franklin Ave S			\$5,254.48
Invoice 4585	02/12/2019				
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	<b>\$9,273.61</b>
Refer	587 ZIEGLER INC.				
Cash Payment	E 101-43127-221 Equipment Parts	Hose & parts			\$55.37
Invoice PC002038067	02/09/2019				
Cash Payment	E 101-43127-221 Equipment Parts	couplings, hose			\$319.21
Invoice 00C738318	02/11/2019				
Transaction Date	02/19/2019	Citizens Alliance	10100	<b>Total</b>	<b>\$374.58</b>

**Fund Summary**

	10100 Citizens Alliance	
101 GENERAL FUND		\$23,844.78
228 EDA FUND		\$43,979.35
402 Utility Capital Fund		\$14,394.00
601 WATER FUND		\$12,557.97
602 SEWER FUND		\$15,628.21
603 WATERTOWN FIRE DEPARTMENT FUND		\$649.21
		<u>\$111,053.52</u>

Pre-Written Check	\$10,536.33
Checks to be Generated by the Computer	\$100,517.19
<b>Total</b>	<b>\$111,053.52</b>



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Batch Name	2/26CrdCd	User Dollar Amt	\$1,884.23
	Payments	Computer Dollar Amt	\$1,884.23
			\$0.00 In Balance

Refer	605 CARDMEMBER SERVICE	Ck# 000713E 02/20/2019	
Cash Payment	E 101-41000-433 Dues and Subscriptions	USTA membership	\$35.00
Invoice	02/06/2019		
Cash Payment	E 101-41000-492 Contingency	Kings Highlands lots deed recording	\$52.65
Invoice	02/06/2019		
Cash Payment	E 101-41000-570 Office Equip and Furnish	UPS battery backup	\$62.43
Invoice	02/06/2019		
Cash Payment	E 101-43000-208 Training and Instruction	road salt symposium	\$145.00
Invoice	02/06/2019		
Cash Payment	E 101-45200-208 Training and Instruction	road salt symposium	\$145.00
Invoice	02/06/2019		
Cash Payment	E 101-45200-401 Repairs to Buildings	thermostat guard	\$19.53
Invoice	02/06/2019		
Cash Payment	E 101-41940-401 Repairs to Buildings	Simplex horn strobe	\$214.99
Invoice	02/06/2019		
Cash Payment	E 101-43000-210 Operating Supplies (GE	USPS	\$7.25
Invoice	02/06/2019		
Cash Payment	E 602-49480-220 Maintenance Supply (GE	canvas, washer fluid	\$83.31
Invoice	02/06/2019		
Cash Payment	E 601-49430-240 Small Tools and Minor E	impact socket set	\$318.82
Invoice	02/06/2019		
Cash Payment	E 101-41400-208 Training and Instruction	MCFOA annual conference	\$365.00
Invoice	02/06/2019		
Cash Payment	E 101-41400-208 Training and Instruction	MCFOA annual conference lodging	\$161.05
Invoice	02/06/2019		
Cash Payment	E 601-49440-201 Accessories (paper, pen	Sharpies	\$9.96
Invoice	02/06/2019		
Cash Payment	E 602-49490-201 Accessories (paper, pen	Sharpies	\$9.96
Invoice	02/06/2019		
Cash Payment	E 603-42270-208 Training and Instruction	Combatting Negativity training	\$164.01
Invoice	02/06/2019		
Cash Payment	E 603-42290-437 Other Miscellaneous	misc	\$12.99
Invoice	02/06/2019		
Cash Payment	E 601-49420-221 Equipment Parts	parts	\$77.28
Invoice	02/06/2019		
Transaction Date	02/20/2019	Citizens Alliance 10100	<b>Total \$1,884.23</b>





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Fund Summary

	10100 Citizens Alliance	
101 GENERAL FUND		\$1,207.90
601 WATER FUND		\$406.06
602 SEWER FUND		\$93.27
603 WATERTOWN FIRE DEPARTMENT FUND		\$177.00
		<u>\$1,884.23</u>

Pre-Written Check	\$1,884.23
Checks to be Generated by the Computer	\$0.00
Total	<u>\$1,884.23</u>