

**MINUTES OF THE
WATERTOWN PARK AND RECREATION COMMISSION**
Regular Meeting Wednesday, March 21, 2018

1. Call to Order and Roll Call

Danette Painschab called the Watertown Park Commission meeting to order at 6:31 p.m. Wednesday, March 21, 2018 in the Council Chambers of City Hall.

Park Commission members present: Painschab, Tim Staloch, DeAnna Clemens, Brei Brandenburg, and, Joel Skoog.

Council liaison: Mike Walters.

Staff members present: City Administrator Shane Fineran, and Clerk-Treasurer Lynn Tschudi.

BRANDENBURG MOVED, CLEMENS SECONDED A MOTION TO ADOPT THE AGENDA AS PRESENTED. ALL PRESENT VOTED AYE, MOTION CARRIED.

2. New Business

A. Adopt February 21, 2018 Meeting Minutes

STALOCH MOVED, CLEMENS SECONDED A MOTION TO APPROVE THE MINUTES FROM FEBRUARY 21, 2018. ALL PRESENT VOTED AYE, MOTION CARRIED.

B. Park & Trail Capital Investment Identification

City Administrator Fineran discussed the 2018 CIP plan for the parks. He said that in 2017 the plan showed a future deficit with no solid cash coming into the fund and at that time certain items were moved around as far as importance. Now in 2018, Fineran is looking for a more concrete list for the Park CIP and which items are priorities and how will they be funded. He clarified that the Park Capital Fund items are items that will be acquired not maintained or repaired. Fineran asked the Commission for input on the proposed CIP list. He also would like to know what the public engagement piece looks like.

Brandenburg asked how the items on the list were identified as priorities. Walters answered that they have been identified in master plans over the years as well as determined by the Commission. Clemens asked about the community survey conducted in 2017 and if any feedback is park related. Fineran recapped the survey results. Clemens suggested touching base with the Commission on Aging for what needs they have identified.

Painschab said that some of the trail ends have been a concerned topic, specifically the trail along Newton Avenue. Walters recapped what the Council has been discussing in regards to Newton Avenue. Clemens asked how that project would be planned for if it became part of a road reconstruction and if Park Commission funds would be used. Fineran answered that the Park Fund would not be used to fund a road reconstruction.

Clemens asked about a trail connection to the Luce Line Trail from Community Park and the potential for DNR grants. Fineran said that grants are possible. Commission discussed completing projects in town that are incomplete. Staloch asked about gaining data around trails to show which ones would be most used.

Fineran asked what items or data would be useful during a public engagement session. Skoog said a list of completed projects would be helpful for the public to see what has been completed over the

years. Painschab suggested a map showing all playgrounds and what ages are served at those playgrounds. She also suggested getting feedback on field usage throughout Watertown. Clemens asked if funding for planned Park Improvements would be discussed at the time of public engagement. Commission discussed their preference for addressing funding at the same public engagement session.

Fineran asked members if they would be interested in attending the skate park design session with area youth. Commission agreed to attend.

Fineran updated on the Evergreen Park improvements and solicitation of quotes for fence, concrete and direct negotiation for drainage and skate park ramps. He reported that the poured in place rubber at Madison Green Park will be completed as soon as weather permits. The landscaping at the Sculpture Park will be completed this spring as well. Park signs will be improved with landscaping and plantings.

3. Adjournment

STALOCH MOVED, SKOOG SECONDED A MOTION TO ADJOURN THE MEETING AT 7:50 P.M.
ALL PRESENT VOTED AYE, MOTION CARRIED.

Chair, Danette Painschab

City Administrator, Shane Fineran