

**MINUTES OF THE  
WATERTOWN CITY COUNCIL**  
Regular Meeting Tuesday, February 12, 2019

Mayor Steve Washburn  
Deborah Everson  
Lindsay Guetzkow  
Adam Pawelk  
Michael Walters

1. Call to Order and Roll Call

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order at 6:30 p.m. Tuesday, February 12, 2019 in the Council Chambers of City Hall by Mayor Steve Washburn. Council Members present: Washburn, Deborah Everson, Michael Walters, Lindsay Guetzkow, and Adam Pawelk.

City Staff present: City Administrator Shane Fineran, City Engineer Andrew Budde, City Planner Mark Kaltsas, Utilities Superintendent Doug Kammerer, and City Clerk/Treasurer Lynn Tschudi.

Those who signed in were: Hubie Widmer, Jeff Engholm, Erik Loomis, Scott Loomis, Dan Sieling, Josh Gallus, Watertown-Mayer Robotic Team, Jeff Neaton.

2. Adopt Agenda

EVERSON MOVED, GUETZKOW SECONDED A MOTION TO ADOPT THE AGENDA AS PRESENTED. MOTION CARRIED 5-0.

3. Consent Agenda Discussion and Approval

***All items listed under the consent agenda are considered to be routine by the City Council and will be enacted by one motion on an affirmative vote by roll call of a majority of the members present. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event, the item(s) will be removed and discussed prior to the adoption of the consent agenda.***

GUETZKOW MOVED, WALTERS SECONDED A MOTION TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED 5-0.

- A. Approve January 22nd, 2019 Work Shop Meeting Minutes
- B. Approve January 22nd, 2019 Regular Meeting Minutes
- C. Consider Resolution #2019-20, Approving Use of Streets for Tour De Tonka
- D. Consider Resolution #2019-21, Approving RFQ for 2019 Pavement Maintenance Projects

4. Open Forum

5. New/Old Business

A. Recognition of Park Commissioner - Alan Hansen-Begg

City Administrator Shane Fineran thanked Alan Hansen-Begg for serving on the park commission since 2014. Council took pictures with Hansen-Begg.

B. Introduction of Town Cop - Deputy Mark Randall

Mark Randall with the Carver County Sheriff's office introduced himself to council. Randall has been with Carver County for 19 years. Randall has history with every city in Carver County as well as the jail.

C. Watertown - Mayer High School Robotics Team

Washburn introduced the Watertown-Mayer robotics team. Brotherhood of Steel is the name of the club which is based around team building and respect. The robotics team asks for sponsors to fund the program. Current sponsors include: the Nesvold family, Berg Exteriors, Watertown Lions, Watertown Legion, and many other individual sponsors. Washburn asked if the program receives any funds from the school. The team said no funds are received from the school, however it costs around \$27,000 to compete. Everson asked how long the robotics team has been around. This is the first year the team has been competing. They demonstrated their robot for council. The robotics team plans to be involved in Rails to Trails as well as throughout the elementary and middle schools.

D. Forest Hills 8th Addition Final Plat and Development Agreement

Mark Kaltsas said that the Forest Hills 8<sup>th</sup> Addition final plat is being presented for council approval after the preliminary plat was approved in January. A Development Agreement between the applicant and the city has been drafted. Loomis Homes would like to introduce the 37 homes in two phases, with the first phase consisting of 25 homes. The city has reviewed all aspects of the application and is presenting to council for approval. Guetzkow asked why 25 homes are being proposed rather than the 37 from the preliminary plat. Fineran answered the developer prefers to construct the homes in phases, but they will have to be platted. Everson asked if the lots will be developed as needed. Scott Loomis approached the podium and noted that after the remaining 11 lots are sold as well as the additional 25, they will submit a final plat for the remaining 12 homes.

EVERSON MOVED, PAWELK SECONDED A MOTION TO OPEN THE FLOOR FOR COMMENT. MOTION CARRIED 5-0.

EVERSON MOVED, WALTERS SECONDED A MOTION TO CLOSE THE FLOOR. MOTION CARRIED 5-0.

Guetzkow noted an email was received from a resident addressing the lack of snow removal and lawn mowing by Loomis Homes. Fineran stated that the applicant is aware and has been and will continue to be notified when concerns arise.

WALTERS MOVED, EVERSON SECONDED A MOTION TO ADOPT RESOLUTION 2019-22, APPROVING THE FINAL PLAT AND DEVELOPMENT AGREEMENT FOR THE SUBDIVISION TO BE KNOWN AS FOREST HILLS 8<sup>TH</sup> ADDITION. MOTION CARRIED 5-0.

E. Utilities Capital Project - Lift Station Stand By Generator and Transfer Switch

Fineran introduced the utilities capital project item of: lift station stand by generator and transfer switch. Total estimated cost for these items is \$37,000. The generator will be for the lift station at the White Tail Run neighborhood and the transfer switch will accommodate the Rosewood lift station. Staff is recommending approving the quote for the natural gas generator. Midwest Electric submitted low quotes for both the generator and the transfer switch. Guetzkow asked what an automatic transfer switch does. Kammerer said that the switch will automatically switch power over to the generator rather than staff having to manually switch over. Kammerer stated that having generators for three of the seven lift stations makes it easier on staff during outages. Guetzkow asked if all lift stations will eventually have generators. Kammerer stated yes.

GUETZKOW MOVED, PAWELK SECONDED A MOTION TO APPROVE RESOLUTION 2019-23, APPROVING SANITARY LIFT STATION STAND BY GENERATOR AND TRANSFER SWITCH. MOTION CARRIED 5-0.

#### F. Utilities Capital Project - CIPP Lining Plans and Specifications

Fineran explained the Cast In Place Pipe project (CIPP) is on the city's utilities capital project list for 2019. Engineer Budde said the CIPP was originally started back in the early 2000's and discontinued because of cost. Budde stated the total cost for the project is estimated at \$135,600 and they will go out for quote on the project. Budde would like to award the project at the first meeting in April with work beginning late 2019 or early 2020. Pawelk asked if costs will increase due to the late timing of the project. Budde said that allowing the vendor to complete the work into the spring of 2020 will provide lower cost than requiring the work to get completed by a 2019 deadline. Walters asked how the area for the CIPP was determined. Budde said there has been televising as well as noted increased levels of I&I. Everson asked if this process prevents water main breaks. Fineran said no, the CIPP is relating to the sewer lines. Guetzkow asked how long the CIPP will continue to work. Budde said the CIPP process can double the life of the pipes.

EVERSON MOVED, GUETZKOW SECONDED A MOTION TO ADOPT RESOLUTION 2019-24, APPROVING THE 2019 CIPP PROJECT AND AUTHORIZES ITS PUBLIC BID. MOTION CARRIED 5-0.

#### G. Capital Investment Project - Riverpointe Park Trail Rip-Rap

Engineer Budde stated that at a November 13<sup>th</sup>, 2018 council meeting, staff identified erosion at the River Pointe Park trail. At that time, three options were presented to council to remedy the erosion and they decided on the rip rap option. The DNR stated that a permit will not be necessary since the identified area is less than 200 linear feet. The hope is to stabilize the shoreline. Budde is recommending going out for quotes and presenting to council at the end of February. Road restrictions could pose a problem so Budde recommends allowing the contractor access to local streets to haul in legal loads of rip rap while restrictions are in place.

Guetzkow asked if other areas within Watertown have been identified as needing erosion control. Budde said there are additional areas needing attention and there are funds available for projects protecting the river erosion.

Walters asked if other areas are identified throughout the river, will those areas need a permit from the DNR. Budde said likely since the areas are over 200 feet.

WALTERS MOVED, PAWELK SECONDED A MOTION TO ADOPT RESOLUTION 2019-25, APPROVING THE SOLICITATION FOR QUOTES FOR THE RIVERPOINTE SHORELINE STABILIZATION PROJECT. MOTION CARRIED 5-0.

#### H. Capital Investment Project - 2019 Mill & Overlay Plans and Specifications

Engineer Budde introduced the 2019 Mill & Overlay plans originally discussed at the November 27<sup>th</sup> council meeting. Budde said the roads will be striped and allow for an eight foot shoulder on the west side of the road to accommodate pedestrians. The budget is set at \$335,131 for the 2019 mill and overlay. The widening will add around \$20,000 for clearing, grubbing and other costs. Total revised budget is \$355,131 including engineering costs. Bids would open on March 18<sup>th</sup> with presentation of bids to council at the first meeting in April. Work is expected to be completed in May or June.

Guetzkow ask if there will be a penalty for late completion. Budde said the contract will state 28

days for completion will be required to avoid penalties. Everson asked which roads will be closed. Budde anticipates that there will be partial closer on Newton for widening. He suspects there may be detours when the pavement is laid.

GUETZKOW MOVED, EVERSON SECONDED A MOTION TO OPEN THE FLOOR FOR COMMENT. MOTION CARRIED 5-0.

Josh Gallus approached the podium on behalf of Trinity Lutheran Church. He voiced his concern regarding the on street parking being eliminated south of the church.

Washburn asked about the five parallel parking spots along Newton Avenue designated for Trinity Church. Budde said that those parking spots are planned to be removed with the trail widening. Jeff Neaton approached the podium and asked about the city replacing sidewalks in front of Trinity.

EVERSON MOVED, GUETZKOW SECONDED A MOTION TO CLOSE THE FLOOR. MOTION CARRIED 5-0.

Fineran stated that there are general maintenance funds available for concrete repairs, but no plans for complete sidewalk replacement at Trinity Church.

Walters stated that a significant amount of time has been spent investigating the pedestrian issue on Newton Avenue. He admits that the solution is not perfect, but it is the optimal solution available with the funds available. Council agrees that parking is valuable, and is concerned with eliminating the five on street parking spots, however they are concerned for pedestrian safety. Pawelk noted that the parking can be reconfigured when the street reconstruction occurs in the future. Washburn asked for clarification on the location of the five parallel parking spots. Staff pointed out the parking on a map. Gallus said that when the five parking spots were originally striped, Trinity applied for and was granted a conditional use permit.

Fineran clarified that some on street parking can be factored in for total parking requirement at Trinity. Council discussed eliminated and retaining the five parallel parking spots along Newton Avenue for the church.

GUETZKOW MOVED, WALTERS SECONDED A MOTION TO ADOPT RESOLUTION 2019-26, APPROVING THE 2019 MILL AND OVERLAY PLANS AND SPECIFICATIONS AND AUTHORIZES ITS PUBLIC BID.

WASHBURN MOVED, GUETZKOW SECONDED A MOTION TO AMEND THE PLANS AND SPECIFICATIONS TO RETAIN THE FIVE PARKING SPOTS. MOTION CARRIED 4-1 WITH PAWELK VOTING NEY.

WASHBURN CALLED FOR THE VOTE ADOPTING RESOLUTION 2019-26, APPROVING THE 2019 MILL AND OVERLAY PLANS AND SPECIFICATIONS AS AMENDED TO RETAIN FIVE PARKING SPOTS AND AUTHORIZES ITS PUBLIC BID. MOTION CARRIED 5-0.

## I. Luce Line Trail Connection Grant Application

Engineer Budde stated the MN Department of Natural Resources has a trail grant available that would apply to the Luce Line trail. Its primary purpose is to complete connections between where people live (e.g. residential areas within cities, entire communities) and significant public resources

(e.g. historical areas, open space, parks and/or other trails). MNDOT will be improving Highway 25 in year 2020 with plans to extend a trail to Highland Park. The city would like to extend from that trail (around Reo road) down to the Luce Line trail. Budde said the logical step would be to make the connection at the same time MNDOT will be improving Highway 25. Bolton and Menk estimates the cost would be \$300,000 for paving and constructing the trail.

Guetzkow asked if the city is obligated to pursue the project if the grant is not received. Budde stated no. Fineran said the trail would have to be constructed by 2021 in order to get reimbursed through the grant. Council discussed the total cost and budgeted funds.

Washburn inquired about the elevations at the proposed switchback connection. Budde explained the elevations and requirements for ADA compliance. Washburn asked about installing stairs rather than a switchback. Fineran stated there would not be winter maintenance for that segment during winter. Budde said funding would be unlikely due to not being ADA compliant if stairs were constructed. Washburn asked about making a connection on the west side of the road. Budde stated that was not investigated due to not having a developer partnership. Council continued discussion on the placement of the proposed future trail. Budde mentioned that the grant is recurring so council can apply for it next year.

**PAWELK MOVED, EVERSON SECONDED A MOTION TO ADOPT RESOLUTION 2019-27, APPROVING APPLICATION TO THE LOCAL TRAILS CONNECTIONS PROGRAM. MOTION CARRIED 5-0.**

## 6. Other Reports

Fineran updated that there will be a firefighter recruitment early March. They are currently looking for men and women to fill open positions.

Fineran stated that the city is aware of the residents' frustration with the snow, but asked them to be patient with staff as they have been working hard to clear over 20 inches of snow.

Pawelk updated the park commission will meet on Wednesday February 20<sup>th</sup> to discuss a trail and sidewalk plan. Pawelk thanked staff for all their hard work and extra hours put in clearing snow.

Guetzkow updated the community education brochure will be released in March.

Everson asked when River Oaks of Watertown will be opening and clarify what type of business it is. Fineran stated that the facility will be an assisted living facility for ages 55+ with a specialty focusing on mental health.

Washburn reported that there is a resident who is working on her master's degree and would like to hold a senior prom at the city.

## 7. Claims

2018 Claims Budget

2019 Claims Budget

GUETZKOW MOVED, EVERSON SECONDED A MOTION TO APPROVE THE CLAIMS ROSTER FOR THE 2018 BUDGET. MOTION CARRIED 5-0.

WALTERS MOVED, PAWELK SECONDED A MOTION TO APPROVE THE CLAIMS ROSTER FOR THE 2019 BUDGET. MOTION CARRIED 5-0.

8. Adjournment

***Members of the City Council and City staff may convene directly following the adjournment of the meeting at the Luce Line Lodge in a purely social event. Members of the public are welcome to attend.***

EVERSON MOVED, WALTERS SECONDED A MOTION TO ADJOURN THE MEETING AT 8:51 PM. MOTION CARRIED 5-0.

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Mayor, Steve Washburn

ATTEST: \_\_\_\_\_  
Clerk/Treasurer, Lynn Tschudi