

**MINUTES OF THE
WATERTOWN CITY COUNCIL**
Regular Meeting Tuesday, November 27, 2018

Mayor Steve Washburn
Deborah Everson
Lindsay Guetzkow
Adam Pawelk
Michael Walters

1. Call to Order and Roll Call

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order at 6:31 p.m. Tuesday, November 13, 2018 in the Council Chambers of City Hall by Mayor Steve Washburn. Council Members present: Washburn, Deb Everson, Mike Walters, Lindsay Guetzkow and Adam Pawelk.

City Staff present: City Administrator Shane Fineran, City Engineer Andrew Budde, and Clerk/Treasurer Lynn Tschudi.

Guests: Tammy Omdal, Seth Peterson, and Fire Chief Ryan Schroeder.

2. Adopt Agenda

PAWELK MOVED, EVERSON SECONDED A MOTION TO ADOPT THE AGENDA AS PRESENTED. MOTION CARRIED 5-0.

3. Consent Agenda Discussion and Approval

All items listed under the consent agenda are considered to be routine by the City Council and will be enacted by one motion on an affirmative vote by roll call of a majority of the members present. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event, the item(s) will be removed and discussed prior to the adoption of the consent agenda.

GUETZKOW MOVED, WALTERS SECONDED A MOTION TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED 5-0.

- A. Adopt a motion to approve City Council Work Session Minutes from November 13, 2018
- B. Adopt a motion to approve City Council Meeting Minutes from November 13, 2018
- C. Consider Resolution #2018-140, Approving Waste Hauler Licenses
- D. Consider Resolution #2018-147, Approving Township Fire Protection Contract Rates for 2019
- E. Consider Resolution #2018-148, Approving Contract for Prosecution Services with the Carver County Attorney's Office

4. Open Forum

5. New/Old Business

A. Waste Water Treatment Plant Expansion Plan Update

Seth Peterson from Bolton & Menk addressed council to update on the waste water treatment plant expansion plan. Peterson reviewed the timeline for the plan submission process. Peterson noted that the city fell into the fundable range for low interest loans but did not qualify for any grants at this time.

Fineran reiterated that some of the rates and amounts in the memo are determined by the state legislature. He asked Peterson if there are templates available for council to use when talking to

legislatures. Guetzkow asked about the city's current ranking and if it will carry over. Peterson said yes, the rank should carry over for the low interest loans. Everson asked what the city can do to qualify for the PSIG grant. Peterson said there is nothing more to do other than talk to the legislatures. He mentioned the competitiveness of the program.

B. Certification of Delinquent Charges for Pay 2019

Fineran stated that the city has the authority to certify unpaid charges to homeowner's property taxes. He explained the lengthy process required to certify the charges.

EVERSON MOVED, GUETZKOW SECONDED A MOTION TO OPEN A PUBLIC HEARING. MOTION CARRIED 5-0.

There was no public comment.

EVERSON MOVED, GUETZKOW SECONDED A MOTION TO CLOSE A PUBLIC HEARING. MOTION CARRIED 5-0.

GUETZKOW MOVED, PAWELK SECONDED A MOTION TO ADOPT RESOLUTION 2018-146, ADOPTING CERTIFICATION OF DELINQUENT UTILITY AND OTHER CHARGES FOR SERVICES FOR PAYMENT WITH TAXES IN 2019. MOTION CARRIED 5-0.

C. Capital Investment Project - Fire Department Mobile Radios & Pagers

Chief Schroeder addressed council to share the quote received for the mobile radios and pagers. The fire department will receive a trade in value of \$10,000 for current equipment putting the total quote at \$82,280.44. Schroeder is requesting that the acquisition be moved from January 2019 to November 2018 due to the alarming number of failures.

Pawelk asked how quickly the equipment can be received. Schroeder said two to five weeks.

Schroeder said the pagers are the primary tools used to notify fire fighters of an emergency. Some pagers are not receiving incoming calls and others are malfunctioning on certain frequencies. Pawelk asked how the fire fighters are being contacted without pagers. Schroeder said the backup is cell phone contact.

EVERSON MOVED, WALTERS SECONDED A MOTION TO ADOPT RESOLUTION 2018-149, AUTHORIZING THE ACQUISITION OF FIRE DEPARTMENT PAGERS AND PORTABLE RADIOS. MOTION CARRIED 5-0.

D. Authorization of Plans and Specifications for 2019 Mill & Overlay Project

Engineer Andrew Budde said 2019 will be the third year of the pavement management plan. While improvements are being made, curb and gutter and manholes are also being inspected and repaired. The plan for 2019 Mill and Overlay includes Newton Avenue as well as widening of the road by three feet in places where the road is only 24 feet. This would make the road uniform to 30 feet wide. Budde explained where the funds would come from to pay for this improvement.

Pawelk asked about the rating system used for the city streets. Budde explained how streets age differently and need to be evaluated prior to a scheduled mill and overlay.

Guetzkow asked about notification of homeowners along Newton so they are aware of the road widening. Budde said after the official survey, they will know more of which residents will be affected. Walters stated his concern for the safety of Newton Avenue and pedestrians. Walters asked why a safe pedestrian route was not considered on Newton. Fineran explained that after much discussion last spring, this resolution was agreed upon along with speed signs being installed.

Walters asked Budde to clarify the varying widths of Newton Avenue from County Road 10 to Kings Highland Park. Guetzkow verified that the striping will include the center lane as well as the pedestrian line giving a four foot pedestrian lane. Budde explained the lanes will be 11 feet in order to allow for the four foot pedestrian lane. Everson asked if the pedestrian lanes will be on both sides of the road. Budde said after the survey, they will determine which option makes more sense. Budde walked through the timeline of the 2019 mill and overlay project.

EVERSON MOVED, GUETZKOW SECONDED A MOTION TO ADOPT RESOLUTION 2018-150, AUTHORIZING PLANS AND SPECIFICATIONS FOR THE 2019 MILL AND OVERLAY PROJECT. MOTION CARRIED 5-0.

6. Other Reports

Fineran updated that the annual tree lighting hosted by the Chamber of Commerce is Saturday December 1st. Tuesday December 4th is the Senior Dinner hosted by the city, Watertown Mayer schools, Lions, Legion and Carver County office of aging. Tuesday December 4th is also the budget information session at 6:30.

Guetzkow updated that the EDA will be finalizing their budget and levy on Thursday, December 6th.

Walters updated that the tree lighting is at 5:00 pm on Saturday, December 1st.

7. Claims

PAWELK MOVED, WALTERS SECONDED A MOTION TO ADOPT THE 2018 CLAIMS AS PRESENTED. MOTION CARRIED 5-0.

8. Adjournment

Members of the City Council and City staff may convene directly following the adjournment of the meeting at the Luce Line Lodge in a purely social event. Membes of the public are welcome to attend.

GUETZKOW MOVED, EVERSON SECONDED A MOTION TO ADJOURN THE MEETING AT 7:33 P.M. MOTION CARRIED 5-0.