

**Watertown City Council**December 11<sup>th</sup>, 2018

<b>Agenda Item:</b>	<b>Adopt 2019 Budget &amp; Levies</b>
<b>Request for Action:</b>	<b>Adopt Resolutions Approving General Fund Tax Levy, Approving All Fund Budgets, Approving Pay Scale Adopt Ordinance Approving Fee Schedule</b>
<b>Department:</b>	<b>Shane Fineran, City Administrator</b>

**Background:**

The Watertown City Council worked diligently to complete the City's 2019 budget over the course of the past five months. Beginning in July the City Council first reviewed a draft Financial Management Plan and capital type investment needs in the community. The Council has reviewed and made refinements to the general fund budget, enterprise budgets, and capital investment budgets throughout the fall during a series of nine workshops that focused on the needs in 2019 and beyond. The City Council conducted the public information meeting on December 4<sup>th</sup> and received public input regarding the proposed levy and budget prior to consideration of adoption.

The City continues to see positive trends in market value improvements, new construction, and better than anticipated revenue collections which has led to a strong fund balance. The focus for staff and the City Council is to continue to ensure that the City is providing high quality services in a cost-effective manner. This has been reflected in recent audits in which the financial position of the City compared to peers demonstrates that the City of Watertown is out performing its peers in value derived per tax dollar and per capital spending, debt ratio, and property tax. To date, the budget outcomes are as follows:

*Net Levy Impact*

The City Council has worked to try and manage the overall impact of the general levy and special debt levy to the local tax payer. The City experienced a rebound in the growth in market value this past year. Market growth across all property types averaged 13%. The City continues to see positive gains in aid from the State in the form of Local Government Aid, which the City uses to fund capital investments. The increase in taxable market value continues a 5-year trend of increasing values for property owners. This has led to measured growth on the impact to the averaged valued home in the community. The City's tax capacity has also increased and the tax rate has decreased over the same span. This means that less of a property's value is being taxed. The City also was a net receiver in the fiscal disparities calculation which increased to \$603693, which reduces the net levy to local tax payers. The proposed budget and levy reduce the overall tax rate by 5.61% to 54.38%. The net levy impact reflects a 2.80% increase to the averaged valued home in Watertown. The 2019 budget represents an increase of 6.5% in planned expenditures over 2018, with a significant portion of that increase being utilized to provide debt fund support to the Downtown Redevelopment TIF bonds as an interfund loan as well as investment in public safety.

*Revenue from a Stable Source*

The budget reflects the planned expenditures for general government operations such as legislative, administration, public safety, public facilities, street maintenance, and park maintenance. Revenues that support the general fund come from property tax collection, fees for service, and local government aid.

No significant changes in forecasted revenue are planned. Forecasted revenue from building inspections have dipped slightly as the inventory of available lots decreases. Approximately 70 new lots are in various phases of the planning stages which could result in increased building activity and revenue.

The notable change in the fee schedule are an increase for General Development Escrow to cover consultant fees, the development of a Municipal Subsidy Application Escrow for projects seeking TIF or Abatement subsidy. The certification fee is increased to \$52 to better reflect the staff time in managing this process.

#### *Fund Balance.*

The proposed revenues and expenditures also will maintain our fund balance at 50% of operating expenditures. The City's fund balance is forecasted to meet the stated goal of the organization and allows the City to meet its operating obligations throughout the year. The Council identified a portion of the fund balance to be used in an amount of by \$37,543, which reduces the net levy impact to tax payers.

#### *Personnel*

A 3% increase to the pay scale is proposed, step movement for eligible employees, and maintaining of the City benefit plan. Increases in medical insurance provided via the high deductible health plan (HDHP) came in below projections at 9%. The City continues to offer the most competitively priced HDHP in the market based on plan design. The City will continue to rely on consultants for many technical aspects of City operations. This includes legal, engineering, planning and community development with planned increases to building inspection services and engineering to better reflect expense associated with sustained growth. Staffing levels have also shifted with the elimination of 5 part time winter seasonal positions into 1 part time winter seasonal position in Public Services as well as an addition of 1 part time summer seasonal position in utilities.

#### *Public Safety*

Public safety continues to be a focus of investment by the City Council with an additional \$25,000 invested in law enforcement services contracted with the Carver County Sheriff's Office. In addition to the existing day and night patrol deputies the City will utilize the additional resources to back fill vacant patrol shifts that exist when a deputy is on vacation or ill. Additional patrol will also be coordinated to supplement regularly scheduled shifts as a way to provide additional coverage or in response to a public safety concern. This will be the 2<sup>nd</sup> year of additional investment over a 3-year period to graduate to additional full-time patrol. The Fire Department budget reflects an increase in emergency responder pay to \$10.50 per hour which aligns the scale to the market and above minimum wage requirements. Additional uniform expense is also provided to align with City policy and practice.

#### *Capital Investment*

The City Council has been focused on identifying and planning for future capital type needs within the organization and community and beyond 2019. The Capital Investment Plan is funded through various revenue sources including state aid, ad valorem taxes, user fees, and other local partners who depend on the City for services. The plan adopted identifies infrastructure, fleet, equipment, and facility needs for 10 years in all areas of operation as well as a funding strategy that seeks to manage the impact of these needs to the tax payer. Planned capital investments in 2019 include continuation of heavy road maintenance including mill and overlay, Grove Street rink improvements, cured in place pipe lining program, and emergency apparatus replacement of Rescue 12.

#### *Utilities*

The City operates the utilities providing water, sewer, and storm water services in a business like, or enterprise fashion. During the budget preparation season this past fall the City Council reviewed the existing conditions and pressure points related to capacity, age, and permit limits facing the waste water treatment plant. 2019 will be year 2 in the planned path to the upgrade and expansion of the Waste Water Treatment Facility. The financial plan built by the City Council to achieve this major infrastructure being brought online by 2022 was a refined utility rate study. Due to stronger than projected revenues in the enterprise funds, a hybrid rate increase is proposed with increases only for water usage, sewer usage, and storm water base rates of 1%, 4%, and 5% respectively. No increases to the utility trunk rates or base rates for water and sewer are proposed. A new storm

water operating budget has been developed to better account for and identify the needs and expenses associated with this utility service in the community. This financial management strategy continues to carry forward the Council's policy directive in ensuring the enterprise funds of the City are self-sufficient and are able to adequately fund operations, debt, and future capital needs within the system.

*EDA*

The EDA has presented a budget identifying planned expenditures and goals associated with economic development activity and support for small businesses and housing in the community. The EDA fund will continue grant and loan programs for businesses and home owners. The EDA also plans to support homeowners who may need to submit to FEMA a Letter of Map Change based on the new flood plain maps as well as partner with the Carver County CDA on expanding the land trust model to Watertown.

**Attachments:**

Financial Management Plan

All Funds Budget

Capital Investment Plan

Resolution 2018-162 Adopting Final Levy

Resolution 2018-05EDA Adopting Final EDA Levy

(approved by EDA)

Resolution 2018-163 Adopting 2019 General, Enterprise, EDA & Capital Investment Budgets

Resolution 2018-164 Adopting 2019 Pay Plan

Adopt Ordinance 410 Adopting 2019 Fee Schedule

**WATERTOWN  
FINANCIAL MANAGEMENT PLAN**

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
GENERAL FUND	Preliminary	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
<b>1 REVENUE</b>											
2 GENERAL PROPERTY TAX LEVY	1,990,000	2,067,610	2,148,247	2,232,028	2,319,078	2,409,522	2,503,493	2,601,129	2,702,573	2,807,973	2,917,484
3 Potential for Uncollectible Taxes	(41,790)	(62,028)	(85,930)	(111,601)	(92,763)	(96,381)	(100,140)	(104,045)	(108,103)	(112,319)	(116,699)
4 LOCAL GOVERNMENT AID (LGA)	360,969	368,188	375,552	383,063	390,724	398,539	406,510	414,640	422,933	431,391	440,019
5 TRANSFERS IN - ENTERPRISE	-	-	-	-	-	-	-	-	-	-	-
6 ADMINISTRATION, FINANCE, TECH	235,780	240,496	245,306	250,212	255,216	260,320	265,527	270,837	276,254	281,779	287,415
7 PLANNING & INSPECTIONS	70,300	71,706	73,140	74,603	76,095	77,617	79,169	80,753	82,368	84,015	85,695
8 CENTRAL FACILITIES	-	-	-	-	-	-	-	-	-	-	-
9 FIRE	-	-	-	-	-	-	-	-	-	-	-
10 LAW ENFORCEMENT	19,000	19,380	19,768	20,163	20,566	20,978	21,397	21,825	22,262	22,707	23,161
11 STREETS	-	-	-	-	-	-	-	-	-	-	-
12 PARKS	-	-	-	-	-	-	-	-	-	-	-
13 RECREATION	2,000	2,040	2,081	2,122	2,165	2,208	2,252	2,297	2,343	2,390	2,438
<b>14 TOTAL REVENUE</b>	<b>2,636,259</b>	<b>2,707,392</b>	<b>2,778,163</b>	<b>2,850,590</b>	<b>2,971,081</b>	<b>3,072,802</b>	<b>3,178,208</b>	<b>3,287,436</b>	<b>3,400,629</b>	<b>3,517,937</b>	<b>3,639,513</b>
15	8.6%	2.7%	2.6%	2.6%	4.2%	3.4%	3.4%	3.4%	3.4%	3.4%	3.5%
<b>16 EXPENDITURES</b>											
17 Comparable Reductions for Levy	-	-	-	-	-	-	-	-	-	-	-
18 ADMINISTRATION, FINANCE, TECH, COUNCIL	634,200	653,226	672,822	699,735	727,725	756,834	787,107	818,591	851,335	885,388	920,804
19 PARKS	208,984	215,254	221,711	230,580	239,803	249,395	259,371	269,745	280,535	291,757	303,427
20 FIRE	345,637	356,006	366,686	381,354	396,608	412,472	428,971	446,130	463,975	482,534	501,835
21 LAW ENFORCEMENT	286,966	337,445	347,568	361,471	375,930	390,967	406,605	422,870	439,784	457,376	475,671
22 PUBLIC SERVICES	436,033	449,114	462,587	481,091	500,334	520,348	541,162	562,808	585,321	608,733	633,083
23 COMMUNITY SERVICES	75,000	77,250	79,568	82,750	86,060	89,503	93,083	96,806	100,678	104,705	108,894
24 RECREATION	-	-	-	-	-	-	-	-	-	-	-
25 CENTRAL FACILITIES	61,873	63,729	65,641	68,267	70,997	73,837	76,791	79,862	83,057	86,379	89,834
26 TRANSFERS OUT- Capital Investment Support	466,401	368,188	375,552	383,063	390,724	398,539	406,510	414,640	422,933	431,391	440,019
27 TRANSFERS OUT-Park Fund Support	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
28 TRANSFERS OUT- Water Fund Support	-	-	-	-	-	-	-	-	-	-	-
29 TRANSFERS OUT - Sewer Fund Support	-	-	-	-	-	-	-	-	-	-	-
31 TRANSFERS OUT-Downtown Development Support	93,709	93,517	93,309	93,085	-	-	-	-	-	-	-
TRANSFERS OUT-Debt Fund Support	-	-	-	-	-	-	-	-	-	-	-
<b>32 TOTAL EXPENDITURES</b>	<b>2,673,802</b>	<b>2,585,211</b>	<b>2,657,136</b>	<b>2,753,310</b>	<b>2,853,181</b>	<b>2,956,894</b>	<b>3,064,599</b>	<b>3,176,453</b>	<b>3,292,618</b>	<b>3,413,264</b>	<b>3,538,567</b>
33 <b>Operating % Change</b>	6.5%	-3.3%	2.8%	3.6%	3.6%	3.6%	3.6%	3.6%	3.7%	3.7%	3.7%
<b>35 INCREASE(DECREASE) IN FUND BALANCE</b>	<b>(37,543)</b>	<b>122,181</b>	<b>121,028</b>	<b>97,280</b>	<b>117,900</b>	<b>115,909</b>	<b>113,609</b>	<b>110,983</b>	<b>108,011</b>	<b>104,673</b>	<b>100,946</b>
<b>36 EFFECT on Fund Balance</b>											
37 Fund Balance - January 1	1,323,665	1,286,121	1,408,302	1,529,329	1,626,610	1,744,509	1,860,418	1,974,027	2,085,010	2,193,022	2,297,695
38 Budgeted Increase(Decrease)	(37,543)	122,181	121,028	97,280	117,900	115,909	113,609	110,983	108,011	104,673	100,946
<b>39 Projected Fund Balance - December 31</b>	<b>1,286,121</b>	<b>1,408,302</b>	<b>1,529,329</b>	<b>1,626,610</b>	<b>1,744,509</b>	<b>1,860,418</b>	<b>1,974,027</b>	<b>2,085,010</b>	<b>2,193,022</b>	<b>2,297,695</b>	<b>2,398,641</b>
40 <b>% of Operating</b>	<b>50%</b>	<b>53%</b>	<b>56%</b>	<b>57%</b>	<b>61%</b>	<b>63%</b>	<b>64%</b>	<b>66%</b>	<b>67%</b>	<b>67%</b>	<b>68%</b>
41											
<b>43 PRELIMINARY LEVY</b>											
<b>44 PROPOSED GENERAL LEVY ADJUSTMENTS</b>											
45 GENERAL OPERATING LEVY	1,990,000	2,067,610	2,148,247	2,232,028	2,319,078	2,409,522	2,503,493	2,601,129	2,702,573	2,807,973	2,917,484
% Change	12.7%	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%
47 SPECIAL DEBT LEVY	454,910	460,000	460,000	350,358	240,000	220,000	215,000	115,000	115,000	115,000	255,000
% Change	-6.1%	1.1%	0.0%	-31.3%	-46.0%	-9.1%	-2.3%	-87.0%	0.0%	0.0%	54.9%
49 EDA MARKET VALUE LEVY	55,294	56,400	57,528	58,678	59,852	61,049	62,270	63,515	64,786	66,081	67,403
% Change	9%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%
<b>53 PROPOSED GENERAL TAX LEVY (Operating &amp; Debt)</b>	<b>2,444,910</b>	<b>2,527,610</b>	<b>2,608,247</b>	<b>2,582,386</b>	<b>2,559,078</b>	<b>2,629,522</b>	<b>2,718,493</b>	<b>2,716,129</b>	<b>2,817,573</b>	<b>2,922,973</b>	<b>3,172,484</b>
54 LESS FISCAL DISPARITIES	603,693	603,693	603,693	603,693	603,693	603,693	603,693	603,693	603,693	603,693	603,693
<b>55 NET LEVY TO TAXPAYERS (General, Debt)</b>	<b>1,841,217</b>	<b>1,923,917</b>	<b>2,004,554</b>	<b>1,978,693</b>	<b>1,955,385</b>	<b>2,025,829</b>	<b>2,114,800</b>	<b>2,112,436</b>	<b>2,213,880</b>	<b>2,319,280</b>	<b>2,568,791</b>
56 <b>Overall Levy % Change</b>	<b>9%</b>	<b>4%</b>	<b>4%</b>	<b>-1%</b>	<b>-1%</b>	<b>4%</b>	<b>4%</b>	<b>0%</b>	<b>5%</b>	<b>5%</b>	<b>11%</b>
58 Existing Tax Base Value Change Assumptions	9.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
60 TAXABLE MARKET VALUE	321,085,400	324,944,585	328,880,875	332,895,809	336,990,961	341,167,932	345,428,358	349,773,906	354,206,279	358,727,211	363,338,471
61 Change in Market Value	14.10%	1.19%	1.20%	1.21%	1.22%	1.22%	1.23%	1.24%	1.25%	1.26%	1.27%
63 EXISTING TAX CAPACITY	3,439,945	3,576,307	3,608,308	3,640,159	3,671,842	3,703,339	3,734,628	3,765,689	3,796,501	3,827,041	3,857,285
64 TIF Reduction	0	0	0	0	0	0	0	0	0	0	0
65 TAX CAPACITY Revisions from FD Changes	-158,929	-38,751	-39,524	-40,313	-41,118	-41,939	-42,776	-43,630	-44,500	-45,389	-46,295
<b>66 NET TOTAL TAX CAPACITY</b>	<b>3,281,016</b>	<b>3,537,556</b>	<b>3,568,783</b>	<b>3,599,845</b>	<b>3,630,724</b>	<b>3,661,400</b>	<b>3,691,852</b>	<b>3,722,060</b>	<b>3,752,001</b>	<b>3,781,652</b>	<b>3,810,990</b>
67 Tax Capacity Change	13%	7%	1%	1%	1%	1%	1%	1%	1%	1%	1%
76 TAX RATE ON TAX CAPACITY	56.117%	54.385%	56.169%	54.966%	53.857%	55.329%	57.283%	56.754%	59.005%	61.330%	67.405%
77 TAX RATE % CHANGE	-5.61%	-3.09%	3.28%	-2.14%	-2.02%	2.73%	3.53%	-0.92%	3.97%	3.94%	9.91%
79 Average Valued Home	\$ 226,074	\$ 230,596	\$ 235,208	\$ 239,912	\$ 244,710	\$ 249,604	\$ 254,597	\$ 259,688	\$ 264,882	\$ 270,180	\$ 275,583
80 Estimated Annual City Portion of Tax Bill	\$ 1,268.67	\$ 1,254.11	\$ 1,321.14	\$ 1,318.70	\$ 1,317.93	\$ 1,381.04	\$ 1,458.40	\$ 1,473.85	\$ 1,562.95	\$ 1,657.01	\$ 1,857.57
81 Estimated Annual EDA Portion of Tax Bill	\$ 42.41	\$ 43.26	\$ 44.13	\$ 45.01	\$ 45.91	\$ 46.83	\$ 47.77	\$ 48.72	\$ 49.70	\$ 50.69	\$ 51.70
82 Amount Increase or (Decrease)	\$ 39.02	\$ 25.30	\$ 54.19	\$ 66.34	\$ (1.43)	\$ 64.16	\$ 142.33	\$ 94.70	\$ 106.47	\$ 185.13	\$ 296.63
83 Percent Increase or (Decrease)	2.80%	1.67%	3.97%	4.90%	-0.24%	4.51%	9.63%	6.30%	6.69%	11.05%	15.86%

**CITY OF WATERTOWN  
2019 GENERAL FUND BUDGET  
REVENUES**

Account	Description	2017 Budget	2017 YTD	2018 Budget	2018 YTD	2019 Budget	Percent Change	Comment
101-31010	Current Ad Valorem Taxes	\$ 1,603,757	\$ 1,598,754	\$ 1,699,842	\$ 1,720,854	\$ 1,948,210	14.61%	
101-31020	Delinquent Ad Valorem Taxes	\$ 20,000	\$ 16,128	\$ 20,000	\$ 20,000	\$ 14,000	-30.00%	
101-31040	Fiscal Disparities				\$ -		#DIV/0!	
101-31900	Penalties and Interest Delinquent		\$ -				#DIV/0!	
101-31910	Penalties and Interest AdValTx	\$ 1,000	\$ 3,329	\$ 1,000	\$ 2,101	\$ 1,000	0.00%	
101-32100	Business Licenses/Permits						#DIV/0!	
101-32110	Alcoholic Beverages	\$ 15,760	\$ 11,810	\$ 15,760	\$ 16,230	\$ 15,760	0.00%	
101-32150	Public Utilities	\$ 5,000	\$ 6,630	\$ 5,000	\$ 6,350	\$ 5,000	0.00%	ROW Permit Fees
101-32180	Other Licenses/Permits	\$ 5,000	\$ 8,733	\$ 5,000	\$ 6,320	\$ 5,000	0.00%	\$100 Peddler - \$500 Cigarette - \$1250 Waste Haulers - \$3760 Mobile Home
101-32210	Building Permits	\$ 45,000	\$ 88,623	\$ 45,000	\$ 92,077	\$ 41,000	-8.89%	
101-32220	Gas Installation Permits	\$ 5,000	\$ 6,875	\$ 5,000	\$ 8,765	\$ 4,000	-20.00%	
101-32230	Plumbing Connection Permits	\$ 3,000	\$ 6,810	\$ 3,000	\$ 8,900	\$ 2,500	-16.67%	
101-32240	Animal Licenses	\$ -	\$ -	\$ -	\$ -		#DIV/0!	
101-32260	Other Non-Business Licenses	\$ 250	\$ -	\$ 250	\$ -		-100.00%	
101-32270	Fence Permit Fee	\$ 500	\$ 1,051	\$ 500	\$ 650	\$ 500	0.00%	
101-32280	Sign Permit Fee	\$ 300	\$ 200	\$ 300	\$ 100	\$ 300	0.00%	
101-33000	Intergovernmental Revenues				\$ -		#DIV/0!	
101-33400	State Grants and Aids				\$ -		#DIV/0!	
101-33100	Federal Grants and Aid		\$ 1,525	\$ -		\$ -	#DIV/0!	
101-33401	Local Government Aid	\$ 331,525	\$ 331,525	\$ 359,297	\$ 179,649	\$ 360,969	0.47%	Directly funds Capital Equipment needs
101-33402	Homestead Credit		\$ -	\$ -			#DIV/0!	
101-33416	Police Training Reimbursement	\$ 15,000	\$ 20,105	\$ 19,000	\$ 20,718	\$ 19,000	0.00%	Training Reimbursement
101-33421	PERA Aid		\$ 2,242	\$ -	\$ 1,121		#DIV/0!	
101-33422	Other State Aid Grants	\$ 40,000	\$ 43,360	\$ 36,273		\$ -	-100.00%	Direct paid to PERA, no pass through
101-33620	Other County Grants/Aid	\$ 12,500	\$ 17,601	\$ 12,500	\$ 327	\$ 12,500	0.00%	Solid Waste Grant/Road Maintenance Agreement
101-34000	Charges for Services		\$ 160	\$ -			#DIV/0!	
101-34101	City Hall Rent Revenue	\$ 7,500	\$ 6,088	\$ 6,000	\$ 6,969	\$ 6,000	0.00%	
101-34103	Zoning and Subdivision Fees	\$ 2,000	\$ 4,460	\$ 2,000	\$ 9,520	\$ 2,000	0.00%	
101-34104	Plan Check Fee	\$ 25,000	\$ 40,450	\$ 25,000	\$ 42,158	\$ 20,000	-20.00%	
101-34105	Sale of Maps and Publications						#DIV/0!	
101-34107	Assessment Search Fees	\$ 750	\$ 800	\$ 750	\$ 600	\$ 750	0.00%	
101-34110	Staff Time		\$ -	\$ -	\$ 478		#DIV/0!	
101-34204	Protective Inspection Fees		\$ -				#DIV/0!	
101-34207	Soil Erosion Inspection Fee		\$ -				#DIV/0!	
101-34303	Other Highway and Street Chrgs						#DIV/0!	
101-34403	Refuse Collection Charges	\$ 1,000	\$ 4,335	\$ 4,000		\$ 4,000	0.00%	
101-34405	Weed Cleaning and Removal						#DIV/0!	
101-34410	Resident Tree Sales						#DIV/0!	
101-34412	Flood Supplies		\$ -				#DIV/0!	
101-34780	Park Fees	\$ 2,000	\$ 3,240	\$ 2,000	\$ 2,700	\$ 2,000	0.00%	
101-35100	Court Fines	\$ 6,000	\$ 7,250	\$ 6,000	\$ 5,973	\$ 6,000	0.00%	City receives two-thirds of fine revenue and remits one-third to County, this reflects only the city portion
101-35104	Other Fines	\$ 500	\$ 3,241	\$ 500	\$ 85	\$ 500	0.00%	
101-36100	Special Assessments						#DIV/0!	
101-36101	Principal Amount Revenue	\$ 1,500	\$ 145	\$ 1,500		\$ 1,500	0.00%	
101-36102	Penalties and Interest		\$ -	\$ -			#DIV/0!	
101-36103	Delinquent Principal		\$ -	\$ -			#DIV/0!	
101-36200	Miscellaneous Revenues	\$ 20,000	\$ 12,615	\$ 20,000	\$ 13,456	\$ 20,000	0.00%	
101-36210	Interest Earnings	\$ 1,000	\$ 11,160	\$ 3,500	\$ 10,966	\$ 5,000	42.86%	
101-36211	Adjustment to Market		\$ -	\$ -			#DIV/0!	
101-36212	Insurance Reimbursements	\$ 10,000	\$ 65	\$ 5,000		\$ 5,000	0.00%	
101-36220	Other Rents and Royalties	\$ 110,000	\$ 118,804	\$ 110,000	\$ 81,500	\$ 110,000	0.00%	Xcel Franchise and American Tower/Verizon Cell Lease
101-36230	Contributions and Donations	\$ 5,150	\$ 5,202	\$ 5,100	\$ 5,200	\$ 5,200	1.96%	Lions Donation for Rails to Trails Fireworks
101-36260	Employee Portion of Health Insurance	\$ 24,342	\$ 19,365	\$ 19,722	\$ 18,897	\$ 23,570	19.51%	Employees contribute 50% of dependent coverage
101-36500	Note Receivable						#DIV/0!	
101-37280	Sewage Dumping Fees						#DIV/0!	
101-39000	Other Financing Sources		\$ -				#DIV/0!	
101-39101	Sale of General Fixed Assets				\$ 17,425		#DIV/0!	
101-39202	Contribution-Enterprise Fund	\$ -	\$ -	\$ -	\$ -		#DIV/0!	

**CITY OF WATERTOWN  
2019 GENERAL FUND BUDGET  
REVENUES**

Account	Description	2017 Budget	2017 YTD	2018 Budget	2018 YTD	2019 Budget	Percent Change	Comment
101-39400	Tax Forfeit Land Sales		\$ -				#DIV/0!	
101-39203	Transfer from Other Fund	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	EDA Staff Support
101-39300	Proceeds from Long-Term Debt						#DIV/0!	
101-39999	Prior Period Adjustment		\$ 6,027				#DIV/0!	
		<u>\$ 2,330,334</u>	<u>\$ 2,418,707</u>	<u>\$ 2,448,794</u>	<u>\$ 2,300,730</u>	<u>\$ 2,651,259</u>	<u>8.27%</u>	
		\$726,577.00	#N/A	\$748,952.00	\$579,875.78	\$703,049.00		
	GENERAL PROPERTY TAX LEVY	\$ 1,624,757	\$ 1,618,211	\$ 1,720,842	\$ 1,733,596	\$ 1,963,210		
	LOCAL GOVERNMENT AID (LGA)	\$ 331,525	\$ 331,525	\$ 359,297	\$ 179,649	\$ 360,969		
	TRANSFERS IN - ENTERPRISE	\$ -	\$ -					
	ADMINISTRATION, FINANCE, TECH	\$ 236,252	\$ 253,797	\$ 230,582	\$ 183,351	\$ 235,780		
	PLANNING & INSPECTIONS	\$ 80,800	\$ 148,469	\$ 80,800	\$ 162,170	\$ 70,300		
	CENTRAL FACILITIES							
	FIRE	\$ 40,000	\$ 43,360	\$ 36,273	\$ -	\$ -		
	LAW ENFORCEMENT	\$ 15,000	\$ 20,105	\$ 19,000	\$ 20,718	\$ 19,000		
	STREETS							
	PARKS							
	RECREATION	\$ 2,000	\$ 3,240	\$ 2,000	\$ 2,700	\$ 2,000		
		<u>\$ 2,330,334</u>	<u>\$ 2,418,707</u>	<u>\$ 2,448,794</u>	<u>\$ 2,282,184</u>	<u>\$ 2,651,259</u>		
	Over/Under		\$ 88,373	\$ 30,087		\$ 369,075		

**CITY OF WATERTOWN  
2019 GENERAL FUND BUDGET  
EXPENDITURES**

Department	Account Code	Description	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Budget	Percentage Change	Comments
General Government	101-41000-151	Worker's Comp Insurance Premium	\$ 1,044	\$ 1,166	\$ 1,166	\$ 1,024	\$ 1,024	-12.18%	From the renewal
	101-41000-201	Accessories (paper, pens, etc)	\$ 1,112	\$ 1,006	\$ 1,000	\$ 760	\$ 1,000	0.00%	
	101-41000-203	Printed Forms	\$ 1,153	\$ 611	\$ 2,000	\$ 981	\$ 1,000	-50.00%	
	101-41000-210	Operating Supplies (GENERAL)	\$ 1,240	\$ 1,423	\$ 1,750	\$ 1,335	\$ 1,750	0.00%	
	101-41000-240	Small Tools and Minor Equipment			\$ -			#DIV/0!	
	101-41000-301	Auditing and Acct'g Services	\$ 23,692	\$ 24,206	\$ 27,000	\$ 15,374	\$ 27,000	0.00%	Accounts for additional Accounting Services as needed
	101-41000-303	Engineering Fees	\$ 38,560	\$ 29,498	\$ 30,000	\$ 43,243	\$ 40,000	33.33%	
	101-41000-304	Legal Fees	\$ 12,878	\$ 18,673	\$ 25,000	\$ 10,273	\$ 25,000	0.00%	
	101-41000-309	EDP, Software and Design	\$ 16,229	\$ 21,936	\$ 17,000	\$ 13,808	\$ 17,000	0.00%	
	101-41000-310	Other Professional Services	\$ 22,889	\$ 44,191	\$ 64,000	\$ 44,837	\$ 64,000	0.00%	Prosecution, Assessing, etc.
	101-41000-312	Building Inspector Services	\$ 32,671	\$ 35,200	\$ 45,000	\$ 39,204	\$ 55,000	22.22%	JPA agreement
	101-41000-314	Professional Planning Services	\$ 13,780	\$ 7,829	\$ 17,000	\$ 5,681	\$ 17,000	0.00%	Code Enforcement Position
	101-41000-321	Telephone	\$ 4,265	\$ 4,181	\$ 5,600	\$ 4,084	\$ 5,600	0.00%	Voice & Internet
	101-41000-322	Postage	\$ 2,075	\$ 1,898	\$ 4,000	\$ 1,931	\$ 4,000	0.00%	
	101-41000-340	Advertising	\$ 5,218	\$ 4,933	\$ 6,000	\$ 3,805	\$ 6,000	0.00%	Website maintenance \$2500, 4 newsletters \$4000, Community center ads
	101-41000-351	Legal Notices Publishing	\$ 2,652	\$ 2,457	\$ 3,500	\$ 1,913	\$ 3,500	0.00%	
	101-41000-353	Ordinance Publication	\$ 1,452	\$ 1,403	\$ 1,500	\$ 2,754	\$ 1,500	0.00%	
	101-41000-354	Other Print/Binding	\$ 4,408	\$ 2,416	\$ 6,000		\$ 6,000	0.00%	Codification ( Shoreland Overlay,RV/Rec Vehicle Trailer Parking)
	101-41000-361	General Liability Ins	\$ 15,533	\$ 9,643	\$ 10,295	\$ 10,446	\$ 10,375	0.78%	
	101-41000-384	Refuse/Garbage Disposal	\$ 5,440	\$ 7,748	\$ 8,000	\$ 4,617	\$ 8,000	0.00%	Community Clean-Up/Offset by grant funds
	101-41000-403	Repairs Other than Building	\$ 263	\$ -	\$ -			#DIV/0!	
	101-41000-413	Office Equipment Rental	\$ 6,797	\$ 6,164	\$ 7,000	\$ 5,321	\$ 7,000	0.00%	
	101-41000-433	Dues and Subscriptions	\$ 6,759	\$ 6,837	\$ 7,300	\$ 7,054	\$ 7,300	0.00%	League of Minnesota Cities,Metro Cities, Industry/News Publication
	101-41000-437	Other Miscellaneous	\$ 841	\$ 1,025	\$ 2,000	\$ 304	\$ 2,000	0.00%	
	101-41000-441	Code Enforcement Costs	\$ 245	\$ 110	\$ -	\$ 730	\$ 1,000	#DIV/0!	
	101-41000-490	Donations to Civic Org's	\$ 9,000	\$ 9,000	\$ 10,500	\$ 10,500	\$ 10,500	0.00%	
	101-41000-491	Community Celebrations	\$ 7,822	\$ 8,161	\$ 9,000	\$ 7,889	\$ 9,000	0.00%	Rails to Trails
	101-41000-492	Contingency	\$ 68	\$ 117	\$ 11,000	\$ 111	\$ 11,000	0.00%	
	101-41000-570	Office Equip and Furnishings	\$ 668	\$ 3,153	\$ 2,000	\$ 21	\$ 2,000	0.00%	
	101-41000-630	Bank Service Fees	\$ 2,142	\$ 2,483	\$ 2,500	\$ 2,115	\$ 2,500	0.00%	
	101-41000-700	Transfers (GENERAL)	\$ 54,977	\$ -	\$ -			#DIV/0!	
101-41000-720	Operating Transfers	\$ 239,000	\$ -	\$ -			#DIV/0!		
101-41000-810	Refund	\$ -	\$ -	\$ -			#DIV/0!		
			\$ 534,873	\$ 257,467	\$ 327,111	\$ 240,115	\$ 347,049	6.10%	
Council	101-41110-100	Wages and Salaries (GENERAL)	\$ 22,200	\$ 22,440	\$ 22,200	\$ 20,350	\$ 22,200	0.00%	\$450 per month for Mayor, \$350 per month for council
	101-41110-122	FICA	\$ 1,699	\$ 1,717	\$ 1,698	\$ 1,557	\$ 1,698	0.00%	
	101-41110-151	Workers Comp	\$ 71	\$ 77	\$ 77	\$ 63	\$ 63	-18.18%	From Renewal
	101-41110-208	Training and Instruction	\$ 985	\$ 1,505	\$ 2,500	\$ 1,083	\$ 63	-97.48%	
	101-41110-331	Travel Expenses	\$ 160	\$ 450	\$ 500	\$ 383	\$ 750	50.00%	
	101-41110-361	General Liability Insurance			\$ -			#DIV/0!	
	101-41110-433	Dues and Subscriptions	\$ 30	\$ 30	\$ 75	\$ 30	\$ 75	0.00%	
			\$ 25,145	\$ 26,219	\$ 27,050	\$ 23,466	\$ 24,849	-8.14%	
Leg. Comms.	101-41120-110	Other Pay (GENERAL)	\$ 5,920	\$ 8,080	\$ 11,520	\$ 6,560	\$ 11,520	0.00%	Parks (3,840), Planning (3,840), COA (3,840) EDA moved to EDA Budget
	101-41120-122	FICA	\$ 453	\$ 618	\$ 881	\$ 502	\$ 881	0.00%	
	101-41120-208	Training and Instruction	\$ -	\$ 80	\$ 900	\$ -	\$ 900	0.00%	
			\$ 6,373	\$ 8,778	\$ 13,301	\$ 7,062	\$ 13,301	0.00%	
	101-41300-101	Full-Time Employees Regular	\$ 45,601	\$ 46,501	\$ 47,419	\$ 43,467	\$ 48,823	2.96%	

**CITY OF WATERTOWN  
2019 GENERAL FUND BUDGET  
EXPENDITURES**

Department	Account Code	Description	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Budget	Percentage Change	Comments
Administrative Assistant	101-41300-103	Part-Time Employees	\$ 180	\$ 68	\$ 1,200	\$ 215	\$ 1,200	0.00%	
	101-41300-121	PERA	\$ 3,420	\$ 3,488	\$ 3,556	\$ 3,260	\$ 3,662	2.96%	
	101-41300-122	FICA	\$ 5,532	\$ 3,562	\$ 3,719	\$ 3,341	\$ 3,827	2.89%	
	101-41300-131	Employer Paid Health	\$ 8,771	\$ 9,560	\$ 11,071	\$ 10,231	\$ 12,011	8.49%	
	101-41300-133	Employer Paid Dental	\$ 548	\$ 562	\$ 562	\$ 515	\$ 562	0.00%	
	101-41300-134	Employer Paid Life/STD/LTD	\$ 518	\$ 540	\$ 552	\$ 494	\$ 563	2.06%	
	101-41300-208	Training and Instruction	\$ -	\$ 110	\$ 250	\$ -	\$ 250	0.00%	
	101-41300-331	Travel Expenses	\$ 20	\$ 35	\$ 100	\$ 8	\$ 100	0.00%	
	101-41300-417	Uniforms	\$ 89	\$ 110	\$ 100	\$ 98	\$ 100	0.00%	
				\$ 64,679	\$ 64,536	\$ 68,529	\$ 61,629	\$ 71,098	3.75%
City Administrator	101-41310-101	Full-Time Employees Regular	\$ 66,133	\$ 69,052	\$ 72,762	\$ 66,501	\$ 74,945	3.00%	
	101-41310-121	PERA	\$ 5,009	\$ 5,229	\$ 5,457	\$ 5,002	\$ 5,621	3.00%	
	101-41310-122	FICA	\$ 4,841	\$ 5,051	\$ 5,566	\$ 4,805	\$ 5,733	3.00%	
	101-41310-131	Employer Paid Health	\$ 10,628	\$ 11,244	\$ 12,697	\$ 11,697	\$ 13,681	7.75%	
	101-41310-133	Employer Paid Dental	\$ 384	\$ 394	\$ 394	\$ 360	\$ 394	0.00%	
	101-41310-134	Employer Paid Life/STD/LTD	\$ 606	\$ 637	\$ 706	\$ 583	\$ 724	2.50%	
	101-41310-208	Training and Instruction	\$ 3,780	\$ 4,050	\$ 3,500	\$ 2,797	\$ 4,675	33.57%	
	101-41310-321	Telephone	\$ 660	\$ 660	\$ 660	\$ 605	\$ 660	0.00%	\$55/mo per policy
	101-41310-331	Travel Expenses	\$ 1,822	\$ 1,824	\$ 2,500	\$ 1,890	\$ 3,000	20.00%	
	101-41310-417	Uniforms	\$ 99	\$ 68	\$ 100	\$ 103	\$ 100	0.00%	
	101-41310-433	Dues and Subscriptions	\$ 902	\$ 939	\$ 1,000	\$ 978	\$ 1,000	0.00%	
	101-41310-437	Other Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
				\$ 94,864	\$ 99,148	\$ 105,342	\$ 95,321	\$ 110,533	4.93%
<b>City Clerk</b>									
City Clerk	101-41400-101	Full-Time Employees Regular	\$ 42,660	\$ 47,790	\$ 45,733	\$ 42,005	\$ 48,732	6.56%	
	101-41400-121	PERA	\$ 3,216	\$ 3,201	\$ 3,430	\$ 3,185	\$ 3,655	6.56%	
	101-41400-122	FICA	\$ 3,998	\$ 3,611	\$ 3,499	\$ 3,247	\$ 3,728	6.56%	
	101-41400-131	Employer Paid Health	\$ 16,537	\$ 5,507	\$ 4,396	\$ 4,092	\$ 4,678	6.40%	
	101-41400-133	Employer Paid Dental	\$ 789	\$ 451	\$ 422	\$ 386	\$ 422	0.00%	
	101-41400-134	Employer Paid Life	\$ 407	\$ 393	\$ 496	\$ 440	\$ 520	4.89%	
	101-41400-208	Training and Instruction	\$ 75	\$ 912	\$ 2,000	\$ 1,744	\$ 2,500	25.00%	
	101-41400-321	Telephone	\$ 225	\$ 428	\$ 660	\$ 454	\$ 660	0.00%	
	101-41400-331	Travel Expenses	\$ 376	\$ 361	\$ 750	\$ 661	\$ 1,000	33.33%	
	101-41400-417	Uniforms	\$ -	\$ 107	\$ 100	\$ 72	\$ 100	0.00%	
	101-41400-433	Dues and Subscriptions	\$ 70	\$ 196	\$ 375	\$ 140	\$ 375	0.00%	
			\$ 68,353	\$ 62,956	\$ 61,860	\$ 56,426	\$ 66,370	7.29%	
<b>Elections</b>									
Elections	101-41410-104	Temporary Employees Regular	\$ 3,152	\$ -	\$ 5,000	\$ 2,097	\$ -	-100.00%	
	101-41410-122	FICA	\$ -	\$ -	\$ 383	\$ 8	\$ -	-100.00%	
	101-41410-203	Printed Forms	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	101-41410-208	Training and Instruction	\$ -	\$ -	\$ 500	\$ -	\$ -	-100.00%	
	101-41410-210	Operating Supplies (GENERAL)	\$ 1,883	\$ -	\$ 2,500	\$ 320	\$ -	-100.00%	
	101-41410-309	EDP, Software and Design	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	101-41410-322	Postage	\$ -	\$ -	\$ 500	\$ -	\$ -	-100.00%	
	101-41410-331	Travel Expenses	\$ 793	\$ -	\$ 1,000	\$ 751	\$ -	-100.00%	
	101-41410-351	Legal Notices Publishing	\$ 223	\$ -	\$ 250	\$ 151	\$ -	-100.00%	
	101-41410-404	Repairs/Maint Machinery/Equip	\$ -	\$ -	\$ 550	\$ -	\$ 550	0.00%	Annual maintenance
101-41410-580	Other Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!		



**CITY OF WATERTOWN  
2019 GENERAL FUND BUDGET  
EXPENDITURES**

Department	Account Code	Description	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Budget	Percentage Change	Comments
			\$ 6,051	\$ -	\$ 10,683	\$ 3,327	\$ 550	-94.85%	
General Govt Buildings/Plant	101-41940-210	Operating Supplies (GENERAL)	\$ 2,002	\$ 2,639	\$ 2,500	\$ 1,209	\$ 2,500	0.00%	
	101-41940-220	Repair/Maint Supply (GENERAL)	\$ 609	\$ 147	\$ 1,500	\$ 296	\$ 1,500	0.00%	
	101-41940-229	Safety Equipment and Training	\$ 179	\$ -	\$ -			#DIV/0!	
	101-41940-240	Small Tools and Minor Equip	\$ -	\$ -	\$ 500		\$ 500	0.00%	Vacuums, buffing pads
	101-41940-310	Other Professional Services	\$ 11,286	\$ 13,290	\$ 13,500	\$ 8,697	\$ 13,500	0.00%	Cleaning Contract/Floor Stripping/Carpet Cleaning/Window Cleaning
	101-41940-321	Telephone	\$ 1,625	\$ 1,999	\$ 1,700	\$ 2,016	\$ 2,600	52.94%	Alarm phone lines
	101-41940-361	General Liability Insurance	\$ -	\$ -	\$ -			#DIV/0!	
	101-41940-362	Property Ins	\$ 5,250	\$ 5,115	\$ 5,115	\$ 5,273	\$ 5,273	3.09%	
	101-41940-381	Electric Utilities	\$ 15,371	\$ 12,924	\$ 17,000	\$ 11,974	\$ 14,000	-17.65%	
	101-41940-400	Repairs & Maint Cont (GENERAL)	\$ 5,812	\$ 5,779	\$ 6,000	\$ 5,605	\$ 6,000	0.00%	
	101-41940-401	Repairs/Maint Buildings	\$ 2,349	\$ 4,409	\$ 5,000	\$ 902	\$ 5,000	0.00%	General facility maintenance. Painting offices.
	101-41940-404	Repairs/Maint Machinery/Equip	\$ 1,129	\$ 3,517	\$ 5,000	\$ 1,196	\$ 5,000	0.00%	
	101-41940-560	Office Equip and Furnishings	\$ 745	\$ -	\$ 6,000	\$ 3,757	\$ 6,000	0.00%	Computer Workstations
			\$ 46,357	\$ 49,819	\$ 63,815	\$ 40,925	\$ 61,873	-3.04%	
Fire Protection Services	101-42000-124	Fire Pension Contributions	\$ 59,549	\$ 61,060	\$ 57,005	\$ 15,000	\$ 15,000	-73.69%	
	101-42000-630	Bank Service Fees	\$ 40	\$ 100	\$ 40			-100.00%	
	101-42000-720	Operating Transfers	\$ 281,004	\$ 313,767	\$ 320,704	\$ 320,704	\$ 330,637	3.10%	
			\$ 340,593	\$ 374,927	\$ 377,749	\$ 335,704	\$ 345,637	-8.50%	
Police	101-42110-310	Other Professional Services	\$ 213,223	\$ 222,168	\$ 260,670	\$ 247,568	\$ 286,966	10.09%	Contract Increase + OT Budgeting
			\$ 213,223	\$ 222,168	\$ 260,670	\$ 247,568	\$ 286,966	10.09%	
Civil Defense	101-42500-381	Electric Utilities	\$ 337	\$ 337	\$ 500	\$ 277	\$ 500	0.00%	
	101-42500-404	Repairs/Maint Machinery/Equip	\$ 2,350	\$ 2,043	\$ 2,500		\$ 2,500	0.00%	
	101-42500-437	Other Miscellaneous	\$ -	\$ -	\$ -			#DIV/0!	
	101-42500-580	Other Equipment	\$ -	\$ -	\$ -			#DIV/0!	
			\$ 2,687	\$ 2,380	\$ 3,000	\$ 277	\$ 3,000	0.00%	
Animal Control	101-42700-310	Other Professional Services	\$ 1,500	\$ 1,500	\$ 2,000	\$ 1,500	\$ 2,000	0.00%	Kennel Repair/Boarding/Vet Services
Flood Control	101-42850-210	Operating Supplies (GENERAL)	\$ 3,263	\$ -	\$ 5,000		\$ 5,000	0.00%	Unspent funds deposited in Storm Water Fund
	101-42850-212	Motor Fuels	\$ -	\$ -	\$ -		\$ -	#DIV/0!	
	101-42850-221	Equipment Parts	\$ -	\$ -	\$ -		\$ -	#DIV/0!	
	101-42850-229	Safety Equipment & Training	\$ -	\$ -	\$ -		\$ -	#DIV/0!	
	101-42850-240	Small Tools and Minor Equip	\$ -	\$ -	\$ -		\$ -	#DIV/0!	
	101-42850-303	Engineering Fees	\$ -	\$ -	\$ -		\$ -	#DIV/0!	
	101-42850-310	Other Professional Services	\$ -	\$ -	\$ -		\$ -	#DIV/0!	
	101-42850-402	Repairs/Maint Structures	\$ -	\$ -	\$ -		\$ -	#DIV/0!	
	101-42850-404	Repairs/Maint Machinery/Equip	\$ -	\$ -	\$ -		\$ -	#DIV/0!	
	101-42850-530	Improvements Other Than Buildings	\$ -	\$ -	\$ -		\$ -	#DIV/0!	
	101-42850-580	Other Equipment	\$ -	\$ -	\$ -		\$ -	#DIV/0!	
101-42850-582	Capital Building Repairs	\$ -	\$ -	\$ -		\$ -	#DIV/0!		
			\$ 3,263	\$ -	\$ 5,000	\$ -	\$ 5,000	0.00%	
	101-43000-101	Full-Time Employees Regular	\$ 39,007	\$ 64,137	\$ 67,674	\$ 61,415	\$ 71,447	5.58%	
	101-43000-103	Part-Time Employees	\$ 15,730	\$ 20,381	\$ 27,519	\$ 13,313	\$ 33,325	21.10%	Summer/Winter Seasonal Help

**CITY OF WATERTOWN  
2019 GENERAL FUND BUDGET  
EXPENDITURES**

Department	Account Code	Description	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Budget	Percentage Change	Comments
Public Services	101-43000-121	PERA	\$ 2,935	\$ 7,772	\$ 5,887	\$ 4,651	\$ 7,858	33.49%	
	101-43000-122	FICA	\$ 5,067	\$ 6,246	\$ 7,282	\$ 5,484	\$ 8,015	10.06%	
	101-43000-131	Employer Paid Health	\$ 7,602	\$ 11,588	\$ 13,024	\$ 12,023	\$ 13,936	7.00%	
	101-43000-133	Employer Paid Dental	\$ 973	\$ 1,475	\$ 1,475	\$ 1,352	\$ 1,475	0.00%	
	101-43000-134	Employer Paid Life	\$ 549	\$ 749	\$ 716	\$ 622	\$ 746	4.27%	
	101-43000-142	Unemployment Benefits	\$ -	\$ -	\$ 4,500	\$ -	\$ 4,500	0.00%	
	101-43000-151	Worker's Comp Insurance Prem	\$ 391	\$ 379	\$ 379	\$ 381	\$ 381	0.53%	From renewal
	101-43000-201	Accessories	\$ 234	\$ 309	\$ -	\$ 283	\$ -	#DIV/0!	
	101-43000-208	Training and Instruction	\$ 1,575	\$ 1,747	\$ 2,000	\$ 1,062	\$ 4,950	147.50%	Hamline Public Works Leadership Academy & APWA Spring Conference
	101-43000-210	Operating Supplies (GENERAL)	\$ 703	\$ 1,153	\$ 1,500	\$ 763	\$ 1,500	0.00%	Includes lube and additives
	101-43000-213	Lubricants and Additives	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	101-43000-220	Repair/Maint Supply (GENERAL)	\$ 33	\$ 1,102	\$ 1,500	\$ -	\$ 1,500	0.00%	
	101-43000-221	Equipment Parts	\$ -	\$ 90	\$ 500	\$ 400	\$ 500	0.00%	
	101-43000-223	Building Repair Supplies	\$ -	\$ -	\$ 2,000	\$ 1,546	\$ 2,000	0.00%	
	101-43000-229	Safety Equipment & Training	\$ 2,023	\$ 2,036	\$ 3,000	\$ 575	\$ 3,000	0.00%	
	101-43000-240	Small Tools and Minor Equip	\$ 2,528	\$ 2,211	\$ 5,000	\$ 2,378	\$ 5,000	0.00%	
	101-43000-309	EDP, Software and Design	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	101-43000-310	Other Professional Services	\$ 1,879	\$ 547	\$ 5,000	\$ 2,002	\$ 5,000	0.00%	
	101-43000-321	Telephone	\$ 2,771	\$ 3,272	\$ 2,750	\$ 2,192	\$ 3,300	20.00%	Office VOIP and Fire Alarm Line
	101-43000-331	Travel Expense	\$ 9	\$ -	\$ 200	\$ 213	\$ 800	300.00%	
	101-43000-341	Employment Advertising	\$ 5	\$ 160	\$ 200	\$ 20	\$ 500	150.00%	
	101-43000-362	Property Ins	\$ 1,003	\$ 972	\$ 972	\$ 854	\$ 854	-12.14%	From renewal
	101-43000-363	Automotive Ins	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	101-43000-381	Electric Utilities	\$ 7,202	\$ 7,949	\$ 13,000	\$ 6,907	\$ 13,000	0.00%	
	101-43000-384	Refuse/Garbage Disposal	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	101-43000-401	Repairs/Maint Buildings	\$ 57,865	\$ 1,545	\$ 2,000	\$ 2,877	\$ 2,000	0.00%	
	101-43000-404	Repairs/Maint Machinery/Equip	\$ 291	\$ 1,680	\$ 2,000	\$ -	\$ 2,000	0.00%	
	101-43000-417	Uniforms	\$ 333	\$ 464	\$ 750	\$ 193	\$ 750	0.00%	
	101-43000-433	Dues and Subscriptions	\$ 50	\$ 300	\$ 500	\$ 306	\$ 500	0.00%	
	101-43000-437	Other Misc	\$ -	\$ -	\$ -	\$ 23	\$ -	#DIV/0!	
101-43000-438	Licenses & Permits	\$ 239	\$ 45	\$ 250	\$ 280	\$ 300	20.00%		
101-43000-510	Land	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!		
101-43000-520	Buildings and Structures	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!		
101-43000-540	Heavy Machinery	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!		
101-43000-560	Office Equip and Furnishings	\$ 388	\$ -	\$ 200	\$ 200	\$ 200	0.00%		
101-43000-720	Operating Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!		
			\$ 151,385	\$ 138,309	\$ 171,777	\$ 122,315	\$ 189,337	10.22%	
Roads	101-43100-101	Full-Time Employees Regular	\$ 44,289	\$ 46,658	\$ 48,282	\$ 44,538	\$ 50,940	5.51%	
	101-43100-121	PERA	\$ 3,284	\$ 3,431	\$ 3,621	\$ 3,294	\$ 3,821	5.51%	
	101-43100-122	FICA	\$ 3,413	\$ 3,594	\$ 3,694	\$ 3,430	\$ 3,897	5.51%	
	101-43100-131	Employer Paid Health	\$ 4,488	\$ 4,812	\$ 5,423	\$ 5,054	\$ 5,801	6.97%	
	101-43100-133	Employer Paid Dental	\$ 503	\$ 562	\$ 562	\$ 515	\$ 562	0.00%	
	101-43100-134	Employer Paid Life	\$ 499	\$ 528	\$ 559	\$ 484	\$ 580	3.85%	
	101-43100-151	Worker's Comp Insurance Prem	\$ 4,383	\$ 8,602	\$ 4,725	\$ 4,221	\$ 4,221	-10.67%	From the renewal
	101-43100-208	Training and Instruction	\$ 965	\$ 678	\$ 1,500	\$ 463	\$ 2,000	33.33%	
	101-43100-210	Operating Supplies (GENERAL)	\$ 835	\$ 379	\$ 3,000	\$ 973	\$ 3,000	0.00%	Street, Crosswalk, Parking Lot Striping
	101-43100-212	Motor Fuels	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	101-43100-221	Equipment Parts	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	101-43100-224	Street Maint Materials	\$ 23,909	\$ 25,017	\$ 35,000	\$ 32,093	\$ 40,000	14.29%	Curb/Sidewalk Repair, Catch basin repair, dustcoating, crack filling
	101-43100-226	Sign Repair Materials	\$ 5,077	\$ 10,099	\$ 27,000	\$ 24,880	\$ 5,000	-81.48%	

**CITY OF WATERTOWN  
2019 GENERAL FUND BUDGET  
EXPENDITURES**

Department	Account Code	Description	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Budget	Percentage Change	Comments
Hwys, Streets, & R	101-43100-229	Safety Equipment & Training	\$ 212	\$ 1,071	\$ 2,000	\$ 356	\$ 2,000	0.00%	
	101-43100-240	Small Tools and Minor Equip	\$ -	\$ 925	\$ 1,000		\$ 1,000	0.00%	
	101-43100-303	Engineering Fees		\$ 444				#DIV/0!	
	101-43100-310	Other Professional Services		\$ -				#DIV/0!	
	101-43100-321	Telephone	\$ 330	\$ 330	\$ 660	\$ 302	\$ 660	0.00%	
	101-43100-351	Legal Notices Publishing		\$ 238		\$ 261		#DIV/0!	
	101-43100-361	General Liability Ins		\$ -				#DIV/0!	
	101-43100-362	Property Insurance		\$ -				#DIV/0!	
	101-43100-363	Automotive Ins		\$ -				#DIV/0!	Moved to Fleet
	101-43100-403	Improvements Other Than Buildings		\$ -				#DIV/0!	
	101-43100-404	Repairs/Maint Machinery/Equip		\$ -				#DIV/0!	
	101-43100-416	Machinery Rentals	\$ 570	\$ 352	\$ 1,000	\$ 185	\$ 1,000	0.00%	
	101-43100-417	Uniforms	\$ 166	\$ 140	\$ 250		\$ 250	0.00%	
	101-43100-530	Improvements Other Than Buildings		\$ -				#DIV/0!	
	101-43100-550	Motor Vehicles						#DIV/0!	
	101-43100-581	Capital Equipment Repairs						#DIV/0!	
101-43100-720	Operating Transfers						#DIV/0!		
			\$ 92,923	\$ 107,860	\$ 121,276	\$ 121,049	\$ 124,732	2.85%	
Ice & Snow Removal	101-43125-103	Part-Time Employees	\$ 1,317	\$ 621	\$ 4,608	\$ 702	\$ -	-100.00%	
	101-43125-121	PERA		\$ 31		\$ 32		#DIV/0!	
	101-43125-122	FICA	\$ 101	\$ 47	\$ 353	\$ 54	\$ -	-100.00%	
	101-43125-142	Unemployment Benefits	\$ -		\$ 1,020	\$ 257	\$ -	-100.00%	
	101-43125-212	Motor Fuels			\$ -			#DIV/0!	
	101-43125-216	Chemicals and Chem Products	\$ 4,891	\$ 17,326	\$ 20,000	\$ 7,937	\$ 20,000	0.00%	
	101-43125-220	Repair/Maint Supply (GENERAL)	\$ 127		\$ -	\$ 2,545		#DIV/0!	
	101-43125-221	Equipment Parts	\$ 15	\$ 5,059	\$ 5,500	\$ 25	\$ 5,500	0.00%	Replacement Plow Blades
	101-43125-240	Small Tools and Minor Equip	\$ 261		\$ -			#DIV/0!	
	101-43125-333	Freight and Express	\$ -	\$ -	\$ 3,000		\$ 3,000	0.00%	Snow Hauling
	101-43125-341	Employment		\$ 132	\$ 200	\$ 1,314		-100.00%	
	101-43125-363	Automotive Ins			\$ -			#DIV/0!	
	101-43125-400	Repairs & Maint Cont (GENERAL)			\$ -			#DIV/0!	
	101-43125-404	Repairs/Maint Machinery/Equip	\$ 1,540		\$ -	\$ (268)		#DIV/0!	
	101-43125-580	Other Equipment			\$ -			#DIV/0!	
101-43125-436	Towing Charges	\$ -	\$ -	\$ 1,000		\$ 1,000	0.00%	Plow Truck Towing Needs/Winter Parking Violations	
101-43125-437	Other Miscellaneous			\$ -	\$ 309		#DIV/0!		
101-43125-581	Capital Equipment Repairs			\$ -			#DIV/0!		
			\$ 8,252	\$ 23,216	\$ 35,681	\$ 12,907	\$ 29,500	-17.32%	
Fleet	101-43127-201	Accessories	\$ 54	\$ 792	\$ 1,000		\$ 1,000	0.00%	
	101-43127-212	Motor Fuels	\$ 15,774	\$ 19,242	\$ 25,000	\$ 23,146	\$ 25,000	0.00%	
	101-43127-220	Repair/ Maint Supply	\$ 788	\$ 1,747	\$ 2,000	\$ 1,237	\$ 2,000	0.00%	
	101-43127-221	Equipment Parts	\$ 12,247	\$ 15,364	\$ 20,000	\$ 19,461	\$ 20,000	0.00%	
	101-43127-240	Small Tools and Minor Equipment	\$ 8,924	\$ 2,553	\$ 10,000	\$ 660	\$ 10,000	0.00%	
	101-43127-310	Other Professional Services	\$ 512	\$ (368)	\$ 1,000		\$ 1,000	0.00%	
	101-43127-363	Automotive Insurance	\$ 5,995	\$ 6,239	\$ 6,239	\$ 6,173	\$ 5,664	-9.22%	From Renewal
	101-43127-404	Repairs/ Maint Machinery/Equip	\$ 28,628	\$ 23,780	\$ 25,000	\$ 22,262	\$ 25,000	0.00%	
	101-43127-309	EDP/Software		\$ 2,740	\$ 2,800	\$ 1,620	\$ 2,800	0.00%	Fleet Management Tool
	101-43127-438	Licenses and Permits	\$ 206		\$ -		\$ -	#DIV/0!	

**CITY OF WATERTOWN  
2019 GENERAL FUND BUDGET  
EXPENDITURES**

Department	Account Code	Description	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Budget	Percentage Change	Comments
			\$ 73,128	\$ 72,089	\$ 93,039	\$ 74,559	\$ 92,464	-0.62%	
Street Lightin B	101-43160-381	Electric Utilities	\$ 44,873	\$ 45,953	\$ 50,000	\$ 40,186	\$ 50,000	0.00%	
	101-43160-403	Repairs Other Than Buildings	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	0.00%	Street Light Repair
			\$ 44,873	\$ 45,953	\$ 55,000	\$ 40,186	\$ 55,000	0.00%	
Parks	101-45200-101	Full-Time Employees Regular	\$ 42,190	\$ 44,108	\$ 46,519	\$ 42,239	\$ 49,112	5.58%	
	101-45200-103	Part-Time Employees	\$ 2,307	\$ 2,142	\$ 4,167	\$ 3,709	\$ -	-100.00%	No Rink Attendants
	101-45200-111	Other			\$ -	\$ -	\$ -	#DIV/0!	
	101-45200-110	Other Pay (GENERAL)		\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	101-45200-121	PERA	\$ 3,214	\$ 3,358	\$ 3,489	\$ 3,384	\$ 3,683	5.58%	
	101-45200-122	FICA	\$ 3,196	\$ 3,318	\$ 3,877	\$ 3,283	\$ 3,757	-3.10%	
	101-45200-131	Employer Paid Health	\$ 10,835	\$ 11,420	\$ 12,834	\$ 11,848	\$ 13,697	6.73%	
	101-45200-133	Employer Paid Dental	\$ 1,437	\$ 1,475	\$ 1,475	\$ 1,352	\$ 1,475	0.00%	
	101-45200-134	Employer Paid Life	\$ 491	\$ 519	\$ 544	\$ 476	\$ 565	3.85%	
	101-45200-151	Worker's Comp Insurance Prem	\$ 2,432	\$ 2,976	\$ 2,976	\$ 2,329	\$ 2,329	-21.74%	From the renewal
	101-45200-208	Training and Instruction	\$ 1,216	\$ 765	\$ 1,500	\$ 305	\$ 2,000	33.33%	
	101-45200-210	Operating Supplies (GENERAL)	\$ 2,174	\$ 1,488	\$ 2,500	\$ 1,829	\$ 2,500	0.00%	
	101-45200-212	Motor Fuels		\$ -	\$ -	\$ 70	\$ -	#DIV/0!	
	101-45200-216	Chemicals and Chem Products	\$ 2,092	\$ 4,394	\$ 5,000	\$ 5,000	\$ 6,000	20.00%	
	101-45200-220	Repair/Maint Supply (GENERAL)	\$ 2,050	\$ 406	\$ 2,000	\$ 1,303	\$ 2,000	0.00%	
	101-45200-221	Equipment Parts	\$ 3,592	\$ 747	\$ 5,000	\$ 2,826	\$ 5,000	0.00%	Sprinkler System Repair/Playground Equipment Parts
	101-45200-225	Landscaping Materials	\$ 14,029	\$ 17,021	\$ 15,000	\$ 13,481	\$ 15,000	0.00%	
	101-45200-226	Sign Repair Materials	\$ 66	\$ 1,235	\$ 1,500	\$ 1,454	\$ 2,500	66.67%	New Park Sign @ Kings Highland Park
	101-45200-229	Safety Equipment & Training	\$ 341	\$ 561	\$ 2,500	\$ 679	\$ 2,500	0.00%	Playground Recertification
	101-45200-240	Small Tools and Minor Equip	\$ 2,872	\$ 3,853	\$ 5,000	\$ 1,465	\$ 5,000	0.00%	
	101-45200-303	Engineering Fees		\$ 6,940				#DIV/0!	
	101-45200-310	Other Professional Services	\$ 4,142	\$ 4,286	\$ 4,250	\$ 5,348	\$ 6,250	47.06%	Native Maintenance, Irrigation Maintenance
	101-45200-321	Telephone	\$ 1,072	\$ 784	\$ 660	\$ 605	\$ 660	0.00%	
	101-45200-340	Advertising			\$ -			#DIV/0!	
	101-45200-341	Employment Advertising	\$ 237	\$ 726	\$ 500	\$ 1,660	\$ -	-100.00%	Seasonal workers
	101-45200-351	Legal Notices Publishing		\$ 451				#DIV/0!	
	101-45200-362	Property Ins	\$ 22,208	\$ 22,147	\$ 22,799	\$ 23,889	\$ 23,889	4.78%	From the renewal
	101-45200-363	Automotive Insurance		\$ -	\$ -			#DIV/0!	Moved to Fleet
	101-45200-381	Electric Utilities	\$ 8,742	\$ 8,882	\$ 9,315	\$ 8,200	\$ 9,315	0.00%	
	101-45200-384	Refuse/Garbage Disposal			\$ -			#DIV/0!	
	101-45200-401	Repairs/Maint Buildings	\$ 4,523	\$ 4,382	\$ 5,000	\$ 1,823	\$ 5,000	0.00%	
	101-45200-403	Improvements Other Than Buildings	\$ 11,075	\$ 10,128	\$ 15,000	\$ 15,000	\$ 15,000	0.00%	Trail Seal Coating (\$10,000)/Wildflower Court Surfacing
	101-45200-404	Repairs/Maint Machinery/Equip	\$ 1,398	\$ 17	\$ 2,500	\$ 273	\$ 2,500	0.00%	
101-45200-415	Other Equipment Rentals	\$ 2,720	\$ 1,153	\$ 6,500	\$ 4,265	\$ 6,500	0.00%	Xmark Rental	
101-45200-417	Uniforms	\$ 191	\$ 136	\$ 500	\$ -	\$ 500	0.00%		
101-45200-418	Other Rentals	\$ 6,675	\$ 6,579	\$ 5,880	\$ 6,958	\$ 6,000	2.04%	Portable Toilets (Evergreen/Community Park/Rick Johnson/Highland/Madison Green)	
101-45200-438	Licenses & Permits	\$ 275	\$ 335	\$ 250	\$ 290	\$ 250	0.00%		
101-45200-493	Recreation Programs	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00%	Commission on Aging Support	
101-45200-520	Buildings and Structures		\$ -				#DIV/0!		
101-45200-530	Improvements Other Than Buildings	\$ 22,132	\$ 10,843	\$ 15,000	\$ 14,069	\$ 15,000	0.00%	Tables, garbage cans, general replacement/upkeep	
101-45200-560	Furniture and Fixtures		\$ -				#DIV/0!		
101-45200-580	Other Equipment						#DIV/0!		
101-45200-581	Capital Equipment Repairs						#DIV/0!		

**CITY OF WATERTOWN  
2019 GENERAL FUND BUDGET  
EXPENDITURES**

Department	Account Code	Description	2016 Actual	2017 Actual	2018 Budget	2018 YTD	2019 Budget	Percentage Change	Comments
	101-45200-581	Capital Equipment Repairs						#DIV/0!	
	101-45200-720	Operating Transfers						#DIV/0!	
			\$ 180,925	\$ 178,573	\$ 205,036	\$ 180,412	\$ 208,984	1.93%	
Forestry and Nursery	101-45204-203	Printed Forms			\$ -		\$ -	#DIV/0!	
	101-45204-210	Operating Supplies (GENERAL)			\$ -		\$ -	#DIV/0!	
	101-45204-220	Repair/Maint Supply (GENERAL)			\$ -		\$ -	#DIV/0!	
	101-45204-225	Landscaping Materials	\$ 801	\$ 2,191	\$ 5,000	\$ 4,426	\$ 5,000	0.00%	Trees for Boulevards & Parks
	101-45204-310	Other Professional Services	\$ 5,050	\$ 5,465	\$ 5,000	\$ 2,675	\$ 5,000	0.00%	Arborist Service
	101-45204-322	Postage			\$ -		\$ -	#DIV/0!	
	101-45204-415	Other Equipment Rental			\$ -		\$ -	#DIV/0!	
			\$ 5,851	\$ 7,656	\$ 10,000	\$ 7,101	\$ 10,000	0.00%	
Libraries	101-45500-321	Telephone	\$ 445	\$ 445	\$ 450	\$ 185	\$ 450	0.00%	
			\$ 445	\$ 445	\$ 450	\$ 185	\$ 450	0.00%	
Cap. Improve	101-45200-720	Transfers Out - Capital Improvements	\$ 329,231	\$ 486,525	\$ 426,297	\$ 426,297	\$ 466,401	9.41%	
	101-49000-700	Park Fund Contributions	\$ 55,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	0.00%	
	101-49000-720	Other Contributions/Transfer		\$ 50,000	\$ -	\$ 125,000	\$ -	#DIV/0!	
			\$ 384,231	\$ 601,525	\$ 491,297	\$ 616,297	\$ 531,401	8.16%	
Debt Service	101-41000-700	Debt Srv Bond Principal	\$ 53,240		\$ -	\$ -	\$ 93,709	#DIV/0!	Downtown Redevelopment TIF Support
	101-47000-611	Bond Interest			\$ -	\$ -	\$ -	#DIV/0!	
			\$ 53,240	\$ -	\$ -	\$ -	\$ 93,709	#DIV/0!	

**City of Watertown  
2019 Fire Department Fund Budget**

Fund	Department	Account	Description	2016 YTD	2017 YTD	2017 Budget	2018 Budget	2018 YTD	2019 Budget	2019 YTD	Change	Comment
<b>Fund 603 WATERTOWN FIRE DEPARTMENT FUND</b>												
<b>Dept 42250 Fire Department Payroll</b>												
		603-42250-100	Wages and Salaries (GENERAL)	\$ 10,750	\$ 10,750	\$ 11,220	\$ 12,546	\$ -	\$ 12,797		2.00%	
		603-42250-106	On Call Reimbursement	\$ 42,569	\$ 38,689	\$ 37,943	\$ 38,702	\$ 17,072	\$ 46,200		19.37%	
		603-42250-107	Training Reimbursement	\$ 24,250	\$ 22,708	\$ 22,996	\$ 23,456	\$ 7,382	\$ 26,187		11.64%	
		603-42250-122	FICA	\$ 5,506	\$ 4,877	\$ 5,520	\$ 5,715	\$ 1,871	\$ 6,517		14.03%	
		603-42250-151	Worker's Comp Insurance Prem	\$ 12,013	\$ 13,448	\$ 12,000	\$ 13,306	\$ 11,162	\$ 10,418		-21.70%	From the renewal
		603-42250-630	Bank Service Fee	\$ 80	\$ 20	\$ 40	\$ 40	\$ -	\$ 40		0.00%	
				\$95,168.22	\$90,492.00	\$89,719.31	\$93,764.77	\$37,487.00	\$102,158.49	\$0.00	8.95%	
<b>Dept 42260 Fire Department Administration</b>												
		603-42260-110	Other Pay (Chief's phone)	\$ 660	\$ 660	\$ 660	\$ 660	\$ 550	\$ 660		0.00%	Chief Phone
		603-42260-122	FICA	\$ 51	\$ 51	\$ 21	\$ 21	\$ 113	\$ 21		0.00%	
		603-42260-201	Accessories (paper, pens, etc)	\$ 85	\$ 67	\$ 1,000	\$ 1,000	\$ 318	\$ 1,000		0.00%	
		603-42260-300	Professional Svcs (GENERAL)			\$ -	\$ -	\$ 19			#DIV/0!	
		603-42260-301	Auditing and Acct'g Services	\$ 1,000	\$ 1,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000		0.00%	Proportional Share of Audit (\$25,000 annual City Cost)
		603-42260-309	EDP, Software and Design	\$ 187		\$ 750	\$ 750	\$ 615	\$ 750		0.00%	
		603-42260-310	Other Professional Services			\$ -	\$ -				#DIV/0!	
		603-42260-321	Telephone	\$ 3,608	\$ 4,040	\$ 3,500	\$ 4,500	\$ 4,490	\$ 4,500		0.00%	Telephone, Voice, & Data
		603-42260-322	Postage	\$ 65	\$ 52	\$ 310	\$ 310	\$ 54	\$ 310		0.00%	
		603-42260-329	Other Communications			\$ -	\$ 750	\$ -	\$ 750		0.00%	Email
		603-42260-331	Travel Expenses			\$ 200	\$ 200	\$ 175	\$ 200		0.00%	
		603-42260-361	General Liability Ins			\$ 50	\$ -	\$ -	\$ -		#DIV/0!	
		603-42260-362	Property Ins	\$ 1,871.00	\$ 1,825.00	\$ 1,871.00	\$ 1,825	\$ 1,882	\$ 1,882		3.12%	
		603-42260-363	Automotive Ins	\$ 7,942.00	\$ 7,915.00	\$ 7,806.00	\$ 7,772	\$ 3,058	\$ 3,058		-60.65%	
		603-42260-365	Other Insurance		\$ 1,446	\$ 2,000	\$ 1,446	\$ 22	\$ 1,446		0.00%	
		603-42260-430	Miscellaneous (GENERAL)	\$ 3,565	\$ 2,422	\$ 3,000	\$ 3,000	\$ 2,814	\$ 3,000		0.00%	
		603-42260-433	Dues and Subscriptions	\$ 1,549	\$ 2,943	\$ 1,200	\$ 1,700	\$ 1,121	\$ 1,700		0.00%	
		603-42260-434	Awards and Indemnities	\$ 3,244	\$ 1,883	\$ 2,500	\$ 2,500	\$ 2,392	\$ 2,500		0.00%	
		603-42260-437	Other Miscellaneous		\$ 180	\$ -	\$ -	\$ 134			#DIV/0!	
				\$23,827.04	\$24,984.00	\$25,868.00	\$27,434.00	\$18,757.00	\$22,777.00	\$0.00	-16.98%	
<b>Dept 42270 Fire Department Training</b>												
		603-42270-208	Training and Instruction	8,593.00	14,817.00	14,000.00	14,000.00	5,271.00	14,000.00		0.00%	
		603-42270-311	Testing Fees	3,333.00	1,808.00	4,000.00	4,000.00	2,355.00	4,000.00		0.00%	New Fire Fighter Physical
		603-42270-343	Other Advertising	1,977.00	1,611.00	2,800.00	2,800.00	207.00	2,800.00		0.00%	Fire Prevention
		603-42270-433	Dues and Subscriptions	2,033.00	2,000.00	2,000.00	2,000.00	2,684.00	2,000.00		0.00%	WAFTA
		603-42270-439	State Fire Convention	2,764.05	1,477.00	1,900.00	2,650.00	413.00	750.00		-71.70%	
		603-42270-440	Fire Chiefs Convention	1,669.00	1,635.00	1,500.00	750.00	2,531.00	2,650.00		253.33%	
				\$20,369.05	\$23,348.00	\$26,200.00	\$26,200.00	\$13,461.00	\$26,200.00	\$0.00	0.00%	
<b>Dept 42280 Fire Stations and Bldgs</b>												
		603-42280-217	Other Operating Supplies	\$ 1,169	\$ 138	\$ 900	\$ 900	\$ 221	\$ 900		0.00%	
		603-42280-240	Small Tools and Minor Equip	\$ 76	\$ -	\$ 500	\$ 500	\$ 263	\$ 500		0.00%	
		603-42280-381	Electric Utilities	\$ 13,933	\$ 13,434	\$ 15,000	\$ 15,000	\$ 12,147	\$ 15,000		0.00%	
		603-42280-401	Repairs/Maint Buildings	\$ 2,126	\$ 2,300	\$ 4,000	\$ 4,000	\$ 2,452	\$ 4,000		0.00%	
		603-42280-404	Repairs/Maint Machinery/Equip	\$ 1,530	\$ 1,018	\$ 1,500	\$ 1,500	\$ 2,260	\$ 1,500		0.00%	
		603-42280-415	Other Equipment Rentals			\$ -	\$ -				#DIV/0!	
		603-42280-560	Furniture and Fixtures	\$ 1,036	\$ 1,594	\$ 500	\$ 500	\$ 50	\$ 500		0.00%	
		603-42280-580	Other Equipment			\$ 2,200	\$ 2,200	\$ 5,046	\$ 2,200		0.00%	
		603-42280-720	Operating Transfers	\$ -	\$ -	\$ -	\$ -	\$ -			#DIV/0!	
				\$19,870.41	\$18,484.00	\$24,600.00	\$24,600.00	\$22,439.00	\$24,600.00	\$0.00	0.00%	
<b>Dept 42290 Fire Department Equipment</b>												
		603-42290-210	Operating Supplies (GENERAL)	\$ 48	\$ 41	\$ -	\$ -	\$ 931			#DIV/0!	
		603-42290-212	Motor Fuels	\$ 4,196	\$ 3,871	\$ 9,000	\$ 9,000	\$ 3,927	\$ 9,000		0.00%	
		603-42290-221	Equipment Parts	\$ 3,000	\$ 4,150	\$ 4,500	\$ 4,500	\$ 8,196	\$ 4,500		0.00%	

603-42290-240	Small Tools and Minor Equip	\$ 7,354	\$ 7,702	\$ 7,000	\$ 7,000	\$ 26,031	\$ 7,000	0.00%	
603-42290-311	Testing Fees	\$ 1,292	\$ 994	\$ 1,200	\$ 1,200	\$ 1,155	\$ 1,200	0.00%	
603-42290-322	Postage				\$ -			#DIV/0!	
603-42290-323	Radio Units	\$ 2,071	\$ 2,530	\$ 2,500	\$ 2,500		\$ 2,500	0.00%	
603-42290-404	Repairs/Maint Machinery/Equip	\$ 29,244	\$ 17,616	\$ 20,000	\$ 20,000	\$ 25,364	\$ 20,000	0.00%	
603-42290-417	Uniforms	\$ 162	\$ 1,306	\$ 500	\$ 500	\$ 725	\$ 7,500	1400.00%	
603-42290-433	Dues and Subscriptions			\$ 620	\$ 620		\$ 620	0.00%	
603-42290-438	Licenses and Permits	\$ 32	\$ 132		\$ -	\$ 48		#DIV/0!	
603-42290-570	Office Equip and Furnishings				\$ -			#DIV/0!	
603-42290-571	Turn-Out Gear	\$ 14,768	\$ 7,602	\$ 10,000	\$ 10,000		\$ 10,000	0.00%	
603-42290-580	Other Equipment	\$ 116			\$ -			#DIV/0!	
603-42290-720	Operating Transfers	\$ 218,475	\$ 245,000	\$ 245,000	\$ 245,000	\$ 287,694	\$ 245,000	0.00%	Capital Equipment & Facilities
		\$280,757.99	\$290,944.00	\$300,320.00	\$300,320.00	\$354,071.00	\$307,320.00	\$0.00	2.33%
		\$ 439,993	\$ 448,252	\$ 466,707	\$ 472,319	\$ 446,215	\$ 483,055	\$ -	2.27%

**Water Revenue  
2019 Budget**

Account	Description	2017 Budget	2017 YTD	2018 Budget	2018 YTD	2019 Budget	2019 YTD	Percent Change	Comment
601-31010	Current Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
601-31020	Deliquent Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
601-31910	Penalties & Interest/AdValTax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
601-33439		\$ 45							
601-33402	Homestead Credit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
601-34200	Public Safety Charges	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -		
601-34204	Protective Inspection Fees	\$ 1,000	\$ 2,434	\$ 1,200	\$ 1,839	\$ 919		-23.39%	
601-34407	Water Availability Charge	\$ 32,960	\$ 187,423	\$ 70,000	\$ 151,156	\$ 69,908		-0.13%	17 Residential Connections
601-34409	Area Charge								
601-36101	Principal Amount Revenue	\$ 6,000	\$ 5,906	\$ 5,500	\$ 4,925	\$ 8,000		45.45%	
601-36102	Penalites & Interest	\$ 350	\$ 10	\$ 600	\$ 10,076	\$ 20		-96.67%	
601-36103	Deliquent Principle	\$ 2	\$ -	\$ -	\$ 35,168				
601-36200	Miscellaneous Revenues	\$ 1,000	\$ 103	\$ 500	\$ 2,093	\$ 500		0.00%	
601-36210	Interest Earnings	\$ 500	\$ 5,775	\$ 1,000	\$ 6,861	\$ 2,000		100.00%	
601-36211	Adjustment to Market								
601-36212	Insurance Reimbursements								
601-36500	Capital Contribution from Gov't Funds		\$ 17,500						Tax entry - to record capital asset additions
601-37100	Water Sales	\$ 311,100	\$ 351,785	\$ 321,000	\$ 244,044	\$ 290,830		-9.40%	
601-37110	Water Infrastructure Fee	\$ 408,000	\$ 440,601	\$ 415,000	\$ 344,041	\$ 443,244		6.81%	
601-37120	No Read Fine	\$ 750	\$ 1,056	\$ 700	\$ 29	\$ 700		0.00%	
601-37130	Water Meters	\$ 5,000	\$ 15,410	\$ 5,700	\$ 15,760	\$ 6,290		10.35%	
601-37150	Water Connect/Reconnect Fee		\$ 618	\$ 500	\$ 516	\$ 500		0.00%	
601-37160	Water Penalty			\$ -					
601-39101	Sales of General Fixed Assets				\$ 6,290				
601-39203	Transfer from Other Fund								
601-39310	Proceeds from Long-Term Debt								
		\$ 766,660	\$ 1,028,673	\$ 821,700	\$ 822,798	\$ 822,911	\$ -	0.15%	



**Water Fund 2019**

Account Descr		2017	2017	2018	2018	2019	2019	Comment
		Budget	YTD	Budget	YTD	Budget	YTD	Change
Source of Supply	601-49401-212 Motor Fuels	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	601-49401-221 Equipment Parts	\$ 1,000	\$ 2,261	\$ -	\$ -	\$ -	\$ -	
	601-49401-223 Building Repair Supplies	\$ 500	\$ 5,280	\$ 500	\$ -	\$ 500	\$ -	0.0%
	601-49401-311 Testing Fees	\$ 300	\$ 170	\$ 300	\$ -	\$ 300	\$ -	0.0%
	601-49401-381 Electric Utilities	\$ 6,500	\$ 4,173	\$ 3,000	\$ 3,847	\$ 3,500	\$ -	16.7%
	601-49410-240 Small Tools and Minor Equip	\$ 500	\$ 400	\$ 3,000	\$ 925	\$ 2,500	\$ -	-16.7% Draw Down Gauges Well #4 & #2
	601-49410-310 Other Professional Services	\$ 750	\$ -	\$ 5,000	\$ -	\$ 10,000	\$ -	100.0% Well #3 & #4 Inspection
	601-49410-401 Repairs/Maint Buildings	\$ 500	\$ 130	\$ 500	\$ -	\$ 500	\$ -	0.0%
	601-49410-581 Capital Equipment Repairs	\$ 10,000	\$ 12,417	\$ 10,000	\$ 5,630	\$ 10,000	\$ -	0.0%
	601-49410-582 Capital Building Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		\$ 20,050	\$ 24,832	\$ 22,300	\$ 10,402	\$ 27,300	\$ -	22.4%
Purification	601-49420-212 Motor Fuels	\$ 500	\$ 351	\$ 500	\$ -	\$ 500	\$ -	0.0%
	601-49420-213 Lubricants and Additives	\$ 100	\$ -	\$ 100	\$ -	\$ 100	\$ -	0.0%
	601-49420-216 Chemicals and Chem Products	\$ 3,500	\$ 1,949	\$ 3,000	\$ 1,564	\$ 2,500	\$ -	-16.7%
	601-49420-218 Lab Supplies	\$ 750	\$ 980	\$ 3,000	\$ 6,018	\$ 750	\$ -	-75.0% New Lab Supplies
	601-49420-220 Repair/Maint Supply (GENERAL)	\$ 1,000	\$ 443	\$ 4,000	\$ 622	\$ 750	\$ -	-81.3%
	601-49420-221 Equipment Parts	\$ 750	\$ -	\$ 500	\$ -	\$ 500	\$ -	0.0%
	601-49420-240 Small Tools and Minor Equip	\$ 500	\$ -	\$ 500	\$ 8	\$ 500	\$ -	0.0%
	601-49420-310 Other Professional Services	\$ -	\$ -	\$ -	\$ 919	\$ -	\$ -	
	601-49420-381 Electric Utilities	\$ 21,000	\$ 33,334	\$ 24,000	\$ 27,269	\$ 28,000	\$ -	16.7%
	601-49420-401 Repairs/Maint Buildings	\$ 10,000	\$ -	\$ 3,000	\$ -	\$ 2,500	\$ -	-16.7% Door Replacement
	601-49420-403 Repairs Other Than Buildings	\$ 6,000	\$ 4,484	\$ 10,000	\$ 4,895	\$ 2,500	\$ -	-75.0% Pull & Maintenance of HSP/Rebuild of Check Valves
	601-49420-404 Repairs/Maint Machinery/Equip	\$ 5,000	\$ 5,238	\$ 10,000	\$ -	\$ 10,000	\$ -	0.0% Pull & Maintenance of HSP/Rebuild of Check Valves
601-49420-520 Buildings and Structures	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	0.0% Plant Brick Seal	
		\$ 64,100	\$ 46,779	\$ 73,600	\$ 41,295	\$ 63,600	\$ -	-13.6%
Distribution	601-49430-224 Street Maint Materials	\$ 1,500	\$ 463	\$ 2,000	\$ 4,254	\$ 3,000	\$ -	50.0%
	601-49430-227 Utility Maint Supplies	\$ 3,000	\$ 2,769	\$ 3,000	\$ 7	\$ 3,000	\$ -	0.0%
	601-49430-221 Equipment Parts	\$ 2,000	\$ -	\$ 2,000	\$ 145	\$ 1,000	\$ -	-50.0%
	601-49430-240 Small Tools and Minor Equip	\$ 3,000	\$ 771	\$ 4,000	\$ 1,883	\$ 2,000	\$ -	-50.0%
	601-49430-300 Professional Svcs (GENERAL)	\$ 7,000	\$ 599	\$ 5,000	\$ 3,272	\$ 5,000	\$ -	0.0%
	601-49430-400 Repairs & Maint Cont (GENERAL)	\$ 20,000	\$ 8,390	\$ 20,000	\$ 3,341	\$ 20,000	\$ -	0.0%
	601-49430-403 Repairs Other Than Buildings	\$ 500	\$ -	\$ -	\$ 115	\$ -	\$ -	
	601-49430-404 Repairs/Maint Machinery/Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	601-49430-405 Depreciation (GENERAL)	\$ -	\$ 134,124	\$ -	\$ -	\$ -	\$ -	
	601-49430-415 Other Equipment Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	601-49430-572 Water Meters	\$ 12,000	\$ 14,100	\$ 15,000	\$ 15,171	\$ 15,000	\$ -	0.0%
601-49430-580 Other Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
		\$ 49,000	\$ 161,217	\$ 51,000	\$ 28,188	\$ 49,000	\$ -	-3.9%
Personnel	601-49440-101 Full-Time Employees Regular	\$ 134,569	\$ 134,930	\$ 138,346	\$ 123,128	\$ 134,782	\$ -	-2.6%
	601-49440-103 Part-Time Employees	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ -	26 Weeks Temp Summer Seasonal
	601-49440-121 PERA	\$ 10,093	\$ 10,120	\$ 10,376	\$ 9,320	\$ 10,521	\$ -	1.4%
	601-49440-122 FICA	\$ 10,295	\$ 10,160	\$ 10,295	\$ 9,211	\$ 10,732	\$ -	4.2%
	601-49440-129 Pension Expense	\$ -	\$ (2,013)	\$ -	\$ -	\$ -	\$ -	
	601-49440-131 Employer Paid Health	\$ 26,698	\$ 24,700	\$ 28,070	\$ 25,920	\$ 28,738	\$ -	2.4%

Administration	601-49440-133	Employer Paid Dental	\$ 1,872	\$ 1,740	\$ 1,736	\$ 1,591	\$ 1,614	-7.0%
	601-49440-134	Employer Paid Life/LTD/STD	\$ 1,455	\$ 1,427	\$ 1,484	\$ 1,321	\$ 1,403	-5.5%
	601-49440-151	Worker s Comp Insurance Prem	\$ -	\$ 5,976	\$ 5,976	\$ 4,971	\$ 4,971	-16.8%
	601-49440-201	Accessories (paper, pens, etc)	\$ 200	\$ 219	\$ 200	\$ 135	\$ 200	0.0%
	601-49440-203	Printed Forms	\$ 500	\$ 694	\$ 500	\$ -	\$ 500	0.0%
	601-49440-208	Training and Instruction	\$ 2,000	\$ 1,015	\$ 2,000	\$ 263	\$ 3,000	50.0%
	601-49440-218	Lab Supplies	\$ -	\$ 8	\$ -	\$ -	\$ -	
	601-49440-221	Equipment Parts	\$ -	\$ -	\$ -	\$ -	\$ -	
	601-49440-229	Safety Equipment & Training	\$ 2,000	\$ 386	\$ 2,000	\$ -	\$ 2,000	0.0%
	601-49440-301	Auditing and Acct g Services	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	0.0%
	601-49440-303	Engineering Fees	\$ 5,000	\$ -	\$ 5,000	\$ 2,784	\$ 5,000	0.0%
	601-49440-304	Legal Fees	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	0.0%
	601-49440-309	EDP, Software and Design	\$ 3,000	\$ 681	\$ 3,000	\$ 1,220	\$ 3,000	0.0%
	601-49440-310	Other Professional Services	\$ 3,000	\$ 6,537	\$ 3,000	\$ 1,423	\$ 3,000	0.0%
	601-49440-311	Testing Fees	\$ 600	\$ 780	\$ 600	\$ 1,125	\$ 500	-16.7%
	601-49440-313	Wellhead Protection	\$ -	\$ -	\$ -	\$ -	\$ -	
	601-49440-321	Telephone	\$ 2,000	\$ 2,738	\$ 2,000	\$ 2,825	\$ 2,000	0.0%
	601-49440-322	Postage	\$ 2,900	\$ 2,402	\$ 2,900	\$ 2,262	\$ 3,000	3.4%
	601-49440-331	Travel Expenses	\$ 1,000	\$ 163	\$ 1,000	\$ 78	\$ 1,000	0.0%
	601-49440-341	Employment	\$ 400	\$ -	\$ 400	\$ -	\$ 400	0.0%
	601-49440-352	General Notices and Pub Info	\$ 500	\$ -	\$ 500	\$ -	\$ 500	0.0%
	601-49440-361	General Liability Ins	\$ -	\$ -	\$ -	\$ -	\$ -	
	601-49440-362	Property Ins	\$ 2,615	\$ 2,892	\$ 3,218	\$ 3,316	\$ 3,316	3.0%
	601-49440-363	Automotive Ins	\$ 2,469	\$ 1,656	\$ 1,982	\$ 2,038	\$ 2,038	2.8%
	601-49440-404	Repairs/Maint Machinery/Equip	\$ -	\$ -	\$ -	\$ -	\$ -	
	601-49440-417	Uniforms	\$ 500	\$ 208	\$ 500	\$ 157	\$ 500	0.0%
	601-49440-433	Dues and Subscriptions	\$ 500	\$ 510	\$ 500	\$ 555	\$ 500	0.0%
	601-49440-437	Other Miscellaneous	\$ -	\$ 22	\$ -	\$ -	\$ -	
	601-49440-438	Licenses & Permits	\$ 7,500	\$ 11,574	\$ 7,500	\$ 11,857	\$ 12,000	60.0%
	601-49440-494	Refund to Carver County	\$ -	\$ -	\$ -	\$ -	\$ -	
	601-49440-530	Improvements Other Than Bldgs	\$ -	\$ -	\$ -	\$ -	\$ -	
	601-49440-550	Motor Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	
601-49440-570	Office Equip and Furnishings	\$ -	\$ -	\$ -	\$ -	\$ -		
601-49440-573	Loss on Disposal of Assets	\$ -	\$ -	\$ -	\$ -	\$ -		
601-49440-580	Other Equipment	\$ -	\$ -	\$ -	\$ -	\$ -		
601-49440-601	Debt Service Bond Principal	\$ 201,560	\$ -	\$ 200,498	\$ -	\$ 199,794	-0.4%	
601-49440-611	Bond Interest	\$ -	\$ 26,656	\$ -	\$ 23,134	\$ -		
601-49440-620	Fiscal Agent's Fee	\$ -	\$ -	\$ -	\$ -	\$ -		
601-49440-630	Bank Service Fees	\$ -	\$ 40	\$ -	\$ 40	\$ -		
601-49440-720	Operating Transfers	\$ 51,000	\$ 51,000	\$ 150,000	\$ 630,908	\$ 200,000	33.3% To Capital	
		\$ 480,725	\$ 302,724	\$ 590,080	\$ 865,082	\$ 647,009	\$ - 9.6%	

**Sewer Revenue  
2019 Budget**

	2017	2017	2018	2018	2019	2019	Percent	
Description	Actual	Budget	Budget	YTD	Budget	YTD	Change	Comment
602-31010 Current Ad Valorem Taxes	\$ -		\$ -	\$ -	\$ -	\$ -	-	
602-31020 Deliquent Ad Valorem Taxes	\$ -		\$ -	\$ -	\$ -	\$ -	-	
602-31910 Penalties & Interest/AdValTax	\$ -		\$ -	\$ -	\$ -	\$ -	-	
602-32150 Public Utilities	\$ -		\$ -	\$ -	\$ -	\$ -	-	
602-33402 Homestead Credit	\$ -		\$ -	\$ -	\$ -	\$ -	-	
602-34204 Protective Inspection Fees	\$ 2,380	\$ 750	\$ 1,000	\$ 1,839	\$ 1,000		0.00%	
602-34407 Sewer Availability Charge	\$ 184,488	\$ 32,960	\$ 70,000	\$ 155,998	\$ 71,987		2.84%	17 ERU Connections
602-34409 Area Charge	\$ -		\$ -					
602-36101 Principal Amount Revenue	\$ 5,926	\$ 1,775	\$ 1,500	\$ 4,925	\$ 1,500		0.00%	
602-36102 Penalties & Interest	\$ 12	\$ 250	\$ 250	\$ 10,076	\$ 250		0.00%	
602-36103 Deliquent Principle	\$ -		\$ -	\$ 35,168				
602-36200 Miscellaneous Revenues	\$ 503	\$ 5,000	\$ 500	\$ 857	\$ 500		0.00%	
602-36210 Interest Earnings	\$ 4,783	\$ 200	\$ 1,000	\$ 5,971	\$ 1,500		50.00%	
602-36211 Adjustment to Market	\$ -		\$ -					
602-36500 Capital Contribution from Gov't Fu	\$ 29,648							
602-37200 Sewer Sales	\$ 314,819	\$ 300,000	\$ 312,000	\$ 219,339	\$ 377,797		21.09%	
602-37213 Sewer Infrastructre Fee	\$ 439,468	\$ 408,000	\$ 415,000	\$ 352,918	\$ 456,604		10.03%	
602-37280 Sewage Dumping Fees	\$ 136,871	\$ 35,000	\$ 60,000	\$ 139,269	\$ 75,000		25.00%	
602-39000 Other Financing Sources	\$ -		\$ -					
602-39101 Sales of General Fixed Assets	\$ -		\$ -	\$ 490	\$ -			
602-39203 Transfer from Other Fund	\$ -		\$ -		\$ -			
602-39300 Proceeds from Long-Term Debt	\$ -		\$ -		\$ -			
602-39310	\$ -		\$ -		\$ -			
	\$ 1,118,897	\$ 783,935	\$ 861,250	\$ 926,850	\$ 986,138	\$ -	14.50%	

**2019 Sewer Fund  
Expenditures**

Account Descr		2017	2017	2018	2018	2019	2019	Change	Comment
		Budget	YTD	Budget	YTD	Budget	YTD		
	602-49410-129 Pension Expense		\$ (2,002)						
Sewer Distribution	602-49451-220 Repair/Maint Supply (GENERAL)	\$ 2,000	\$ 297	\$ 2,000	\$ 1,943	\$ 2,000		0.0%	
	602-49451-240 Small Tools and Minor Equip	\$ 2,000	\$ -	\$ 2,000	\$ 1,350	\$ 3,500		75.0%	Flow Monitor
	602-49451-310 Other Professional Services	\$ 10,000	\$ -	\$ 10,000	\$ 1,268	\$ 10,000		0.0%	
	602-49451-404 Repairs/Maint Machinery/Equip	\$ 3,000	\$ -	\$ 3,000				-100.0%	
	602-49451-530 Improvements Other Than Bldgs	\$ 10,000	\$ -	\$ 15,000		\$ 15,000		0.0%	Spray Seal of Manholes
			\$ 27,000	\$ (1,705)	\$ 32,000	\$ 4,561	\$ 30,500	\$ -	-4.7%
Sewer Cleaning	602-49460-212 Motor Fuels	\$ 500	\$ -	\$ -					
	602-49460-220 Repair/Maint Supply (GENERAL)	\$ 2,000	\$ 2,527	\$ 2,000	\$ 180	\$ 2,000		0.0%	
	602-49460-404 Repairs/Maint Machinery/Equip	\$ 5,000	\$ 555	\$ 5,000	\$ 495	\$ 5,000		0.0%	
	602-49460-580 Other Equipment		\$ -	\$ -					
	602-49460-581 Capital Equipment Repairs		\$ -	\$ -		\$ -			
		\$ 7,500	\$ 3,082	\$ 7,000	\$ 675	\$ 7,000	\$ -	0.0%	
Sewer Lift Stations	602-49470-216 Chemicals and Chem Products	\$ 2,000	\$ 1,520	\$ 2,000	\$ 4,200	\$ 2,000		0.0%	
	602-49470-220 Repair/Maint Supply (GENERAL)	\$ 2,000	\$ 1,805	\$ 4,000		\$ 6,000		50.0%	New controls for Whitetail Run Lif/dialer/main lif
	602-49470-310 Other Professional Services	\$ 2,000	\$ 2,481	\$ 2,000	\$ 750	\$ 2,500		25.0%	Semi-Annual Lift Station Inspection
	602-49470-321 Telephone	\$ 3,500	\$ 4,990	\$ 4,500	\$ 4,959	\$ 4,500		0.0%	
	602-49470-381 Electric Utilities	\$ 3,800	\$ 3,987	\$ 5,000	\$ 3,658	\$ 4,000		-20.0%	
	602-49470-404 Repairs/Maint Machinery/Equip	\$ 4,500	\$ 13,231	\$ 5,000	\$ 4,407	\$ 5,000		0.0%	
	602-49470-619 Lease Interest Payment		\$ -	\$ -					
		\$ 17,800	\$ 28,015	\$ 22,500	\$ 17,974	\$ 24,000	\$ -	6.7%	
Sewer Treatment Plants	602-49480-209 Other Office Supplies	\$ 500	\$ 72	\$ 2,500	\$ 6,041	\$ 2,500		0.0%	Computer Work Station/Laptop
	602-49480-210 Operating Supplies (GENERAL)	\$ 2,000	\$ 435	\$ 2,000	\$ 936	\$ 2,000		0.0%	
	602-49480-212 Motor Fuels	\$ 1,500	\$ 529	\$ 1,000		\$ 750		-25.0%	
	602-49480-213 Lubricants and Additives	\$ 500	\$ 415	\$ 500		\$ 500		0.0%	
	602-49480-216 Chemicals and Chem Products	\$ 5,000	\$ 5,193	\$ 5,000	\$ 6,369	\$ 5,200		4.0%	
	602-49480-218 Lab Supplies	\$ 4,000	\$ 2,590	\$ 5,000	\$ 2,362	\$ 2,500		-50.0%	
	602-49480-220 Maint Supply (GENERAL)	\$ 5,000	\$ 2,308	\$ 5,000	\$ 1,174	\$ 2,000		-60.0%	Balance/Microscope
	602-49480-240 Small Tools and Minor Equip	\$ 2,000	\$ 3,957	\$ 4,000	\$ 5,805	\$ 4,000		0.0%	
	602-49480-303 Engineering Fees	\$ 15,000	\$ 8,359	\$ 15,000		\$ 15,000		0.0%	
	602-49480-310 Other Professional Services	\$ 4,000	\$ 2,660	\$ 23,500	\$ 22,627	\$ 25,000		6.4%	WWTF Sludge Pumping
	602-49480-311 Testing Fees	\$ 8,500	\$ 8,628	\$ 9,000	\$ 8,089	\$ 9,000		0.0%	
	602-49480-381 Electric Utilities	\$ 45,000	\$ 55,524	\$ 46,000	\$ 46,299	\$ 50,000		8.7%	
	602-49480-401 Repairs/Maint Buildings	\$ 2,000	\$ 300	\$ 2,000	\$ 3,868	\$ 4,000		100.0%	
	602-49480-404 Repairs/Maint Machinery/Equip	\$ 50,000	\$ 44,501	\$ 50,000	\$ 24,650	\$ 50,000		0.0%	
	602-49480-405 Depreciation (GENERAL)		\$ 189,180	\$ -					
	602-49480-416 Machinery Rentals	\$ 2,000	\$ 2,086	\$ 2,000	\$ 3,000	\$ 2,500		25.0%	
	602-49480-580 Other Equipment		\$ -	\$ 500					-100.0%
602-49480-581 Capital Equipment Repairs		\$ -	\$ -						
		\$ 147,000	\$ 326,738	\$ 173,000	\$ 131,220	\$ 174,950	\$ -	1.1%	

## Administration

602-49490-101	Full-Time Employees Regular	\$ 134,569	\$ 134,930	\$ 138,346	\$ 123,128	\$ 134,782	-2.6%
602-49490-103	Part Time Employees	\$ -	\$ -			\$ 5,500	26 Weeks Temporary Seasonal Position
602-49490-121	PERA	\$ 10,093	\$ 10,120	\$ 10,376	\$ 9,320	\$ 10,521	1.4%
602-49490-122	FICA	\$ 10,295	\$ 10,161	\$ 10,583	\$ 9,211	\$ 10,732	1.4%
602-49490-131	Employer Paid Health	\$ 26,698	\$ 24,700	\$ 28,070	\$ 25,920	\$ 28,738	2.4%
602-49490-133	Employer Paid Dental	\$ 1,872	\$ 1,741	\$ 1,736	\$ 1,591	\$ 1,614	-7.0%
602-49490-134	Employer Paid Life	\$ 1,455	\$ 1,427	\$ 1,484	\$ 1,321	\$ 1,403	-5.5%
602-49490-151	Worker s Comp Insurance Prem		\$ 6,610	\$ 6,610	\$ 5,498	\$ 5,498	-16.8%
602-49490-201	Accessories (paper, pens, etc)		\$ 219	\$ 250	\$ 135	\$ 250	0.0%
602-49490-203	Printed Forms		\$ 694	\$ 750		\$ 750	0.0%
602-49490-208	Training and Instruction	\$ 3,000	\$ 2,247	\$ 3,000	\$ 1,761	\$ 4,000	33.3%
602-49490-210	Operating Supplies (GENERAL)		\$ -	\$ -			
602-49490-221	Equipment Parts		\$ -	\$ -			
602-49490-229	Safety Equipment & Training	\$ 2,000	\$ 775	\$ 2,000	\$ 1,345	\$ 2,000	0.0%
602-49490-301	Auditing and Acct g Services	\$ 5,500	\$ 5,500	\$ 5,600	\$ 5,600	\$ 5,600	0.0%
602-49490-303	Engineering Fees	\$ 6,000	\$ 2,340	\$ 6,000	\$ 13,365	\$ 6,000	0.0%
602-49490-304	Legal Fees		\$ -	\$ -			
602-49490-309	EDP, Software and Design	\$ 1,000	\$ 682	\$ 1,750	\$ 1,276	\$ 1,750	0.0%
602-49490-310	Other Professional Services	\$ 5,000	\$ 6,192	\$ 5,000	\$ 1,350	\$ 5,000	0.0%
602-49490-311	Testing Fees		\$ -	\$ -			
602-49490-321	Telephone	\$ 2,000	\$ 2,685	\$ 2,000	\$ 3,819	\$ 2,500	25.0%
602-49490-322	Postage	\$ 3,000	\$ 2,391	\$ 3,000	\$ 2,182	\$ 3,000	0.0%
602-49490-331	Travel Expenses	\$ 1,000	\$ 11	\$ 1,000	\$ 58	\$ 1,000	0.0%
602-49490-361	General Liability Ins	\$ 6,467	\$ 6,054	\$ 6,218	\$ 5,759	\$ 5,759	-7.4%
602-49490-362	Property Ins	\$ 4,548	\$ 4,437	\$ 4,437	\$ 4,578	\$ 4,578	3.2%
602-49490-363	Automotive Ins	\$ 2,469	\$ 1,982	\$ 1,982	\$ 2,038	\$ 2,038	2.8%
602-49490-365	Other Insurance			\$ 500			
602-49490-404	Repairs/Maint Machinery/Equip		\$ -	\$ -			
602-49490-417	Uniforms	\$ 600	\$ 399	\$ 600	\$ 756	\$ 600	0.0%
602-49490-418	Other Rentals			\$ 1,280			
602-49490-433	Dues & Subscriptions		\$ 196	\$ 103			
602-49490-437	Other Miscellaneous		\$ 22	\$ -	\$ -		
602-49490-438	Licenses & Permits	\$ 3,500	\$ 1,658	\$ 3,500	\$ 1,642	\$ 3,500	0.0%
602-49490-494	Refund to Carver County		\$ -	\$ -			
602-49490-620	Fiscal Agent Fees		\$ -	\$ -			
602-49490-601	Debt Service Bond Principal	\$ 138,860	\$ -	\$ 135,916		\$ 137,324	1.0%
602-49490-611	Bond Interest		\$ 3,917	\$ -	\$ 6,300		
602-49490-620	Fiscal Agent Fees		\$ -	\$ -			
602-49490-630	Bank Service Fee		\$ -	\$ -	\$ 20		
602-49490-720	Operating Transfers	\$ 210,000	\$ 268,380	\$ 150,000	\$ 306,000	\$ 200,000	33.3% Capital Fund Transfer
		\$ 579,925	\$ 500,468	\$ 530,208	\$ 535,856	\$ 584,437	\$ - 10.2%

**Storm Water Revenue 2019**

<b>Acct Code</b>	<b>Object Descr</b>	<b>2019 BUDGET</b>	<b>Comment</b>
606-34407	Availability Charge	\$28,616.00	permit revenue based on 17 new home build
606-36101	Principal Amt Revenue	\$0.00	
606-36200	Misc Revenues	\$0.00	
606-36210	Interest Earnings	\$2,500.00	
606-36211	Adjustment to Market		
606-37270	Storm Sewer Charge	\$58,394.76	utility billing monthly charges - average monthly charge \$4,866.23
606-39201	Transfer from General Fund	\$0.00	
606-39203	Transfer from Other fund	\$0.00	
		\$ 89,510.76	

**Storm Water Expenditures**

Act Code	Object Descr	2019 BUDGET	UnderLine
606-49440-100	Full Time Wages	\$ 21,816.98	
606-49440-103	Part Time Wages	\$2,000.00	
606-49440-121	PERA	\$ 1,786	
606-49440-122	FICA	\$ 1,822	
606-49440-131	Employer Paid Health Insurance	\$ 3,941	
606-49440-133	Employer Paid Dental Insurance	\$ 242	
606-49440-134	Employer Paid Life	\$ 231	
606-49451-203	Printed Forms	\$750.00	
606-49451-208	Training and Instruction	\$ 1,000.00	
606-49451-212	Motor Fuels		
606-49451-217	Other Operating Supplies	\$ 250.00	
606-49451-220	Maintenance Supply (GENERAL)	\$ 500.00	
606-49451-224	Street Maint Materials	\$ 2,000.00	Asphalt & Curbing Repair
606-49451-227	Utility Maint Supplies	\$ 1,000.00	
606-49451-301	Auditing and Acct g Services		
606-49451-303	Engineering Fees	\$ 3,000.00	
606-49451-304	Legal Fees		
606-49451-309	EDP, Software and Design		
606-49451-310	Other Professional Services		
606-49451-321	Telephone		
606-49451-362	Property Ins		
606-49451-363	Automotive Ins	\$ 443.00	
606-49451-403	Repairs Other Than Buildings	\$ 8,000.00	Catch Basin/Pipe Repair
606-49451-405	Depreciation (GENERAL)		
606-49451-415	Other Equipment Rentals		
606-49451-432	Uncollectables		
606-49451-437	Other Miscellaneous		
606-49451-438	Licenses & Permits		
606-49451-573	Loss on Disposal of Assets		
606-49451-581	Capital Equipment Repairs		
606-49451-720	Operating Transfers	\$ 50,000.00	Transfer to Capital

Total Expenditure                      \$    98,782.80

City of Watertown, Minnesota

*Capital Improvement Plan*

2019 thru 2028

**SOURCES AND USES OF FUNDS**

Source	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Capital Improvements Fund</b>										
<b>Beginning Balance</b>	590,473	473,033	77,698	51,157	(55,187)	(21,689)	(57,439)	(114,793)	(2,330,912)	(2,240,364)
<b>Revenues and Other Fund Sources</b>										
<i>Revenue</i>										
General Fund	466,410	440,000	440,000	550,000	350,000	300,000	300,000	300,000	300,000	0
Municipal State Aid	0	0	0	160,000	160,000	160,000	160,000	160,000	160,000	0
Small Cities Assistance Fund	0	0	0	0	0	0	0	0	0	0
<i>Total</i>	466,410	440,000	440,000	710,000	510,000	460,000	460,000	460,000	460,000	0
<b>Total Revenues and Other Fund Sources</b>	466,410	440,000	440,000	710,000	510,000	460,000	460,000	460,000	460,000	0
<b>Total Funds Available</b>	1,056,883	913,033	517,698	761,157	454,813	438,311	402,561	345,207	(1,870,912)	(2,240,364)
<b>Expenditures and Uses</b>										
<i>Capital Projects &amp; Equipment</i>										
<u>Capital Improvements Fund</u>										
2003 Sterling Dump Truck	<i>CI002</i>	0	(245,864)	0	0	0	0	0	0	0
Kubota Tractor	<i>CI005</i>	0	0	0	0	0	0	0	0	(76,133)
Chevy 2500 - #2	<i>CI006-2</i>	0	0	0	0	0	(50,671)	0	0	0
Chevy 2500 - #2	<i>CI007-2</i>	0	0	0	0	0	(50,671)	0	0	0
City Hall Meeting Room Carpeting	<i>CI013</i>	0	0	(16,883)	0	0	0	0	0	0
Community Center Painting	<i>CI015</i>	0	0	0	0	0	0	0	(6,720)	0
Kubota RTV 1100 with Plow	<i>CI016-1</i>	0	0	0	0	0	0	(26,095)	0	0
PS Lot Asphalt	<i>CI025</i>	0	0	0	(115,927)	0	0	0	0	0
PS Salt Shed	<i>CI026</i>	0	(71,027)	0	0	0	0	0	0	0



Source		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Capital Improvements Fund</b>											
PS Furnace	C1027	(5,000)	0	0	0	0	0	0	0	0	0
PS Air Conditioner (Office Area)	C1028	(3,000)	0	0	0	0	0	0	0	0	0
Seal Coat	C1029	(111,587)	(114,935)	(118,383)	(121,934)	(125,592)	(129,360)	(133,241)	(137,238)	(141,355)	0
Street Mill & Overlay	C1030	(298,000)	(216,000)	(210,000)	(393,000)	(333,000)	(350,000)	(208,669)	(214,929)	(221,377)	0
Sugarbush Playground	C1035	0	(81,954)	0	0	0	0	0	0	0	0
Wildflower Playground	C1036	0	0	0	(86,945)	0	0	0	0	0	0
Grove Street Rink Boards	C1039	(74,263)	0	0	0	0	0	0	0	0	0
Community Park Court Resurfacing	C1040	0	0	0	0	0	0	0	(97,857)	0	0
Melroe Bobcat Skidsteer	C1041	0	0	0	0	0	0	(44,336)	0	0	0
Skidder Snowblower	C1042	0	0	0	0	0	0	(7,600)	0	0	0
Skidder Broom	C1043	0	0	0	0	0	0	(6,333)	0	0	0
Skidder Snow Bucket	C1044	0	0	0	0	0	0	(2,533)	0	0	0
Skidder Leveling Bar	C1045	0	0	0	0	0	0	(3,166)	0	0	0
Light Duty Trailer	C1046	0	(6,556)	0	0	0	0	0	0	0	0
PS Generator	C1048	0	(16,390)	0	0	0	0	0	0	0	0
Paint Sprayer/Striper	C1049	0	0	0	0	0	0	(10,134)	0	0	0
PS Building Tube Heaters - Building 2	C1053	(9,000)	0	0	0	0	0	0	0	0	0
PS Building Tube Heaters - Building 3	C1054	0	(10,609)	0	0	0	0	0	0	0	0
PS Garage Door Replacement - Bldg #2	C1082	(15,000)	0	0	0	0	0	0	0	0	0
PS Garage Door Replacement - Bldg #3	C1083	0	0	0	0	(17,910)	0	0	0	0	0
Election Equipment	C1085	0	0	0	0	0	(16,390)	0	0	0	0
12" Tree Chipper	C1086	0	0	0	(63,760)	0	0	0	0	0	0
40' Bucket Truck (Used)	C1087	0	0	0	(34,778)	0	0	0	0	0	0
Salt Brine Maker	C1088	0	0	(56,275)	0	0	0	0	0	0	0
Evergreen Park Master Plan Development	C1093	0	0	0	0	0	0	0	(2,200,000)	0	0
Melroe Tool Cat	C1094	0	0	(65,000)	0	0	0	0	0	0	0
1 Ton Dump Truck (New)	C1095	0	(72,000)	0	0	0	0	0	0	0	0
Community Center Meeting Room Painting	C1096	(5,000)	0	0	0	0	0	0	0	0	0
City Website Update	C1097	(28,000)	0	0	0	0	0	0	0	0	0
Riverpointe Park Shore Stabilization	C1098	(35,000)	0	0	0	0	0	0	0	0	0

<b>Source</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>
<b>Capital Improvements Fund</b>										
<i>Total</i>	(583,850)	(835,335)	(466,541)	(816,344)	(476,502)	(495,750)	(517,354)	(2,676,119)	(369,452)	(76,133)
<b>Total Expenditures and Uses</b>	(583,850)	(835,335)	(466,541)	(816,344)	(476,502)	(495,750)	(517,354)	(2,676,119)	(369,452)	(76,133)
<b>Change in Fund Balance</b>	(117,440)	(395,335)	(26,541)	(106,344)	33,498	(35,750)	(57,354)	(2,216,119)	90,548	(76,133)
<b>Ending Balance</b>	473,033	77,698	51,157	(55,187)	(21,689)	(57,439)	(114,793)	(2,330,912)	(2,240,364)	(2,316,497)

Source		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Fire Capital Fund</b>											
<b>Beginning Balance</b>		596,668	453,453	446,727	599,845	(216,276)	(48,888)	79,114	324,114	(385,296)	(543,470)
<b>Revenues and Other Fund Sources</b>											
<i>Revenue</i>											
Fire Operating Fund		245,000	245,000	245,000	245,000	245,000	245,000	245,000	245,000	245,000	245,000
	<i>Total</i>	245,000	245,000	245,000	245,000	245,000	245,000	245,000	245,000	245,000	245,000
<b>Total Revenues and Other Fund Sources</b>		245,000	245,000	245,000	245,000	245,000	245,000	245,000	245,000	245,000	245,000
<b>Total Funds Available</b>		841,668	698,453	691,727	844,845	28,724	196,112	324,114	569,114	(140,296)	(298,470)
<b>Expenditures and Uses</b>											
<i>Capital Projects &amp; Equipment</i>											
<u>Fire Capital Improvements Fund</u>											
Ford Grass - G11 (1990)	FC002	0	(110,000)	0	0	0	0	0	0	0	0
Zodiac Boat - 11 (1995)	FC003	0	0	(16,882)	0	0	0	0	0	0	0
ALF Ladder - L11 (1997)	FC004	0	0	0	(985,382)	0	0	0	0	0	0
INT Tanker - T11 (1997)	FC005	0	0	0	0	0	0	0	0	(403,174)	0
Ford Explorer-S11 (2014)	FC006	0	0	0	0	0	(73,792)	0	0	0	0
Spartan Engine - E11 (2003)	FC007	0	0	0	0	0	0	0	(782,863)	0	0
GMC Rescue - R12 (2006)	FC008	(90,040)	0	0	0	0	0	0	0	0	0
Polaris ATV	FC010	0	(27,318)	0	0	0	0	0	0	0	0
Carpet Floor 1	FC011	0	(10,927)	0	0	0	0	0	0	0	0
Cascade System	FC016	0	0	0	(53,045)	0	0	0	0	0	0
Station Air Compressor	FC017	0	0	0	(5,305)	0	0	0	0	0	0
Roof Top Air Conditioner #1	FC018	0	0	0	0	0	(18,448)	0	0	0	0
Roof Top Airconditioner #2	FC019-2	0	0	0	0	0	0	0	(16,309)	0	0
Overhead Door Replacement	FC020	0	(95,481)	0	0	0	0	0	0	0	0
Extrication Tool #2	FC024	0	0	0	0	(59,702)	0	0	0	0	0
Heartstart	FC026	0	(8,000)	0	0	0	0	0	0	0	0
Autopulse	FC027	0	0	0	0	0	0	0	(65,238)	0	0
Mobile Radios	FC028	(50,000)	0	0	0	0	0	0	0	0	0
Portable Radios	FC029	(127,308)	0	0	0	0	0	0	0	0	0

Source		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Fire Capital Fund</b>											
Pagers	FC030	(27,822)	0	0	0	0	0	0	0	0	0
Thermal Imaging Camera #1	FC031	0	0	0	0	0	(14,758)	0	0	0	0
Thermal Imaging Camera #2	FC032	0	0	0	(17,389)	0	0	0	0	0	0
Station Roof	FC033	(31,827)	0	0	0	0	0	0	0	0	0
Floor Scrubber	FC035	0	0	0	0	(17,910)	0	0	0	0	0
Office Furniture	FC036	(21,218)	0	0	0	0	0	0	0	0	0
Fire Station Parking Lot Paving	FC038	0	0	(75,000)	0	0	0	0	0	0	0
Tanker 11 Heavy Maintenance	FC040	(10,000)	0	0	0	0	0	0	0	0	0
Resuce 11 Heavy Maintenance	FC041	0	0	0	0	0	(10,000)	0	0	0	0
Utility Truck (New)	FC042	0	0	0	0	0	0	0	(90,000)	0	0
Engine 11 Heavy Maintenance	FC043	(30,000)	0	0	0	0	0	0	0	0	0
	<b>Total</b>	(388,215)	(251,726)	(91,882)	(1,061,121)	(77,612)	(116,998)	0	(954,410)	(403,174)	0
<b>Total Expenditures and Uses</b>		(388,215)	(251,726)	(91,882)	(1,061,121)	(77,612)	(116,998)	0	(954,410)	(403,174)	0
<b>Change in Fund Balance</b>		(143,215)	(6,726)	153,118	(816,121)	167,388	128,002	245,000	(709,410)	(158,174)	245,000
<b>Ending Balance</b>		453,453	446,727	599,845	(216,276)	(48,888)	79,114	324,114	(385,296)	(543,470)	(298,470)

Source	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Parks Capital Fund</b>										
<b>Beginning Balance</b>	204,903	329,709	131,239	(849,064)	(865,733)	(800,733)	(778,721)	(713,721)	(3,565,101)	(3,500,101)
<b>Revenues and Other Fund Sources</b>										
<i>Revenue</i>										
Forest Hills Outlot B Comm Park Fee	24,400	0	0	0	0	0	0	0	0	0
Forest Hills Outlot B Facilities Fee	31,206	0	0	0	0	0	0	0	0	0
Forest Hills Outlot B Neighbord Park Fee	39,200	0	0	0	0	0	0	0	0	0
General Fund	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
<b>Total</b>	159,806	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
<b>Total Revenues and Other Fund Sources</b>	159,806	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
<b>Total Funds Available</b>	364,709	394,709	196,239	(784,064)	(800,733)	(735,733)	(713,721)	(648,721)	(3,500,101)	(3,500,101)
<b>Expenditures and Uses</b>										
<i>Capital Projects &amp; Equipment</i>										
<u>Park Fund</u>										
Trail & Parking Lot - Community Park	PF003	0	0	(273,181)	0	0	0	0	0	0
Park Shelter - Community Park	PF006	0	0	(327,818)	0	0	0	0	0	0
Luce Line Trail Head - Community Park	PF008	0	0	(225,101)	0	0	0	0	0	0
Gathering Area/Open Space - Community Park	PF009	0	0	(54,636)	0	0	0	0	0	0
Rick Johnson Streambank Restoration	PF012	0	0	(79,567)	0	0	0	0	0	0
Luce Line Trail Head - Lewis Ave.	PF014	0	0	(85,000)	0	0	0	0	0	0
Hwy 25/White Trail Connection to Downtown	PF016	0	(73,000)	0	0	0	0	0	0	0
Rick Johnson Gateway Veterans Memorial	PF017	0	0	0	0	0	0	(330,000)	0	0
Derson Trail Loop	PF018	0	0	0	0	0	0	(200,000)	0	0
Kings Highland/Luce Line Trail Connection	PF019	0	0	0	0	0	0	(1,800,000)	0	0
Landings Trail Connection	PF020	0	0	0	0	0	0	(360,000)	0	0
Disc Golf Course	PF033	(35,000)	0	0	0	0	0	0	0	0
Hwy 25 Pedestrian Route	PF034	0	0	0	0	0	0	(200,000)	0	0
Sunset Ridge Playground - Phase 1	PF035	0	(50,470)	0	0	0	0	0	0	0
Sunset Ridge Playground - Phase 2	PF036	0	0	0	(81,669)	0	0	0	0	0
Sunset Ridge Playground - Phase 3	PF037	0	0	0	0	(42,988)	0	0	0	0

Source		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Parks Capital Fund</b>											
Sunset Ridge Playground - Phase 4	PF038	0	0	0	0	0	0	0	(26,380)	0	0
Sunset Ridge Playground - Phase 5	PF039	0	0	0	0	0	0	0	0	0	(16,519)
Wetland Trail Segment - East	PF040	0	0	0	0	0	0	0	0	0	(360,200)
Wetland Trail Segment - Boardwalk	PF041	0	0	0	0	0	0	0	0	0	(210,000)
Hwy 25 Highland Park Trail	PF042	0	(140,000)	0	0	0	0	0	0	0	0
	<i>Total</i>	(35,000)	(263,470)	(1,045,303)	(81,669)	0	(42,988)	0	(2,916,380)	0	(586,719)
<b>Total Expenditures and Uses</b>		(35,000)	(263,470)	(1,045,303)	(81,669)	0	(42,988)	0	(2,916,380)	0	(586,719)
<b>Change in Fund Balance</b>		124,806	(198,470)	(980,303)	(16,669)	65,000	22,012	65,000	(2,851,380)	65,000	(586,719)
<b>Ending Balance</b>		329,709	131,239	(849,064)	(865,733)	(800,733)	(778,721)	(713,721)	(3,565,101)	(3,500,101)	(4,086,820)

Source	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Utilities Capital Fund</b>										
<b>Beginning Balance</b>	570,671	603,535	701,452	954,358	98,954	145,084	528,158	909,225	1,288,223	1,180,091
<b>Revenues and Other Fund Sources</b>										
<i>Revenue</i>										
Bond Proceeds	0	0	0	7,995,000	0	0	0	0	0	0
Sewer Fund	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
State Grant Funds	0	0	0	3,300,000	0	0	0	0	0	0
Storm Water Fund	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Water Fund	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
<b>Total</b>	450,000	450,000	450,000	11,745,000	450,000	450,000	450,000	450,000	450,000	450,000
<b>Total Revenues and Other Fund Sources</b>	450,000	450,000	450,000	11,745,000	450,000	450,000	450,000	450,000	450,000	450,000
<b>Total Funds Available</b>	1,020,671	1,053,535	1,151,452	12,699,358	548,954	595,084	978,158	1,359,225	1,738,223	1,180,091
<b>Expenditures and Uses</b>										
<i>Capital Projects &amp; Equipment</i>										
<u>Utilities Capital Fund</u>										
Sterling Jet Vac	UC001	0	0	0	0	0	0	0	(485,000)	0
Televising Camera	UC002	0	0	0	0	(89,553)	0	0	0	0
Chevy 1/2-Ton	UC004	0	(38,245)	0	0	0	0	0	0	0
Water Plant Brick Seal	UC007	(15,000)	0	0	0	0	0	0	0	0
Water Plant Interior Painting	UC008	0	(8,000)	0	0	0	0	0	0	0
WWTF Door Replacement	UC012	(15,000)	0	0	0	0	0	0	0	0
WWTF Asphalt Apron	UC013	0	0	0	(21,854)	0	0	0	0	0
Storm Pond Dredging & Landfill	UC014	(120,000)	(10,300)	(10,927)	(56,275)	(28,981)	(23,881)	(24,597)	(25,335)	(26,095)
Utilities for Street Mill & Overlay	UC015	(37,131)	(38,245)	(39,392)	(40,574)	(41,791)	(43,045)	(44,336)	(45,667)	(47,037)
Phosphorus Removal & Treatment Equipment	UC017	0	0	0	0	0	0	0	0	0
WWTF Expansion	UC022	0	0	0	(11,013,103)	0	0	0	0	0
Water Tower 2	UC023	0	0	0	(1,400,000)	0	0	0	0	0
4" Diesel Pump - Trailered	UC030	(45,000)	0	0	0	0	0	0	0	0
Utility Truck Crane	UC031	0	(16,390)	0	0	0	0	0	0	0
CIPP Lining of Sanitary Sewer	UC033	(148,005)	(140,903)	(101,775)	(68,598)	0	0	0	0	0

Source		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Utilities Capital Fund</b>											
Water Tower Rehabilitation	UC035	0	0	0	0	(218,545)	0	0	0	0	0
Sterling Jet Vac Heavy Maintenance	UC036	0	0	(20,000)	0	0	0	0	0	0	0
Kubota RTV 900	UC037	0	(25,000)	0	0	0	0	0	0	0	0
Half Ton Pick-Up	UC038	0	(30,000)	0	0	0	0	0	0	0	0
Equalization Basin Cleaning	UC039	0	(25,000)	0	0	0	0	0	0	0	0
Geo Storage Bags	UC040	0	(20,000)	0	0	0	0	0	0	0	0
Generator - Reo Rd Lift Station	UC041	(30,000)	0	0	0	0	0	0	0	0	0
Generator - Tuscany Lift Station	UC042	0	0	(25,000)	0	0	0	0	0	0	0
Generator - Whitetail Run Lift Station	UC043	0	0	0	0	(25,000)	0	0	0	0	0
Transfer Switch - Rosewood Lift Station	UC044	(7,000)	0	0	0	0	0	0	0	0	0
	<b>Total</b>	(417,136)	(352,083)	(197,094)	(12,600,404)	(403,870)	(66,926)	(68,933)	(71,002)	(558,132)	(75,326)
<b>Total Expenditures and Uses</b>		(417,136)	(352,083)	(197,094)	(12,600,404)	(403,870)	(66,926)	(68,933)	(71,002)	(558,132)	(75,326)
<b>Change in Fund Balance</b>		32,864	97,917	252,906	(855,404)	46,130	383,074	381,067	378,998	(108,132)	(75,326)
<b>Ending Balance</b>		603,535	701,452	954,358	98,954	145,084	528,158	909,225	1,288,223	1,180,091	1,104,765



**Report criteria:**

- Active Projects
- All Acquisition Year: data
- All Categories
- All Contacts
- All Departments
- All Priority Levels
- All Project Types
- All Source Types

**CITY OF WATERTOWN  
RESOLUTION NO. 2018-162**

**RESOLUTION ADOPTING A 2018 TAX LEVY FOR THE CITY OF WATERTOWN  
FOR COLLECTION IN 2019**

**WHEREAS**, the City of Watertown (the “City”) uses the collection of a tax upon properties within municipal limits to fund a portion of its operating budget as well to pay obligations of bonded debt; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Watertown, Minnesota, hereby adopts the following year 2019 tax levy for collection upon taxable property in the City of Watertown for the follow purposes:

General Fund Levy (after state aid reductions)	\$1,990,000
2010 G.O. Street Reconstruction Bonds	\$120,000
2012 G.O. Improvement Bonds	\$145,000
2013 G.O. Equipment Certificates	\$22,449
2014 G.O. Refunding Bonds	\$52,461
2015 G.O. Bridge/Street Construction Bonds	\$115,000
Total Levy	\$2,444,910

Adopted by the City Council of the City of Watertown this 11th day of December, 2018.

\_\_\_\_\_  
Steve Washburn, Mayor

ATTEST: \_\_\_\_\_  
Lynn Tschudi, Clerk/Treasurer

**RESOLUTION 2018-05 EDA**

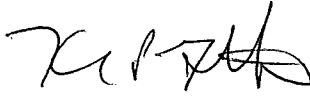
**A RESOLUTION ADOPTING A 2018 TAX LEVY  
FOR THE WATERTOWN ECONOMIC DEVELOPMENT AUTHORITY  
FOR COLLECTION IN 2019**

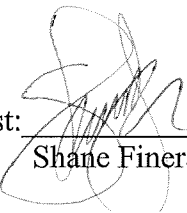
**WHEREAS**, The City of Watertown is dependent upon the collection of a tax to fund a portion of its economic development activities,

**NOW**, therefore be it resolved that the Watertown Economic Development Authority hereby adopts the following Year 2019 tax levy for collection upon taxable property in the City of Watertown for the following purposes:

Watertown Economic Development Authority	\$ 55,294
Total Levy:	\$ 55,294

Adopted this 6th day of December, 2018 by the Watertown Economic Development Authority.

  
\_\_\_\_\_  
Ken Grotbo, President

Attest:   
\_\_\_\_\_  
Shane Fineran, Executive Director

**CITY OF WATERTOWN  
RESOLUTION NO. 2018-163**

**RESOLUTION ADOPTING 2019 BUDGET FOR ALL GENERAL, ENTERPRISE, FIRE,  
EDA, AND CAPITAL INVESTMENT ACTIVITIES**

**WHEREAS**, the 2019 Budget for all City funds has been prepared in the manner prescribed by the Governmental Accounting Standards Board (GASB); and

**WHEREAS**, Exhibit A is the 2019 Summary Budget for all City Funds; and

**WHEREAS**, additional budget detail is available at Watertown City Hall and on the official Watertown website [www.ci.watertown.mn.us](http://www.ci.watertown.mn.us) ; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Watertown hereby adopts the 2019 Budgets for all city funds including General, Enterprise, EDA, Fire, and Capital Investments.

Adopted by the City Council of the City of Watertown this 11th day of December, 2018.

\_\_\_\_\_  
Steve Washburn, Mayor

ATTEST: \_\_\_\_\_  
Lynn Tschudi, Clerk/Treasurer

**CITY OF WATERTOWN  
RESOLUTION NO. 2017-170**

**RESOLUTION APPROVING THE CITY  
PAY PLAN FOR 2018**

**WHEREAS**, the City of Watertown (the “City”) desires to offer a pay and benefits plan that is adequate to retain and attract competent employees; and

**WHEREAS**, the City has adopted the 2018 Budget & Levy which reflects programmed changes to the current pay and benefits plan; and

**WHEREAS**, these changes reflect a 2% increase in wages effective January 1<sup>st</sup>, 2018 and allow step movement for eligible employees upon satisfactory review of their performance upon their anniversary date of hire; and

**WHEREAS**, employees are confirmed at the following steps of their pay scale step on January 1st: Lynn Tschudi-6, Mike Dressel-2, Shane Fineran-9, Susan Hoese-5, Doug Kammerer-10, Mike Loehrs-7, Nancy Pysick-10, Jason Raser-6, Ned Schroeder-10, Logan Pysick-2; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Watertown, Minnesota, hereby approves the attached Pay Plan and changes to benefits referenced.

Adopted by the City Council of the City of Watertown this 12<sup>th</sup> day of December, 2017.

\_\_\_\_\_  
Steve Washburn, Mayor

ATTEST: \_\_\_\_\_  
Lynn Tschudi, Clerk/Treasurer

**CITY OF WATERTOWN  
RESOLUTION NO. 2018-164**

**RESOLUTION APPROVING THE CITY  
PAY PLAN FOR 2019**

**WHEREAS**, the City of Watertown (the “City”) desires to offer a pay and benefits plan that is adequate to retain and attract competent employees; and

**WHEREAS**, the City has adopted the 2019 Budget & Levy which reflects programmed changes to the current pay and benefits plan; and

**WHEREAS**, these changes reflect a 9% increase in wages effective January 1<sup>st</sup>, 2019 and allow step movement for eligible employees upon satisfactory review of their performance upon their anniversary date of hire; and

**WHEREAS**, employees are confirmed at the following steps of their pay scale step on January 1st: Lynn Tschudi-7, Mike Dressel-3, Shane Fineran-10, Susan Hoese-6, Doug Kammerer-10, Mike Loehrs-8, Nancy Pysick-10, Jason Raser-7, Ned Schroeder-10, Logan Pysick-3; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Watertown, Minnesota, hereby approves the attached Pay Plan and changes to benefits referenced.

Adopted by the City Council of the City of Watertown this 11<sup>th</sup> day of December, 2018.

\_\_\_\_\_  
Steve Washburn, Mayor

ATTEST: \_\_\_\_\_  
Lynn Tschudi, Clerk/Treasurer

2018 Pay Scale

	Points	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Grade 1		\$26,729	\$27,397	\$28,082	\$28,784	\$29,504	\$30,242	\$30,998	\$31,773	\$32,567	\$33,381
Grade 2		\$28,600	\$29,315	\$30,048	\$30,799	\$31,569	\$32,358	\$33,167	\$33,997	\$34,846	\$35,718
Grade 3		\$30,602	\$31,367	\$32,151	\$32,955	\$33,779	\$34,624	\$35,489	\$36,376	\$37,286	\$38,218
Grade 4		\$32,744	\$33,563	\$34,402	\$35,262	\$36,144	\$37,047	\$37,973	\$38,923	\$39,896	\$40,893
Grade 5	136	\$35,036	\$35,912	\$36,810	\$37,730	\$38,674	\$39,640	\$40,631	\$41,647	\$42,688	\$43,756
Grade 6	141	\$37,489	\$38,426	\$39,387	\$40,371	\$41,381	\$42,415	\$43,476	\$44,563	\$45,677	\$46,819
Grade 7	163-169	\$40,113	\$41,116	\$42,144	\$43,197	\$44,277	\$45,384	\$46,519	\$47,682	\$48,874	\$50,096
Grade 8	181	\$42,921	\$43,994	\$45,094	\$46,221	\$47,377	\$48,561	\$49,775	\$51,020	\$52,295	\$53,603
Grade 9	171	\$45,926	\$47,074	\$48,251	\$49,457	\$50,693	\$51,961	\$53,260	\$54,591	\$55,956	\$57,355
Grade 10	176	\$49,140	\$50,369	\$51,628	\$52,919	\$54,242	\$55,598	\$56,988	\$58,412	\$59,873	\$61,370
Grade 11	238	\$52,580	\$53,895	\$55,242	\$56,623	\$58,039	\$59,490	\$60,977	\$62,501	\$64,064	\$65,665
Grade 12		\$56,261	\$57,667	\$59,109	\$60,587	\$62,101	\$63,654	\$65,245	\$66,876	\$68,548	\$70,262
Grade 13	282	\$60,199	\$61,704	\$63,247	\$64,828	\$66,448	\$68,110	\$69,812	\$71,558	\$73,347	\$75,180
Grade 14	289-332	\$64,413	\$66,023	\$67,674	\$69,366	\$71,100	\$72,877	\$74,699	\$76,567	\$78,481	\$80,443
Grade 15	337	\$68,922	\$70,645	\$72,411	\$74,221	\$76,077	\$77,979	\$79,928	\$81,926	\$83,975	\$86,074
Grade 16		\$73,746	\$75,590	\$77,480	\$79,417	\$81,402	\$83,437	\$85,523	\$87,661	\$89,853	\$92,099
Grade 17	457	\$83,232	\$85,313	\$87,446	\$89,632	\$91,873	\$94,169	\$96,524	\$98,937	\$101,410	\$103,945

Deputy Clerk-Treasure	6	Maintenance Worker	7
Utility Worker II	10	Administrative Assista	6
Utility Worker I	9	Clerk Treasurer	11
Public Services & Utilities Superint	14		
City Administrator	17		

**Part-Time and On-Call Wages**

Warming House Attendant	\$9.69 /hr
Winter Seasonal	\$12.00/hr
PW Summer Seasonal	\$10.45/hr
Clerical Part-time	\$10/hr
Fire On Call	\$9.38
Fire Training Hours	\$9.38

**Fire Officer Pay**

Chief 1	\$ 3,060.00
Chief 2	\$ 1,836.00
Chief 3	\$ 1,836.00
Captain (4)	\$ 3,264.00
Training Captain	\$ 918.00
Secretary Treasurer	\$ 765.00
Fire Prevention Officer	\$ 255.00
SCBA	\$ 612.00

**ORDINANCE NO. 410  
(Fee Schedule)  
(not Codified)**

**CITY OF WATERTOWN**

**CARVER COUNTY, MINNESOTA**

**AN ORDINANCE ESTABLISHING A UNIFORM SYSTEM OF FEES, CHARGES, COSTS AND RATES FOR CITY LICENSES, PERMITS, APPLICATIONS, INFORMATION, SERVICES AND OTHER MATTERS.**

**OFFICIAL SUMMARY**

**December 11, 2018**

The following is the official summary of Ordinance No. 404 of the City of Watertown adopted December 11, 2018, pertaining to the establishment of certain fees and charges.

The City of Watertown has adopted a fee schedule that establishes a system of fees, charges, costs and rates for City licenses, permits, applications, information, services and other matters provided by the City to be effective January 1, 2019.

The fee schedule is attached to and made a part of Ordinance No. 410 adopted December 11, 2018, and sets fees and charges for such categories as the following:

Administrative Fees, Amusement Devices, Assessment Search, Building Permits, Planning, Zoning and Land Use, Escrow Deposits, Community Center Rental, Parks, Fire Department, Licenses and Permits, Meetings, Utilities (water, sewer, storm sewer rates and connection charges), Public Works and Right of Way Utility Permits

The ordinance also adopts the rates and charges for various consultants as they are on file with the City.

The fees and charges may be changed from time to time by Council action.

**A PRINTED COPY OF THIS ENTIRE ORDINANCE IS AVAILABLE FOR INSPECTION AND REVIEW BY ANY PERSON AT THE OFFICE OF THE CLERK-TREASURER OF THE CITY OF WATERTOWN AT THE WATERTOWN CITY HALL, 309 LEWIS AVENUE SOUTH, WATERTOWN, MINNESOTA, 55388.**

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Steve Washburn, Mayor

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Lynn Tschudi, Clerk-Treasurer

(Published in the *Carver County News* on Dec. 20,2018)



**2019 Administrative Fees**

Type	Terms & Conditions	2019 Fee	
<b>Business Licenses and Permits</b>			
Adult Use License Application Fee		\$ 20,000.00	
Adult Use License Application Investigation Fee		\$ 5,000.00	
Adult Use License Renewal Fee		\$ 5,500.00	
Business Operation Permit			Cost of inspection
Cigarette License		\$ 100.00	
Fireworks Sales and Display Permit			Cost of inspection
Garbage Hauler Permit		\$ 100.00	Plus \$50 per truck
Mobile Home Permit	Per Pad	\$ 20.00	
Pawn Shop License		\$ 10,000.00	
Peddler Permit		\$ 100.00	
Rental Unit Permit			Cost of Inspection

<b>Community Center Rental</b>			7.375% Tax Rate		
Resident	Non-Resident		Resident	Non-Resident	
125	175	One Room	\$ 134.22	\$ 187.91	Includes Tax
200	300	Two Rooms	\$ 214.75	\$ 322.13	Includes Tax
275	425	Three Rooms	\$ 295.28	\$ 456.34	Includes Tax

<b>Copy and Fax Costs</b>		B&W	Color
	Fax Copy	\$ 0.25	
	8 1/2 x 11	\$ 0.25	\$ 0.50
	11 x 17	\$ 0.50	\$ 1.00
	Custom Printing (Large format)	\$ 5.00	\$ 7.50
	Electronic Copies (Comp Plan, design standards, studies, etc.)	\$ 25.00	
	Video Tape Dubbing	\$ 25.00	

### 2019 Administrative Fees

Fines		Terms and Contions			
	Code Violations	Includes but not limited to: weeds, mowing, trash	\$ 100.00		Plus actual cost incurred
	Smoking Violation	Underage smoking	\$ 75.00		
	Vehicle Impound	Towing Fee and Administrative Fee	\$ 150.00		
	Impound Storage	Per 24 hours	\$ 10.00		

Pet Fees and Fines					
	Dog Off Leash		\$ 35.00		
	Animal Pick-up Charge		\$ 50.00		
	Impoundment Fines	1st Offense	\$ 35.00		Kennel fees not included
		2nd Offense	\$ 75.00		Kennel fees not included
		3rd Offense	\$ 100.00		Kennel fees not included

Service Fees and Miscellaneous					
	Public Notice & Mailing				Cost plus staff time
	Recording Fees				Cost plus staff time
	Rental Housing inspection				Per Rental Inspection Ord.
	Returned Check Charge		\$ 25.00		Plus city bank fees
	Election Filing Fee		\$ 15.00		
	<b>Delinquent Charge Certification</b>		<b>\$ 50.00</b>		
	Special Assessment Search		\$ 25.00		
	<b>Municipal Subsidy Application Escrow</b>	<b>(application for Tax Increment Financing, Tax Abatement, etc.)</b>	<b>\$5,000</b>		

### 2019 Liquor Fees

Type		
3.2% Malt Liquor On-Sale	\$ 200.00	
3.2% Malt Liquor Off-Sale	\$ 240.00	
Consumption & Display, Bottle Club	\$ 300.00	\$250 state license fee + \$50 City license fee
Consumption & Display, One Day	\$ 25.00	
Bed and Breakfast On-Sale Wine License	\$ 2,000.00	
Wine License On-Sale (this includes Sunday sales)	\$ 2,000.00	
Off-Sale Intoxicating Liquor License	\$ 240.00	State Maximum allowed by law
Off-Sale Small Brewer	\$ 300.00	Includes Sunday Growler sales
Off-Sale Brew Pub	\$ 300.00	Includes Sunday Growler sales
Off-Sale Microdistillery	\$ 240.00	State Maximum allowed by law
On-Sale Intoxicating Liquor License	\$ 5,000.00	
Sunday On-Sale Intoxicating liquor	\$ 200.00	
On-Sale Brewer Tap Room	\$ 300.00	
On-Sale Brew Pub	\$ 300.00	
On-Sale Microdistillery Cocktail Room	\$ 300.00	
Temporary 3.2% Malt Liquor On-Sale	\$ 10.00	
Temporary 3.2% Malt Liquor On-Sale	\$ 30.00	Multi day up to 3 days
Temporary Liquor On-Sale	\$ 50.00	One day
Temporary Liquor On-Sale	\$ 200.00	Multi day up to 4 days
License Investigation Fee	\$ 500.00	All License Types/Deposit Plus Additional Costs if Any
2 a.m. License	Varies	Set by State on Application

### 2019 Utility Fees

Type	Terms and Conditions	2019 Fee
<b>Sewer - Monthly</b>		
Monthly Basic Charge	Rate per ERU (Equivalent Residential Unit)	\$ 19.14
1 to 2,000 gallons	Usage: 1-2000 gallons	\$ 2.64
2001 + gallons	per 1000 gallons PLUS rate shown above	\$ 5.56
Commercial Sewage Dumping	per 1000 gallons	\$ 34.00
Non-metered sewer		\$ 11.58

<b>Stormwater - Monthly</b>		
Monthly Basic Charge		\$ 3.57

<b>Water - Monthly</b>			
Water Base Charge	Rate per ERU (Equivalent Residential Unit)	\$ 18.58	
Minnesota Water Testing Fee		\$ 0.53	
1-2,000 gallons	per 1000 gallons	\$ 1.99	
2001-8000	per 1000 gallons PLUS rate shown above	\$ 3.87	
8001-15000	per 1000 gallons PLUS rate shown above	\$ 4.69	
15001-50000	per 1000 gallons PLUS rate shown above	\$ 4.98	
50000+	per 1000 gallons PLUS rate shown above	\$ 5.52	
Hydrant Use	Minimum Charge	\$ 38.63	First 10,000 gallons
		\$ 5.51	Per 1,000 over 10,000
Hydrant Meter deposit	Refundable if returned in preexisting condition	\$ 500.00	
Utility Penalty (late fee)	10% of unpaid balance per month		

<b>Utility Area Charges</b>			
Sewer Area Charge		\$ 2,785.12	Per acre
Water Area Charge		\$ 780.73	Per acre

### 2019 Utility Fees

Utility Connection Charges		Terms and Conditions	
Sewermain Trunk Charge	Fee is per ERU	\$ 4,284.80	
Sewer Inspection Fee		\$ 54.08	
Storm System Charge	Fee is per ERU	\$ 1,622.25	
Watermain Trunk Charge	Fee is per ERU	\$ 4,161.20	
Water Inspection Fee		\$ 54.08	
Water Meter Reinspection fee		\$ 128.75	
	Radio Remote	\$ 425.00	
5/8" Meter, MXU, horns and connections	Minimum 1 hour installation	\$ 370.00	
1" Meter, MXU, horns and connections		\$ 460.00	
1 1/2" Meter, MXU and flanges		\$ 1,105.00	
2" Meter, MXU and flanges		Cost plus installation	
2" C2 compound, MXU and flanges		Cost plus installation	
3" C2 compound, MXU and flanges		Cost plus installation	
4" C2 compound, MXU and flanges		Cost plus installation	
Water Service Involuntary Disconnect Charge		\$ 155.00	
Water Service Voluntary Reconnect & Disconnect Charge		\$ 52.00	
Water Service Involuntary Reconnect Charge		\$ 155.00	

Utility Miscellaneous			
Televise Lines	2 person crew - 1 hour minimum	\$ 175.00	Per hour
Utility research	Minimum 1 hour charge	\$ 50.00	Per hour
Water Meter Testing Deposit		\$ 35.00	
Utility Franchise Application Fee		\$ 5,000.00	
Utility Franchise Escrow		\$ 5,000.00	

Watering Restrictions			
		1st Offense	Warning/Citation
		2nd Offense	\$ 75.00
		3rd Offense	\$ 250.00

**2019 Planning Zoning Fees**

Type

Terms and Conditions

Escrow Deposits					
	Cell/Antenna Tower	Prior to site plan review/CUP	\$10,000.00		
	EAW	Costs accumulated by city		Cost estimate	
	New Development Escrow	Required as part of sketch plan application	\$15,000.00		
	Project Deemed Necessary by Council		\$10,000.00		
	Resident or Non-Resident Requested feasibility study	Council Approval Required		Cost plus \$1,500 escrow	
	Developer shall maintain the escrow account in good standing throughout the planning process. If the escrow account falls below a zero balance, the city may stop all work on the project until the account is replenished to the pre-determined amount. Any remaining funds in the escrow account will be refunded upon completion of the project and acceptance by the city.				

Planning and Zoning Fees					
	Annexation Application Fee	5 acres or less	\$200.00		
	Annexation Application Fee	Greater than 5 acres	\$500.00		
	Appeal		\$200.00		
	Engineering Grading Survey Review			Cost incurred by City	
	Vacation of Property, Public Right-of-Way and Easements		\$250.00		
	Zoning Permit (Fences 6' or less, swimming pool, shed less than 120 SF, pa	One Time Administrative Fee	\$50.00		
	Subdivision Plat Extension		\$50.00		
	Subdivision	Sketch Plan	\$500.00		
		Preliminary Plat	\$500.00	Plus \$10 per lot	
		Final Plat	\$400.00	Plus \$10 per lot	
	Petition for Municipal Services	One Time Administrative Fee	\$250.00	Non-Refundable	
		Escrow	\$1,500.00		
	Comprehensive Plan Amendment	One Time Administrative Fee	\$750.00	Non-Refundable	
		Escrow	\$2,500.00		

**2019 Planning Zoning Fees**

<b>Planning and Zoning Fees Continued</b>		One Time Administrative Fee	Escrow			
	Boundary Adjustment/Lot Split	\$500.00	\$1,500.00			
	Conditional Use Permit, Variance, Interim Use Permit	\$500.00	\$1,500.00			
	Minor Subdivision (Lot division or consolidation)	\$500.00	\$1,500.00			
	Site Plan	\$500.00	\$1,500.00			
	Site Plan Amendment	\$500.00	\$1,500.00			
	Rezoning	\$500.00	\$1,500.00			
	Zoning Text Amendment	\$500.00	\$1,500.00			
	Other Planning Requests of the City Council	\$500.00	\$1,500.00			
	<p>In addition to the application fee, the applicant for development plan review must also pay all costs incurred by the City including City staff time, legal, engineering, administrative, building inspection services, and services of other persons or entities employed or contracted by the City for, or in any way involved in, the review and inspection of the development plan and public utility extensions contemplated thereby, including but not limited to streets, sidewalks, trails, water lines, sanitary sewer lines, storm sewer lines, street lights, electric and gas lines, water retention areas and all other improvements intended for public use or benefit constructed or caused to be constructed by the owner and under no condition shall the fee be refunded for the failure of the City to approve the development plan. All charges incurred for this review shall be the sole responsibility of the applicant.</p>					
	All fees are doubled for after the fact applications					

<b>Miscellaneous</b>						
	Driveway Deposit		\$ 1,000.00			

<b>Meetings</b>						
	Regular Meeting	Planning or City Council	\$ 100.00			
	Special Meeting Fee	Planning Commission	\$ 200.00			
		Park Commission	\$ 200.00			
		City Council	\$ 250.00			
	Sign Permit		\$ 100.00			
	Sign Permit Appeal Fee		\$ 500.00	Plus \$1,500 Escrow		



### 2019 Park Fees

	Type	Terms and Conditions		
	Watertown Organization/Team Seasonal Field Use Fee	Per Season (spring, summer, fall, etc.)	\$ 250.00	Plus Tax
	Non- Watertown Organization/Team Seasonal Field Use Fee	Per Season (spring, summer, fall. Etc.)	\$ 500.00	Plus Tax
	Non-Watertown Organization/Team Field Use Fee	Per day/Event	\$ 60.00	Plus Tax
	Park Facility Reservation Fee		\$ 25.00	Plus Tax
	Concession Usage Fee (Per Year)	Per Year	\$ 50.00	Plus Tax
	Single Event (Circus, Race, Event, etc.)		\$ 250.00	Plus Tax
	Deposit per key (Concessions, Press Box, Restrooms)		\$ 25.00	
	Damage Deposit for concession Stand		\$ 100.00	
	Damage Deposit for scoreboard remote		\$ 100.00	
	Damage Deposit for shelter/general use		\$ 100.00	
	Damage/Cleanup Deposit Single Event		\$ 250.00	
	Highland Park Lights	Non-Watertown Teams	\$ 60.00	Per game
	Hockey Rink Lights		\$ 60.00	Per use
	Key Deposit	Concessions, press box, restrooms, warming house	\$ 25.00	Per key

7.375% Tax Rate

<b>Park Dedication</b>	Valuation per acre	\$ 40,000.00
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<b>Tree Replacement Fee</b>	Per caliper inch for trees not replaced	\$ 100.00
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## 2019 Building Permit Fees

	Total Valuation	Fees	
Permit Fees	\$1.00 to \$500.00	\$29.50	
	\$501.00 to \$2,000.00	\$28.00 for the first \$500.00 plus \$3.70 for each \$100.00 or fraction thereof, to and including \$2,000.00.	
	\$2,001.00 to \$25,000.00	\$83.50 for the first \$2,000.00 plus \$16.55 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.	
	\$25,001.00 to \$50,000.00	\$464.15 for the first \$25,000.00 plus \$12 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.	
	\$50,001.00 to \$100,000.00	\$764.15 for the first \$50,000.00 plus \$8.45 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.	
	\$100,001.00 to \$500,000.00	\$1,186.65 for the first \$100,000.00 plus \$6.75 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.	
	\$500,001.00 to \$1,000,000.00	\$3,886.65 for the first \$500,000.00 plus \$5.50 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.	
	\$1,000,001.00 and up	\$6,636.65 for the first \$1,000,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof.	
Building Permit Fee: Schedule is 100% of the above fee schedule for Residential and Commercial Projects.			
Plan Check Fee: Is 65% of the Building Permit fee for Residential and Commercial Projects.			
State Surcharge Fee: For Residential and Commercial Projects			
	\$1,000,000 or less	.0005 x the valuation (minimum \$5.00)	
	\$1,000,001 to \$2,000,000	\$500.00 + .0004 x (Value - \$1,000,000)	
	Greater than \$2,000,001	See State Table	
SEC Fee:	.0005 x permit valuation for all Building Permits except Re-Roof, Re-Side, Re-Window, Decks and Interior Remodels. Minimum \$150.00 New Home or Commercial Construction, Minimum \$50.00 on any other non-exempt Construction.		
Inspections and Other Fees:			
	Additional plan review required by changes, additions, or revisions to approved plans: \$47.00 per hour		
	Inspections for which no fee is specifically indicated (minimum 1/2 hour): \$47.00 per hour		
	Re-Inspection Fee: \$47.00 each	When determined by the Building Official	
	Site inspection (required for all new construction): \$45.00 each		
	<b>Building Site Condition Escrow (erosion control &amp; infrastructure protection): \$2,000</b>		
Work Without a Permit Fine: Double standard permit fee			
Cancellation Fee: 25% of permit plus expenses incurred prior to cancellation.			

Residential and Commercial Mechanical and Plumbing Fees		Total Valuation	Fees
		\$1.00 to \$2,500.00	\$50.00 plus state surcharge
		\$2,501.00 to \$50,000	2% of valuation plus state surcharge
		\$50,001.00+	\$1,000.00 plus 1% of the valuation in excess of \$50,000.00 plus state surcharge
Residential mechanical and plumbing fees for new construction are \$100.00 plus state surcharge each. Mechanical includes: furnace, air to air exchanger, air conditioning and in-floor heating. Plumbing includes: all drain, waste and vent, garage floor drain and irrigation back flow preventer (if installed before			

### 2019 Building Permit Fees

Permit Fees														
	Air to Air Exchangers	\$50.00 plus state surcharge												
	Air Conditioners	\$50.00 plus state surcharge												
	Boilers and Furnace Replacement	\$50.00 plus state surcharge												
	Commercial Boilers, Furnaces and Roof-Top Units	\$75.00 plus state surcharge												
	Demo Residential	\$50.00 plus state surcharge												
	Demo Commercial	\$150.00 plus state surcharge												
	Fencing over 6 Feet	Permit valuation plus state surcharge												
	Fireplace - Gas	\$50.00 plus state surcharge												
	Fireplace - Wood	Permit valuation + Plan Review plus state surcharge												
	Irrigation - Residential	\$50.00 plus state surcharge												
	Irrigation - Commercial	Permit valuation (backflow preventer included) plus state surcharge												
	Pre-Fabricated SFD	\$250 plus state surcharge												
	Pre-Fabricated Foundation	Permit valuation + Plan Review plus state surcharge												
	Re-Inspection	\$47.00 When determined by the Building Official												
	RPZ Backflow Preventer - Commercial	\$75.00 plus state surcharge												
	Reroof - Residential	\$50.00 plus state surcharge												
	Reroof - Commercial	Permit valuation + Plan Review plus state surcharge												
	Reroof - Commercial Asphalt Shingles	\$75.00 plus state surcharge												
	Residing - Residential	\$50.00 plus state surcharge												
	Retaining Wall - Residential 4+ feet from footing	\$50.00 plus state surcharge												
	Retaining Wall - Commercial	Permit valuation plus state surcharge												
	Septic - Residential	\$100.00 plus state surcharge												
	Site Inspection outside of the city	\$47.00 per hour including drive time												
	Water Heaters - Residential	\$50.00 plus state surcharge												
	Water Heaters - Commercial	\$75.00 plus state surcharge												
	Water Softeners	\$50.00 plus state surcharge												
	Window Replacement - Residential	\$50.00 plus state surcharge												
	Window Replacement - Commercial	Permit valuation plus state surcharge												
Anything not listed above the permit cost is based on valuation, unless determined by the Building Official.														

Move-In														
	Pre-Move Inspection: \$180.00 each													
	Moved-In Structure (not including foundation, interior remodel, etc.): \$300.00 each													
	Move-In New Mobile Home (not including foundation, interior remodel, etc.): \$287.50 each													
	Move-In used Mobile Home (not including foundation, interior remodel, etc.): \$500.00 each													

Permit Valuations will be based on the supplied construction value with a minimum of the calculated value from the approved building department valuation schedule

### 2019 Public Works Fees

Type	Terms and Conditions		
GMC 1 Ton		\$ 35.00	Per hour
	With plow and sander	\$ 70.00	Per hour
	With sprayer	\$ 70.00	Per hour
Generator - 20 hp		\$ 30.00	Per hour
Generator - Portable		\$ 20.00	Per hour
Jetter/Vac		\$ 150.00	Per hour
Toro Grounds Master 7210	With 100" deck	\$ 100.00	Per hour
	With broom	\$ 75.00	Per hour
	With snow blower	\$ 75.00	Per hour
	with v-plow	\$ 75.00	Per hour
Kubota MX 125		\$ 65.00	Per hour
	With Blower	\$ 80.00	Per hour
Kubota RTV 900		\$ 35.00	Per hour
	With post pounder	\$ 50.00	Per hour
	With sprayer	\$ 50.00	Per hour
Kubota RTV 1100		\$ 35.00	Per hour
	With Blade	\$ 50.00	Per hour
Mower - Walk Behind		\$ 20.00	Per hour
Mower - Rider		\$ 35.00	Per hour
Payloader		\$ 100.00	Per hour
	with plow	\$ 150.00	Per hour
Pickup		\$ 20.00	Per hour
	With plow	\$ 40.00	Per hour
Single Axel Truck		\$ 35.00	Per hour
	With plow and wing	\$ 75.00	Per hour
Tandem Axel Truck		\$ 40.00	Per hour
	With plow and wing	\$ 80.00	Per hour
Skid Loader		\$ 45.00	Per hour
	With plow	\$ 65.00	Per hour
	With broom	\$ 75.00	Per hour

	With blower	\$ 90.00	Per hour
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**2019 Public Works Fees**

<b>Public Works Fees Continued</b>		<b>Terms and Conditions</b>	
Snow Blower Walk Behind		\$ 20.00	Per hour
Sweeper		\$ 250.00	Per hour
Tractor - 35 HP		\$ 30.00	Per hour
	With sprayer	\$ 40.00	Per hour
Tractor - 60 HP		\$ 40.00	Per hour
	With 14' mower	\$ 75.00	Per hour
Water Pumps	Both the 1 1/2" and 2" pumps	\$ 35.00	Per hour
Water Wagon		\$ 20.00	Per hour
A one hour minimum charge applies to all Public Works fees. City equipment is not rented without a city employee operator. Usage fees do not include labor.			

### 2019 Fire Department Fees

Type	Terms and Conditions	
Aerial Ladder or Platform	Hourly Rate with Staff of 6	\$ 525.00
Engine 1250 GPM	Hourly Rate with Staff of 5	\$ 410.00
Tanker with a pump	Hourly Rate with Staff of 2	\$ 260.00
Tanker without a pump	Hourly Rate with Staff of 2	\$ 210.00
Grass Rig	Hourly Rate with Staff of 2	\$ 180.00
Heavy Rescue	Hourly Rate with Staff of 6	\$ 430.00
Light Rescue	Hourly Rate with Staff of 4	\$ 275.00
Utility	Hourly Rate with Staff of 4	\$ 240.00
Boat	Hourly Rate with Staff of 2	\$ 195.00
Haz Mat Trailer	Hourly Rate with Staff of 6	\$ 400.00
ATV	Hourly Rate with Staff of 2	\$ 150.00
A one hour minimum charge applies to all Fire Department fees. City equipment is not rented without a city employee operator. Usage fees do not include labor.		

**2019 Right-of-Way Fees**

Type

Annual Registration Fee	\$ 25.00			
Extra Work Added Permit	\$ 50.00			
Installing utilities in an existing conduit	\$ 125.00			
Obstruction Permit	\$ 250.00			
Residential Drop	\$ 125.00			
Utility Permit	\$ 400.00	Plus \$0.25 per foot over 300'		
Work without a permit fine		Double standard permit fee		

Right-of-Way Fees - 19



**2019 Staff Fees**

City Staff Rate	\$ 50.00	Per hour		
<b>There is a minimum charge of 2 hours for staff called out after normal business hours.</b>				
Bolten and Menk		Cost incurred		
Countryside Kennels		Per contract cost		
Hoff, Barry and Kozar		Cost incurred		
MK Land		Cost incurred		
Other Consultants		Cost incurred		
Police		Per contract cost		
Additional Consultant Fees. There may be situations where additional consultants are needed depending upon the circumstance. These costs will be charged to the applicant at no mark up and based on the actual costs incurred by the City.				