



City of Watertown

SIGN PERMIT

PLEASE CHECK WITH CITY HALL FOR ZONING DISTRICT REGULATIONS.

1. Name of Applicant: _____
2. Address of Applicant: _____
3. Daytime Phone: _____ Evening Phone: _____
4. Please check one: Owner of Property: _____ Renter of Property: _____ Other: _____
5. Address of where sign is to be located: _____
6. Zoning District: R-1 R-2 R-3 R-4 C-1 C-2 CBD A-1 PUD I-1
7. Class of Work: New: _____ Alteration: _____

**THE FOLLOWING INFORMATION MUST BE FURNISHED
IN ORDER TO PROCESS THE PERMIT.**

1. Building Square Lineal Footage: _____
2. Total area of proposed sign: _____
3. Total square footage of existing signage on site: _____
4. Building materials of proposed sign: _____
5. Will the sign be illuminated: YES NO
6. Height of sign: _____
7. Location of sign on property (indicate setbacks from right-of-way lines): _____
8. Payment of application fee: \$100 for conforming signs/\$500 plus \$1,500 for sign regulation appeal.

Planning Department

Signature of Applicant*

Date

Printed Name

*If Applicant is not Property Owner,
property owners signature required.

Office Use Only

Setbacks

Actual: Front _____ Rear _____ Side _____ Side _____

Required: Front _____ Rear _____ Side _____ Side _____

Sign square footage allowed: _____

Applicable Code: _____

Calculations

A. Sign Square Footage, Proposed Sign A: _____

B. Sign Square Footage, Existing Sign B: _____

C. Sign Square Footage, Existing Sign C: _____

D. Sign Square Footage, Existing Sign D: _____

Total Sign Square Footage of Existing Signs: _____ (B+C+D)

TOTAL SIGN AREA= _____ (A+B+C+D)

Approved by: _____ Administrator/City Planner

Planning Department