



To: Honorable Mayor and City Council
 From: Shane Fineran, City Administrator
 Date: September 10th, 2019
 Re: Budget Work Session #3 – Preliminary General Fund & Levy

At the previous work session in review of the proposed 2019 budget and levy the City Council expressed interest in evaluating various changes to the budget to mitigate the proposed impact to the averaged valued home of 6.66%. The net levy was proposed as a \$222,322 increase.

1. Financial Plan Structural Change (*Recommended by staff*)

In the past we have recognized LGA as revenue and corresponding transfer to the Capital Investment Fund as an expense. As noted previously the City stands to receive an additional \$50,000 in LGA funds in 2020. Removing LGA funds from the general fund from an accounting perspective drastically changes the formula and how this affects the levy. By directly carrying LGA directly to the Capital Investment Fund, and not as a pass through in the general fund, reduces the impact to the averaged valued home to a 2% increase, or \$26.85 per year, rather than the 6.6% increase as presented previously.

This change in the plan structure is recommended as the general fund will no longer support LGA increases from a fund balance perspective via the levy. In this scenario the general fund will recognize additional transfer to the Capital Investment Fund of \$90,000, to the Park Fund of \$65,000, debt fund support of \$93,517 and maintain a fund balance of 54%. This change is also recommended by the auditors and will reduce transfer work on the accounting side of operations. This change would likely reduce the amount of excess fund balance amounts at the end of the year due to the levy not accounting for LGA increases. In this scenario the net levy is a \$110,000 increase. (*Revised financial plan attached*)

2. Capital Investments Fund

In the recommended change noted in #1, LGA revenue would be directly carried into the Capital Investment Plan rather than as a pass through of the general fund, reducing the levy impact a 2% increase to the average valued home. In this scenario the general fund would continue to provide additional support to the Capital Investment Fund of the \$90,000 “debt gap” strategy. The general fund is also proposed to provide support of \$65,000 to the Park Fund.

As previously discussed, the Capital Investment Fund is forecasted to end 2020 in a cash positive balance of \$55,940 based upon forecasted revenue and acquisitions. Better forecast numbers will be available later in the fall as 2019 project come to a completion. The Council could consider a reduced transfer to the Capital Investment Fund without impacting 2020 projects, but this would impact the cash flow for projects for 2021 and beyond, when a deficit is projected due to significant mill and overlay projects planned in their current scope. Staff continues to work alternate scoped projects for Council consideration. (*Capital Investment Fund plan attached*)

3. Community Programming

Since at least 2004 the City has provided support via line item in the general fund budget that provided financial support to various groups in the community to provide support for programming that supports non-athletic type events for adults and children. In 2019 we had \$14,700 in requests from 7 groups and only \$10,500 in available funding. We anticipate an additional group, the Watertown Royalty program, to submit a request in 2020. The general fund budget has been built to provide a maximum amount of \$1,500 in programming funds per group in 2020. The Council could consider reducing the overall funds available or eliminating the program. (*program policy attached*)

4. COLA Adjustments

The preliminary budget and levy support a 3% COLA adjustment for personnel. A 2.5% adjustment would reduce the budget by \$2,194 and a 2% adjustment would reduce the budget by \$4,389. Without a structural accounting change as noted in item 1 to the financial plan, neither adjustment would result in a significant enough reduction to impact the net levy amount.

5. Street Maintenance

We budget approximately \$15,000 per year in the street operating budget to perform crack seal maintenance. This is a process in which cracks are routed and filled with an emulsion to prevent water intrusion into the pavement surface and sub-base. This maintenance practice is done in years preceding seal coating streets with chip rock and has also been targeting recently milled and overlay areas. In 2017 we filled approximately 11,207 linear feet of cracks for \$14,008, in 2018 we filled approximately 14,184 linear feet for \$15,176, and in 2019 we completed 11,557 linear feet for \$12,134 and an additional \$8,000 of crack sealing on trail segments that received seal coating. In 2019 we completed crack seal on the milled and overlay areas of Deer Run neighborhood, Green Ave SE, Madison St SE, and Brown Circle, the alternate areas were not addressed. (*crack seal maps attached*) The remainder of funds are spent on other street materials such as asphalt mix, gravel, dust coating, and sidewalk and curb repair.

Expenditure trends

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Budget	6,500	10,000	25,000	25,000	35,000	35,000	40,000
Actual	9,024	13,069	26,239	23,909	25,017	34,892	36,108
%budget	139%	131%	105%	96%	71%	100%	90%

The current pavement maintenance strategy began in earnest in 2015.

Enc: Financial Management Plan, Crack Seal Maps, Capital Investment Fund plan, Community Program Policy, General Fund Revenue Budget, General Fund Expenditure Budget, Fire Operating Budget

WATERTOWN
 FINANCIAL MANAGEMENT PLAN
 9/5/2019

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
GENERAL FUND	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
1 REVENUE												
2 GENERAL PROPERTY TAX LEVY	1,990,000	2,100,000	2,181,900	2,466,636	2,562,835	2,662,785	2,766,634	2,874,533	2,986,640	3,103,119	3,224,140	3,349,882
3 Potential for Uncollectible Taxes (41,790)	(41,790)	(42,000)	(87,276)	(123,332)	(102,513)	(106,511)	(110,665)	(114,981)	(119,466)	(124,125)	(128,966)	(133,995)
4 LOCAL GOVERNMENT AID (LGA)	360,969	-	-	-	-	-	-	-	-	-	-	-
5 TRANSFERS IN - ENTERPRISE	-	-	-	-	-	-	-	-	-	-	-	-
6 ADMINISTRATION, FINANCE, TECH	235,780	237,988	242,747	247,602	252,554	257,606	262,758	268,013	273,373	278,840	284,417	290,106
7 PLANNING & INSPECTIONS	70,300	72,770	74,225	75,710	77,224	78,769	80,344	81,951	83,590	85,262	86,967	88,706
8 CENTRAL FACILITIES	-	-	-	-	-	-	-	-	-	-	-	-
9 FIRE	-	-	-	-	-	-	-	-	-	-	-	-
10 LAW ENFORCEMENT	19,000	19,000	19,380	19,768	20,163	20,566	20,978	21,397	21,825	22,262	22,707	23,161
11 STREETS	-	-	-	-	-	-	-	-	-	-	-	-
12 PARKS	-	-	-	-	-	-	-	-	-	-	-	-
13 RECREATION	2,000	2,000	2,040	2,081	2,122	2,165	2,208	2,252	2,297	2,343	2,390	2,438
14 TOTAL REVENUE	2,636,259	2,389,758	2,433,017	2,688,465	2,812,385	2,915,379	3,022,256	3,133,165	3,248,259	3,367,701	3,491,656	3,620,297
15	8.6%	-9.4%	1.8%	10.5%	4.6%	3.7%	3.7%	3.7%	3.7%	3.7%	3.7%	3.7%
16 EXPENDITURES												
17 Comparable Reductions for Levy	-	-	-	-	-	-	-	-	-	-	-	-
18 ADMINISTRATION, FINANCE, TECH, COUNCIL	634,200	686,530	707,126	735,411	764,828	795,421	827,238	860,327	894,740	930,530	967,751	1,006,461
19 PARKS	208,984	215,839	222,315	231,207	240,455	250,074	260,077	270,480	281,299	292,551	304,253	316,423
20 FIRE	345,637	361,721	372,573	387,476	402,975	419,094	435,857	453,292	471,423	490,280	509,891	530,287
21 LAW ENFORCEMENT	286,966	316,966	326,475	339,534	353,115	367,240	381,930	397,207	413,095	429,619	446,804	464,676
22 PUBLIC SERVICES	436,033	449,764	463,257	481,787	501,058	521,101	541,945	563,622	586,167	609,614	633,999	659,359
23 COMMUNITY SERVICES	75,000	72,000	74,160	77,126	80,211	83,420	86,757	90,227	93,836	97,590	101,493	105,553
24 RECREATION	-	-	-	-	-	-	-	-	-	-	-	-
25 CENTRAL FACILITIES	61,873	61,171	63,006	65,526	68,147	70,873	73,708	76,657	79,723	82,912	86,228	89,677
26 TRANSFERS OUT- Capital Investment Support	466,401	90,000	90,000	199,642	310,000	330,000	335,000	435,000	435,000	435,000	435,000	435,000
27 TRANSFERS OUT-Park Fund Support	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
28 TRANSFERS OUT- Water Fund Support	-	-	-	-	-	-	-	-	-	-	-	-
29 TRANSFERS OUT - Sewer Fund Support	-	-	-	-	-	-	-	-	-	-	-	-
31 TRANSFERS OUT-Downtown Development Support	93,709	93,517	93,309	93,085	-	-	-	-	-	-	-	-
32 TOTAL EXPENDITURES	2,673,803	2,412,508	2,383,911	2,582,710	2,785,790	2,902,222	3,007,511	3,211,811	3,320,284	3,433,095	3,115,419	3,237,435
33	6.5%	-9.8%	-1.2%	8.3%	4.2%	3.4%	3.6%	3.4%	3.4%	3.4%	3.9%	3.9%
34 Operating % Change												
35 INCREASE(DECREASE) IN FUND BALANCE	(37,544)	(22,751)	49,106	105,755	26,595	13,157	14,745	(78,647)	(72,024)	(65,394)	376,237	382,862
36 EFFECT on Fund Balance												
37 Fund Balance - January 1	1,363,771	1,326,227	1,303,476	1,352,582	1,458,338	1,484,933	1,498,090	1,512,835	1,434,189	1,362,164	1,296,770	1,673,007
38 Budgeted Increase(Decrease)	(37,544)	(22,751)	49,106	105,755	26,595	13,157	14,745	(78,647)	(72,024)	(65,394)	376,237	382,862
39 Projected Fund Balance - December 31	1,326,227	1,303,476	1,352,582	1,458,338	1,484,933	1,498,090	1,512,835	1,434,189	1,362,164	1,296,770	1,673,007	2,055,869
40 % of Operating	51%	54%	55%	55%	53%	52%	50%	45%	41%	38%	54%	64%
41												
43 PRELIMINARY LEVY												
44 PROPOSED GENERAL LEVY ADJUSTMENTS												
45 GENERAL OPERATING LEVY	1,990,000	2,100,000	2,181,900	2,466,636	2,562,835	2,662,785	2,766,634	2,874,533	2,986,640	3,103,119	3,224,140	3,349,882
46 % Change	12.7%	5.2%	3.8%	11.5%	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%
47 SPECIAL DEBT LEVY	454,910	460,000	460,000	350,358	240,000	220,000	215,000	115,000	115,000	115,000	255,000	259,004
48 % Change	-6.1%	1.1%	0.0%	-31.3%	-46.0%	-9.1%	-2.3%	-87.0%	0.0%	0.0%	54.9%	1.5%
49 EDA MARKET VALUE LEVY	55,294	63,961	65,240	66,545	67,876	69,234	70,618	72,031	73,471	74,941	76,439	77,968
50 % Change	9%	14%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%
51 PROPOSED GENERAL TAX LEVY (Operating & Debt)	2,444,910	2,560,000	2,641,900	2,816,994	2,802,835	2,882,785	2,981,634	2,989,533	3,101,640	3,218,119	3,479,140	3,608,886
52 LESS FISCAL DISPARITIES	603,693	596,461	596,461	596,461	596,461	596,461	596,461	596,461	596,461	596,461	596,461	596,461
53 NET LEVY TO TAXPAYERS (General, Debt)	1,841,217	1,963,539	2,045,439	2,220,533	2,206,374	2,286,324	2,385,173	2,393,072	2,505,179	2,621,658	2,882,679	3,012,425
54 Overall Levy % Change	9%	7%	4%	9%	-1%	4%	4%	5%	5%	10%	5%	5%
55 Existing Tax Base Value Change Assumptions	9.0%	4.7%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
56												
57 TAXABLE MARKET VALUE	320,081,400	349,514,500	353,555,711	357,787,549	362,103,941	366,506,579	370,997,184	375,577,516	380,249,368	385,014,568	389,874,983	394,832,514
58 Change in Market Value	13.83%	8.42%	1.14%	1.18%	1.19%	1.20%	1.21%	1.22%	1.23%	1.24%	1.25%	1.26%
59												
60 EXISTING TAX CAPACITY	3,423,407	3,731,879	3,745,513	3,778,856	3,811,101	3,843,126	3,874,909	3,906,428	3,937,660	3,968,580	3,999,164	4,029,385
61 TIF Reduction	0	179	179	0	0	0	0	0	0	0	0	0
62 TAX CAPACITY Revisions from FD Changes	-158,929	-155,348	-40,574	-42,482	-43,330	-44,195	-45,078	-45,977	-46,895	-47,831	-48,786	-49,760
63 NET TOTAL TAX CAPACITY	3,264,478	3,576,352	3,704,761	3,736,374	3,767,771	3,798,931	3,829,832	3,860,451	3,890,765	3,920,749	3,950,378	3,979,625
64 Tax Capacity Change	13%	9%	3%	1%	1%	1%	1%	1%	1%	1%	1%	1%
65												
66 Residential & Commercial Valuation Assumptions												
67 Number of Anticipated New Residential Homes	17	17	17	17	17	17	17	17	17	17	17	17
68 Average Valued Home	226,074	236,768	247,967	252,926	257,985	263,144	268,407	273,775	279,251	284,836	290,533	296,343
69 Anticipated New Residential Home Market Value	3,843,265	4,025,051	4,215,436	4,299,745	4,385,740	4,473,455	4,562,924	4,654,182	4,747,266	4,842,211	4,939,056	5,037,837
70 Anticipated New Commercial Market Value	15,920	16,159	16,402	16,648	16,897	17,151	17,408	17,669	17,934	18,203	18,476	18,753
71 Equivalent Anticipated New Tax Capacity	\$ 38,751.06	\$ 40,573.70	\$ 42,482.40	\$ 43,330.40	\$ 44,195.35	\$ 45,077.56	\$ 45,977.40	\$ 46,895.21	\$ 47,831.35	\$ 48,786.18	\$ 49,760.08	\$ 50,753.44
72												
73 TAX RATE ON TAX CAPACITY	56.402%	54.903%	55.211%	59.430%	58.559%	60.183%	62.279%	61.989%	64.388%	66.866%	72.972%	75.696%
74 TAX RATE % CHANGE	-5.14%	-2.66%	0.56%	7.64%	-1.47%	3.48%	-0.46%	3.87%	3.85%	3.85%	9.13%	3.73%
75												
76 Average Valued Home	\$ 226,074	\$ 236,768	\$ 247,967	\$ 252,926	\$ 257,985	\$ 263,144	\$ 268,407	\$ 273,775	\$ 279,251	\$ 284,836	\$ 290,533	\$ 296,343
77 Estimated Annual City Portion of Tax Bill	\$ 1,275.10	\$ 1,299.94	\$ 1,369.05	\$ 1,503.14	\$ 1,510.74	\$ 1,583.69	\$ 					

City of Watertown, Minnesota
Capital Improvement Plan
 2019 thru 2028

SOURCES AND USES OF FUNDS

Source	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Capital Improvements Fund										
Beginning Balance	324,434	613,257	55,940	(474,342)	(766,855)	(602,447)	(429,254)	(113,108)	(1,808,132)	(1,550,649)
Revenues and Other Fund Sources										
<i>Revenue</i>										
457 Bonds	0	0	750,000	0	360,000	0	0	1,605,000	225,000	0
Additional Transfer General Fund	300,000	0	0	0	0	0	0	0	0	0
General Fund	466,410	0	0	0	0	0	0	0	0	0
General Fund Transfer	0	90,000	90,000	199,642	310,000	330,000	335,000	435,000	435,000	435,000
LGA	0	410,872	360,000	360,000	360,000	360,000	360,000	360,000	360,000	360,000
Municipal State Aid	0	0	0	160,000	160,000	160,000	160,000	160,000	160,000	160,000
Sale of Assets	0	0	0	0	0	60,000	0	0	0	0
Small Cities Assistance Fund	0	0	0	0	0	0	0	0	0	0
Total	766,410	500,872	1,200,000	719,642	1,190,000	910,000	855,000	2,560,000	1,180,000	955,000
Total Revenues and Other Fund Sources	766,410	500,872	1,200,000	719,642	1,190,000	910,000	855,000	2,560,000	1,180,000	955,000
Total Funds Available	1,090,844	1,114,129	1,255,940	245,300	423,145	307,553	425,746	2,446,892	(628,132)	(595,649)
Expenditures and Uses										
<i>Capital Projects & Equipment</i>										
<u>Capital Improvements Fund</u>										
2003 Sterling Dump Truck	C1002	0	(245,864)	0	0	0	0	0	0	0
Chevy 2500 - #2	C1006-2	0	0	0	0	0	(50,671)	0	0	0
Chevy 2500 - #2	C1007-2	0	0	0	0	0	(50,671)	0	0	0
City Hall Meeting Room Carpeting	C1013	0	0	(16,883)	0	0	0	0	0	0

Source		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Capital Improvements Fund											
Community Center Painting	CI015	0	0	0	0	0	0	0	0	(6,720)	0
PS Lot Asphalt	CI025	0	0	0	(115,927)	0	0	0	0	0	0
PS Salt Shed	CI026	0	(90,000)	0	0	0	0	0	0	0	0
PS Furnace	CI027	0	(5,000)	0	0	0	0	0	0	0	0
PS Air Conditioner (Office Area)	CI028	0	(3,000)	0	0	0	0	0	0	0	0
Seal Coat	CI029	(111,587)	(114,935)	(118,383)	(121,934)	(125,592)	(129,360)	(133,241)	(137,238)	(141,355)	0
Street Mill & Overlay	CI030	(298,000)	(249,000)	(677,000)	(571,000)	(354,000)	(479,000)	(208,669)	(214,929)	(221,377)	0
Sugarbush Playground	CI035	0	(85,000)	0	0	0	0	0	0	0	0
Wildflower Playground	CI036	0	0	0	(86,945)	0	0	0	0	0	0
Grove Street Rink Boards	CI039	0	(146,000)	0	0	0	0	0	0	0	0
Community Park Court Resurfacing	CI040	0	0	0	0	0	0	0	(97,857)	0	0
Melroe Bobcat Skidsteer	CI041	0	0	0	0	0	0	(44,336)	0	0	0
Skidder Snowblower	CI042	0	0	0	0	0	0	(7,600)	0	0	0
Skidder Broom	CI043	0	0	0	0	0	0	(6,333)	0	0	0
Skidder Snow Bucket	CI044	0	0	0	0	0	0	(2,533)	0	0	0
Skidder Leveling Bar	CI045	0	0	0	0	0	0	(3,166)	0	0	0
Light Duty Trailer	CI046	0	0	0	(6,556)	0	0	0	0	0	0
PS Generator	CI048	0	(16,390)	0	0	0	0	0	0	0	0
Paint Sprayer/Striper	CI049	0	0	0	0	0	0	(10,134)	0	0	0
PS Building Tube Heaters - Building 2	CI053	0	0	(9,548)	0	0	0	0	0	0	0
PS Building Tube Heaters - Building 3	CI054	0	0	0	(11,255)	0	0	0	0	0	0
PS Garage Door Replacement - Bldg #2	CI082	0	0	(15,913)	0	0	0	0	0	0	0
PS Garage Door Replacement - Bldg #3	CI083	0	0	0	0	0	(18,447)	0	0	0	0
Election Equipment	CI085	0	0	0	0	0	(10,000)	0	0	0	0
12" Tree Chipper	CI086	0	0	0	(63,760)	0	0	0	0	0	0
40' Bucket Truck (Used)	CI087	0	0	0	(34,778)	0	0	0	0	0	0
Salt Brine Maker	CI088	0	0	(56,275)	0	0	0	0	0	0	0
Evergreen Park Master Plan Development	CI093	0	0	0	0	0	0	0	(2,200,000)	0	0
Melroe Tool Cat	CI094	0	(65,000)	0	0	0	0	0	0	0	0
1 Ton Dump Truck (New)	CI095	0	0	(74,160)	0	0	0	0	0	0	0
Community Center Meeting Room Painting	CI096	(5,000)	0	0	0	0	0	0	0	0	0

Source		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Capital Improvements Fund											
City Website Update	C1097	(28,000)	0	0	0	0	0	0	0	0	0
Riverpointe Park Shore Stabilization	C1098	(35,000)	0	0	0	0	0	0	0	0	0
Downtown Street Light Replacement	C1099	0	0	0	0	(186,000)	0	0	0	0	0
Community Center Ceiling Tile Replacement	C1100	0	(11,000)	0	0	0	0	0	0	0	0
Community Center Tables and Chairs	C1101	0	0	(12,120)	0	0	0	0	0	0	0
Highland Park Grandstand Painting	C1102	0	(17,000)	0	0	0	0	0	0	0	0
Ice Rink Re-surfacer	C1103	0	0	0	0	0	(15,000)	0	0	0	0
100hp Tractor	C1104	0	0	0	0	0	(75,000)	0	0	0	0
Snowblower for 100hp Tractor	C1105	0	0	0	0	0	(10,000)	0	0	0	0
Asphalt Roller & Trailer	C1106	0	0	0	0	0	0	(21,500)	0	0	0
Infield Drag Machine	C1107	0	0	0	0	0	0	0	0	0	(15,000)
Tandem Dump Truck	C1108	0	0	0	0	0	0	0	0	(328,065)	0
Interior Fencing - Dog Park	C1109	0	(10,000)	0	0	0	0	0	0	0	0
Street Collector: Paul Ave X-Z	C1110	0	0	(750,000)	0	0	0	0	0	0	0
Street Collector: Paul Ave AA-BB	C1111	0	0	0	0	(360,000)	0	0	0	0	0
Street Collector: Mill Ave X-C	C1112	0	0	0	0	0	0	0	(1,605,000)	0	0
Street Reconstruction: State Street U-T	C1114	0	0	0	0	0	0	0	0	(225,000)	0
Total		(477,587)	(1,058,189)	(1,730,282)	(1,012,155)	(1,025,592)	(736,807)	(538,854)	(4,255,024)	(922,517)	(15,000)
Total Expenditures and Uses		(477,587)	(1,058,189)	(1,730,282)	(1,012,155)	(1,025,592)	(736,807)	(538,854)	(4,255,024)	(922,517)	(15,000)
Change in Fund Balance		288,823	(557,317)	(530,282)	(292,513)	164,408	173,193	316,146	(1,695,024)	257,483	940,000
Ending Balance		613,257	55,940	(474,342)	(766,855)	(602,447)	(429,254)	(113,108)	(1,808,132)	(1,550,649)	(610,649)

Report criteria:

- Active Projects
- All Acquisition Year: data
- All Categories
- All Contacts
- All Departments
- All Priority Levels
- All Project Types
- Source Type: Capital Improvements Fund



2019 Community Programming Request for Proposals

Purpose:

The City of Watertown seeks proposals from area civic organizations and nonprofits to create and operate community programming or events to meet the needs of City residents. The Watertown City Council has determined that Community Programming enhances quality of life and has a positive impact on the economic climate in the community. Generally, the City seeks programming proposals in the three following areas:

- 1) Youth Programming
- 2) Adult Programming
- 3) Arts and Culture Programming

Program Requirements:

The City of Watertown seeks proposals that meet one of the following criteria.

- 1) Youth Programming
 - a. Provide an alternative to organized sports
 - b. Contain an educational component
 - c. Promote healthy living, active lifestyle
 - d. Is open and accessible to youth under the age of 17
 - e. Is no charge/ reduced charge to Watertown residents
- 2) Adult Programming
 - a. Provide an alternative to organized sports
 - b. Contain an educational component
 - c. Promote healthy living, active lifestyle
 - d. Is open and accessible to persons over the age of 18
 - e. Is no charge/ reduced charge to Watertown residents
- 3) Arts and Culture Programming
 - a. Provide access to arts and culture
 - i. Is sensitive to the community's history
 - ii. Provides new programming that is not otherwise available
 - b. Is not sponsored by a political party or promote a political party
 - c. Is no charge/ reduced charge to Watertown residents
 - d. Is open and accessible to the entire community

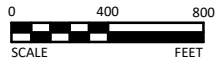
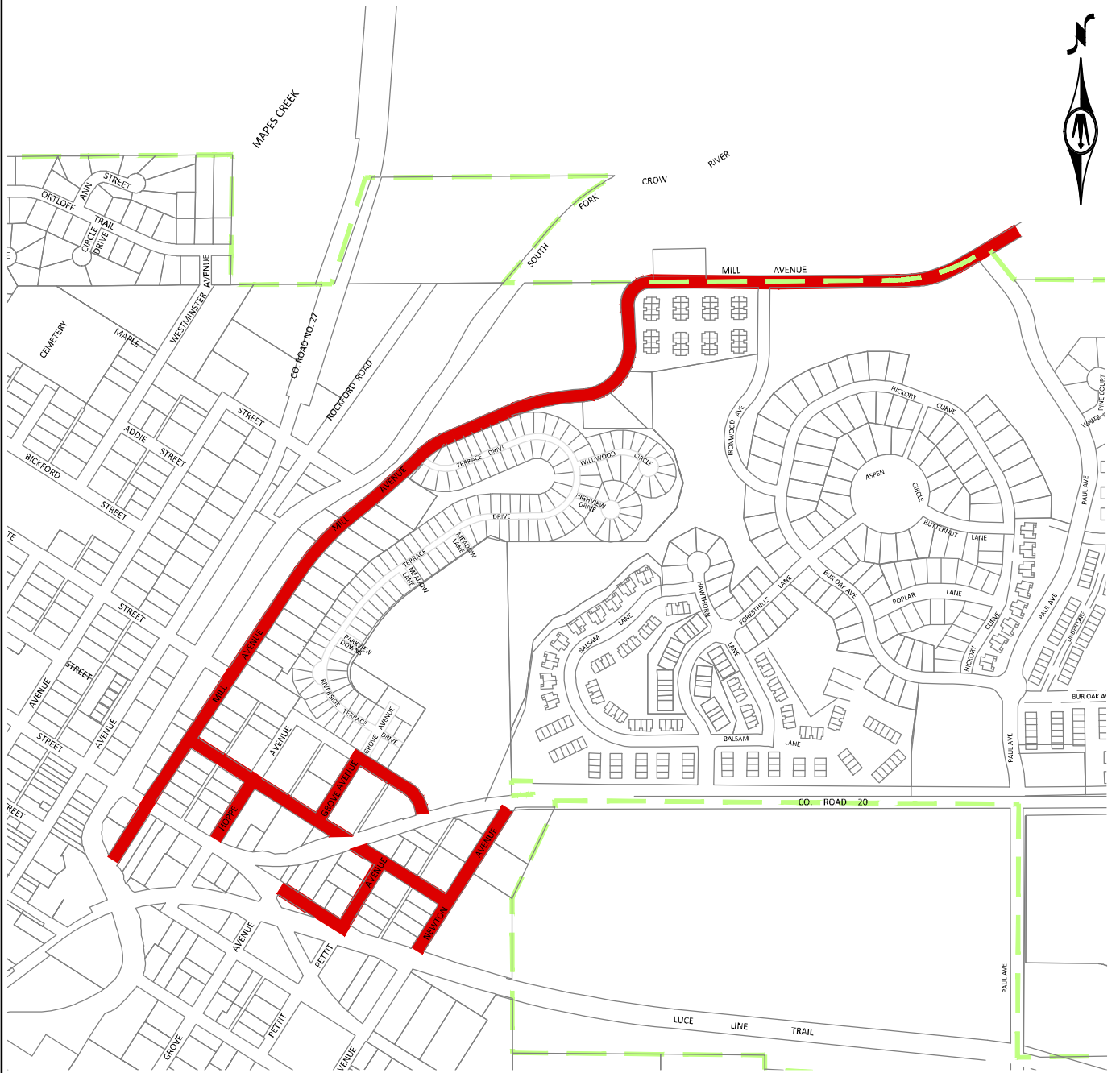
Submittal:

Interested organizations should have a history of serving the Watertown community and maintain a 501(c)3 or 501(c)4 status. Submittals should include a description of the proposed event or program, estimated event or program costs, and proposed cost including City contribution. Following the event, the City requires five event photos, information about participation, and information about program or event financials.

Process:

Proposals are due to the City of Watertown by March 1, 2019 for review and consideration by the City Council. Funds will be disbursed no later than April. The program must be completed within the calendar year of fund disbursement.

Proposals can be sent to Lynn Tschudi, City Clerk/Treasurer at ltschudi@ci.watertown.mn.us or mailed to 309 Lewis Ave S, PO Box 279.



LEGEND

2017 CRACK SEAL

BOLTON & MENK

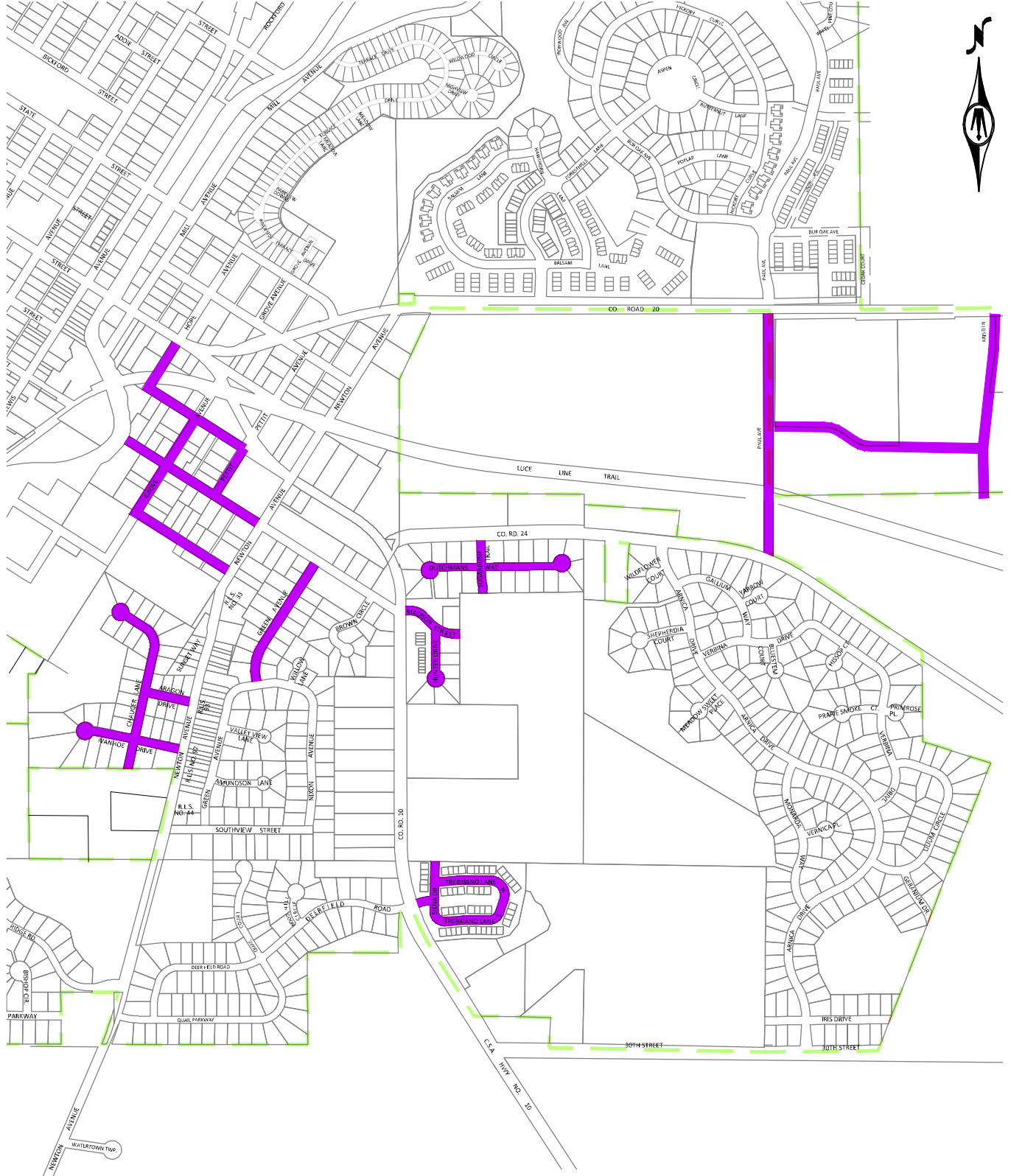
2638 SHADOW LANE, SUITE 200
CHASKA, MINNESOTA 55318
Phone: (952) 448-8838
Email: Chaska@bolton-menk.com
www.bolton-menk.com

CITY OF WATERTOWN

2017 CRACK SEAL

MARCH, 2017

FIGURE NO. 1



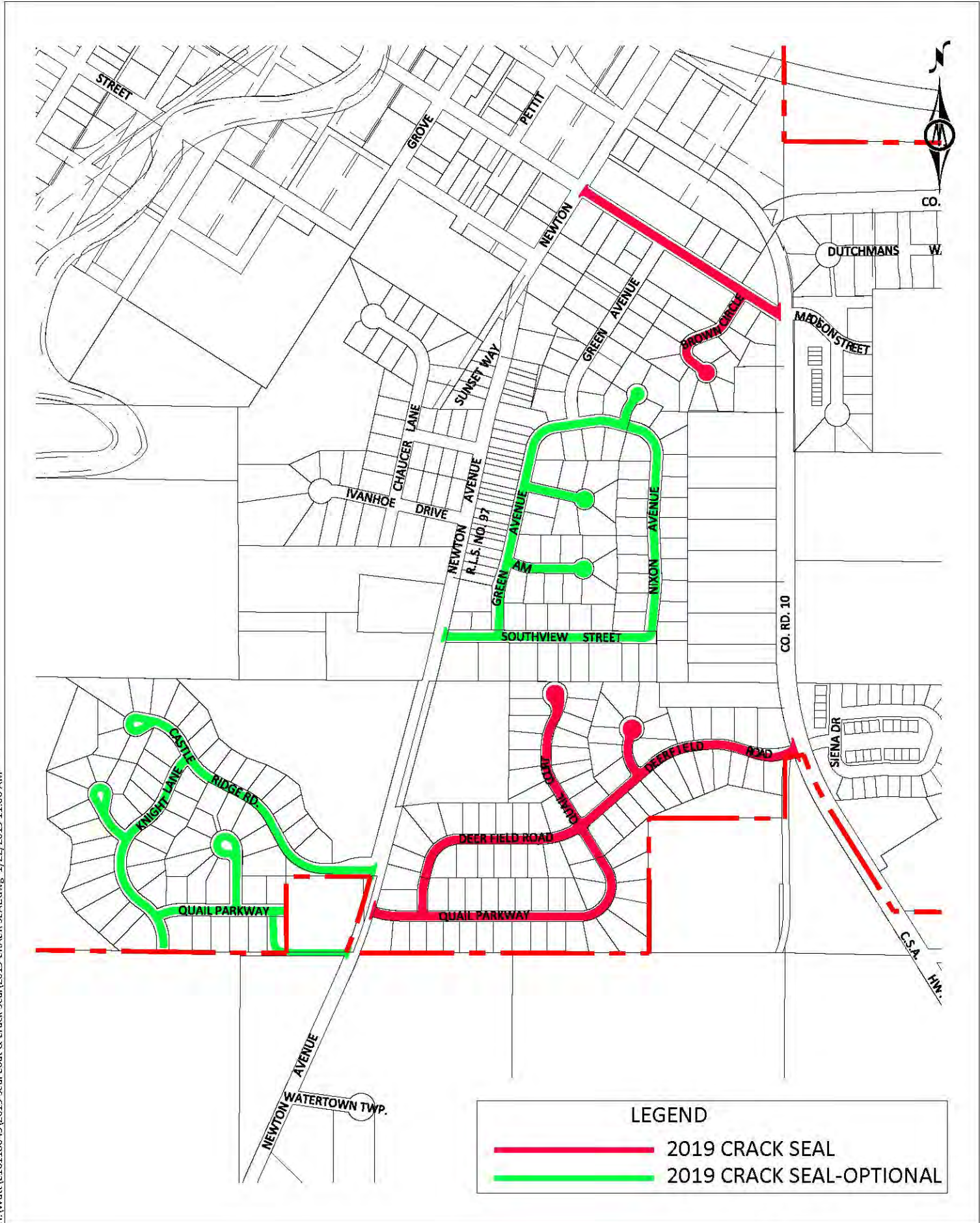
LEGEND

2018 CRACK SEAL



2638 SHADOW LANE, SUITE 200
 CHASKA, MINNESOTA 55318
 Phone: (952) 448-8838
 Email: Chaska@bolton-menk.com
 www.bolton-menk.com

**CITY OF WATERTOWN
 2018 CRACK SEAL**



LEGEND	
	2019 CRACK SEAL
	2019 CRACK SEAL-OPTIONAL

**CITY OF WATERTOWN
2020 GENERAL FUND BUDGET
REVENUES**

Account	Description	2018 Budget	2018 Actual	2019 Budget	2019 YTD	2020 Budget	2020 YTD	Percent Change	Comment
101-31010	Current Ad Valorem Taxes	\$ 1,699,842	\$ 1,731,366	\$ 1,948,210	\$ 1,048,316	\$ 2,058,000		5.64%	
101-31020	Delinquent Ad Valorem Taxes	\$ 20,000	\$ 10,641	\$ 14,000	\$ 4,598	\$ 10,000		-28.57%	
101-31910	Penalties and Interest AdValTx	\$ 1,000	\$ 2,101	\$ 1,000	\$ 83	\$ 1,000		0.00%	
101-32110	Alcoholic Beverages	\$ 15,760	\$ 16,230	\$ 15,760	\$ 420	\$ 15,760		0.00%	
101-32150	Public Utilities	\$ 5,000	\$ 6,925	\$ 5,000	\$ 4,067	\$ 5,000		0.00%	ROW Permit Fees
101-32180	Other Licenses/Permits	\$ 5,000	\$ 4,621	\$ 5,000	\$ 1,920	\$ 5,000		0.00%	\$100 Peddler - \$500 Cigarette - \$1250 Waste Haulers - \$3760 Mobile Home
101-32210	Building Permits	\$ 45,000	\$ 95,353	\$ 41,000	\$ 29,876	\$ 42,370		3.34%	
101-32220	Gas Installation Permits	\$ 5,000	\$ 9,465	\$ 4,000	\$ 3,393	\$ 4,400		10.00%	
101-32230	Plumbing Connection Permits	\$ 3,000	\$ 9,246	\$ 2,500	\$ 2,654	\$ 2,500		0.00%	
101-32260	Other Non-Business Licenses	\$ 250	\$ -						
101-32270	Fence Permit Fee	\$ 500	\$ 700	\$ 500	\$ 551	\$ 700		40.00%	
101-32280	Sign Permit Fee	\$ 300	\$ 100	\$ 300	\$ 700	\$ 300		0.00%	
101-33100	Federal Grants and Aid	\$ -	\$ -	\$ -					
101-33401	Local Government Aid	\$ 359,297	\$ 359,297	\$ 360,969	\$ 180,485	\$ -		-100.00%	
101-33402	Homestead Credit	\$ -	\$ -		\$ 1,121				
101-33416	Police Training Reimbursement	\$ 19,000	\$ 20,718	\$ 19,000		\$ 19,000		0.00%	Training Reimbursement
101-33421	PERA Aid	\$ -	\$ 2,242						
101-33422	Other State Aid Grants	\$ 36,273	\$ -	\$ -					
101-33620	Other County Grants/Aid	\$ 12,500	\$ 17,021	\$ 12,500	\$ 400	\$ 12,500		0.00%	Solid Waste Grant/Road Maintenance Agreement
101-34000	Charges for Services	\$ -	\$ -		\$ 255				
101-34101	City Hall Rent Revenue	\$ 6,000	\$ 7,713	\$ 6,000	\$ 4,109	\$ 6,000		0.00%	
101-34103	Zoning and Subdivision Fees	\$ 2,000	\$ 9,520	\$ 2,000	\$ 3,130	\$ 2,000		0.00%	
101-34104	Plan Check Fee	\$ 25,000	\$ 44,632	\$ 20,000	\$ 13,885	\$ 20,500		2.50%	
101-34107	Assessment Search Fees	\$ 750	\$ 725	\$ 750	\$ 500	\$ 750		0.00%	
101-34110	Staff Time	\$ -	\$ 478		\$ 350				
101-34403	Refuse Collection Charges	\$ 4,000	\$ 4,070	\$ 4,000	\$ 4,527	\$ 4,000		0.00%	
101-34780	Park Fees	\$ 2,000	\$ 2,700	\$ 2,000	\$ 2,225	\$ 2,000		0.00%	
101-35100	Court Fines	\$ 6,000	\$ 6,467	\$ 6,000	\$ 4,580	\$ 6,000		0.00%	City receives two-thirds of fine revenue and remits one-third to County, this reflects only the city portion
101-35104	Other Fines	\$ 500	\$ 85	\$ 500	\$ 1,004	\$ 500		0.00%	
101-36100	Special Assessments								
101-36101	Principal Amount Revenue	\$ 1,500	\$ -	\$ 1,500	\$ 613	\$ 1,500		0.00%	
101-36200	Miscellaneous Revenues	\$ 20,000	\$ 26,275	\$ 20,000	\$ 5,520	\$ 20,000		0.00%	
101-36210	Interest Earnings	\$ 3,500	\$ 14,685	\$ 5,000	\$ 6,148	\$ 5,000		0.00%	
101-36212	Insurance Reimbursements	\$ 5,000	\$ 1,927	\$ 5,000	\$ -	\$ 5,000		0.00%	
101-36220	Other Rents and Royalties	\$ 110,000	\$ 121,601	\$ 110,000	\$ 40,417	\$ 110,000		0.00%	Xcel Franchise and American Tower/Verizon Cell Lease
101-36230	Contributions and Donations	\$ 5,100	\$ 6,450	\$ 5,200	\$ 5,815	\$ 5,200		0.00%	Lions Donation for Rails to Trails Fireworks
101-36260	Employee Portion of Health Insurance	\$ 19,722	\$ 20,615	\$ 23,570	\$ 12,670	\$ 25,778		9.37%	Employees contribute 50% of dependent coverage
101-39203	Transfer from Other Fund	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 10,000		0.00%	EDA Staff Support
101-39999	Prior Period Adjustment								
		\$ 2,448,794	\$ 2,563,969	\$ 2,651,259	\$ 1,389,332	\$ 2,400,758	\$ -	-9.45%	#NAME?

**CITY OF WATERTOWN
2020 GENERAL FUND BUDGET
EXPENDITURES**

Department	Account Code	Description	2018 Budget	2018 YTD	2019 Budget	2019 YTD	2020 Budget	2020 YTD	Percentage Change	Comments	
General Government	101-41000-151	Worker's Comp Insurance Premium	\$ 1,166	\$ 1,165	\$ 1,024	\$ 1,501	\$ 1,501		46.58%	From the renewal	\$ 477
	101-41000-201	Accessories (paper, pens, etc)	\$ 1,000	\$ 770	\$ 1,000	\$ 263	\$ 1,000		0.00%		\$ -
	101-41000-203	Printed Forms	\$ 2,000	\$ 1,211	\$ 1,000		\$ 1,000		0.00%		\$ -
	101-41000-210	Operating Supplies (GENERAL)	\$ 1,750	\$ 1,341	\$ 1,750	\$ 2,086	\$ 1,750		0.00%		\$ -
	101-41000-240	Small Tools and Minor Equipment	\$ -								\$ -
	101-41000-301	Auditing and Acct'g Services	\$ 27,000	\$ 18,274	\$ 27,000	\$ 21,468	\$ 27,000		0.00%		\$ -
	101-41000-303	Engineering Fees	\$ 30,000	\$ 62,295	\$ 40,000	\$ 55,521	\$ 50,000		25.00%		\$ 10,000
	101-41000-304	Legal Fees	\$ 25,000	\$ 12,494	\$ 25,000	\$ 15,526	\$ 25,000		0.00%		\$ -
	101-41000-309	EDP, Software and Design	\$ 17,000	\$ 15,461	\$ 17,000	\$ 10,333	\$ 30,000		76.47%	Increase for new Managed IT contract & website hosting	\$ 13,000
	101-41000-310	Other Professional Services	\$ 64,000	\$ 48,569	\$ 64,000	\$ 7,492	\$ 64,000		0.00%	Prosecution, Assessing, etc.	\$ -
	101-41000-312	Building Inspector Services	\$ 45,000	\$ 74,939	\$ 55,000		\$ 55,000		0.00%	JPA agreement/Additional Code enforcement still being contemplated	\$ -
	101-41000-314	Professional Planning Services	\$ 17,000	\$ 14,278	\$ 17,000		\$ 17,000		0.00%		\$ -
	101-41000-321	Telephone	\$ 5,600	\$ 4,467	\$ 5,600	\$ 2,902	\$ 5,600		0.00%	Voice & Internet	\$ -
	101-41000-322	Postage	\$ 4,000	\$ 2,722	\$ 4,000	\$ 1,538	\$ 4,000		0.00%		\$ -
	101-41000-340	Advertising	\$ 6,000	\$ 4,627	\$ 6,000	\$ 2,127	\$ 6,000		0.00%	4 newsletters \$4000, Community center ads	\$ -
	101-41000-341	Employment				\$ 406					\$ -
	101-41000-351	Legal Notices Publishing	\$ 3,500	\$ 2,336	\$ 3,500	\$ 1,895	\$ 3,500		0.00%		\$ -
	101-41000-353	Ordinance Publication	\$ 1,500	\$ 3,197	\$ 1,500	\$ 1,479	\$ 1,500		0.00%		\$ -
	101-41000-354	Other Print/Binding	\$ 6,000		\$ 6,000		\$ 6,000		0.00%	Codification (Shoreland Overlay,RV/Rec Vehicle Trailer Parking)	\$ -
	101-41000-361	General Liability Ins	\$ 10,295	\$ 10,358	\$ 10,375	\$ 13,194	\$ 13,194		27.17%	From renewal	\$ 2,819
	101-41000-384	Refuse/Garbage Disposal	\$ 8,000	\$ 4,617	\$ 8,000	\$ 4,282	\$ 8,000		0.00%	Community Clean-Up/Offset by grant funds & revenue	\$ -
	101-41000-413	Office Equipment Rental	\$ 7,000	\$ 5,989	\$ 7,000	\$ 2,889	\$ 7,000		0.00%		\$ -
	101-41000-433	Dues and Subscriptions	\$ 7,300	\$ 7,055	\$ 7,300	\$ 2,606	\$ 7,500		2.74%	League of Minnesota Cities,Metro Cities, Industry/News Publication	\$ 200
	101-41000-437	Other Miscellaneous	\$ 2,000	\$ 304	\$ 2,000	\$ 734	\$ 2,000		0.00%		\$ -
	101-41000-441	Code Enforcement Costs	\$ -	\$ 730	\$ 1,000	\$ 3,610	\$ 2,000		100.00%		\$ 1,000
	101-41000-490	Donations to Civic Org's	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 12,000		14.29%	\$1,500 max for 8 applicants	\$ 1,500
	101-41000-491	Community Celebrations	\$ 9,000	\$ 7,974	\$ 9,000	\$ 9,293	\$ 9,000		0.00%	Rails to Trails/Some offset by Lions donation	\$ -
	101-41000-492	Contingency	\$ 11,000	\$ 132	\$ 11,000	\$ 2,588	\$ 11,000		0.00%		\$ -
	101-41000-570	Office Equip and Furnishings	\$ 2,000	\$ 126	\$ 2,000	\$ 1,948	\$ 2,000		0.00%		\$ -
	101-41000-630	Bank Service Fees	\$ 2,500	\$ 2,152	\$ 2,500	\$ 1,348	\$ 2,500		0.00%		\$ -
101-41000-700	Transfers (GENERAL)	\$ -								\$ -	
101-41000-720	Operating Transfers	\$ -								\$ -	
			\$ 327,111	\$ 318,083	\$ 347,049	\$ 177,529	\$ 376,045	\$ -	8.36%		\$ 28,996
Council	101-41110-100	Wages and Salaries (GENERAL)	\$ 22,200	\$ 22,200	\$ 22,200	\$ 11,100	\$ 22,200		0.00%	\$450 per month for Mayor, \$350 per month for council	\$ -
	101-41110-122	FICA	\$ 1,698	\$ 1,699	\$ 1,698	\$ 849	\$ 1,698		0.00%		\$ -
	101-41110-151	Workers Comp	\$ 77	\$ 74	\$ 63	\$ 70	\$ 70		11.11%	From Renewal	\$ 7
	101-41110-208	Training and Instruction	\$ 2,500	\$ 1,103	\$ 2,500	\$ 34	\$ 2,500		0.00%		\$ -
	101-41110-331	Travel Expenses	\$ 500	\$ 425	\$ 750		\$ 750		0.00%		\$ -
	101-41110-433	Dues and Subscriptions	\$ 75	\$ 30	\$ 75		\$ 75		0.00%		\$ -
			\$ 27,050	\$ 25,531	\$ 27,286	\$ 12,053	\$ 27,293	\$ -	0.03%		\$ 7
Leg. Comms.	101-41120-110	Other Pay (GENERAL)	\$ 11,520	\$ 8,120	\$ 11,520	\$ 3,680	\$ 11,520		0.00%	Parks (3,840), Planning (3,840), COA (3,840) EDA moved to EDA Budget	\$ -
	101-41120-122	FICA	\$ 881	\$ 621	\$ 881	\$ 282	\$ 881		-0.03%		\$ (0)
	101-41120-208	Training and Instruction	\$ 900	\$ -	\$ 900	\$ 120	\$ 900		0.00%		\$ -
			\$ 13,301	\$ 8,741	\$ 13,301	\$ 4,082	\$ 13,301	\$ -	0.00%		\$ (0)
Administrative Assistant	101-41300-101	Full-Time Employees Regular	\$ 47,419	\$ 47,419	\$ 48,823	\$ 28,167	\$ 50,270		2.96%		\$ 1,447
	101-41300-103	Part-Time Employees	\$ 1,200	\$ 250	\$ 1,200	\$ 328	\$ 1,200		0.00%		\$ -
	101-41300-121	PERA	\$ 3,556	\$ 3,556	\$ 3,662	\$ 2,113	\$ 3,770		2.96%		\$ 109
	101-41300-122	FICA	\$ 3,719	\$ 3,647	\$ 3,827	\$ 2,180	\$ 3,937		2.89%		\$ 111
	101-41300-131	Employer Paid Health	\$ 11,071	\$ 11,071	\$ 12,011	\$ 8,340	\$ 12,781		6.42%		\$ 771
	101-41300-133	Employer Paid Dental	\$ 562	\$ 562	\$ 562	\$ 328	\$ 590		5.00%		\$ 28
	101-41300-134	Employer Paid Life/STD/LTD	\$ 552	\$ 539	\$ 563	\$ 333	\$ 616		9.36%		\$ 53
	101-41300-208	Training and Instruction	\$ 250	\$ -	\$ 250	\$ -	\$ 250		0.00%		\$ -
	101-41300-331	Travel Expenses	\$ 100	\$ 8	\$ 100	\$ 28	\$ 100		0.00%		\$ -
	101-41300-417	Uniforms	\$ 100	\$ 98	\$ 100	\$ 99	\$ 100		0.00%		\$ -
			\$ 68,529	\$ 67,150	\$ 71,098	\$ 41,916	\$ 73,615	\$ -	3.54%		\$ 2,517

**CITY OF WATERTOWN
2020 GENERAL FUND BUDGET
EXPENDITURES**

Department	Account Code	Description	2018 Budget	2018 YTD	2019 Budget	2019 YTD	2020 Budget	2020 YTD	Percentage Change	Comments		
City Administrator	101-41310-101	Full-Time Employees Regular	\$ 72,762	\$ 72,516	\$ 74,945	\$ 42,238	\$ 77,193		3.00%		\$ -	
	101-41310-121	PERA	\$ 5,457	\$ 5,462	\$ 5,621	\$ 3,271	\$ 5,789		3.00%		\$ 2,248	
	101-41310-122	FICA	\$ 5,566	\$ 5,246	\$ 5,733	\$ 3,135	\$ 5,905		3.00%		\$ 169	
	101-41310-131	Employer Paid Health	\$ 12,697	\$ 12,697	\$ 13,681	\$ 9,354	\$ 14,590		6.64%		\$ 172	
	101-41310-133	Employer Paid Dental	\$ 394	\$ 393	\$ 394	\$ 230	\$ 413		5.00%		\$ 909	
	101-41310-134	Employer Paid Life/STD/LTD	\$ 706	\$ 637	\$ 724	\$ 398	\$ 1,150		58.86%		\$ 20	
	101-41310-208	Training and Instruction	\$ 3,500	\$ 3,541	\$ 4,675	\$ 3,413	\$ 4,675		0.00%		\$ 426	
	101-41310-321	Telephone	\$ 660	\$ 660	\$ 660	\$ 380	\$ 660		0.00%	\$55/mo per policy	\$ -	
	101-41310-331	Travel Expenses	\$ 2,500	\$ 2,258	\$ 3,000	\$ 1,068	\$ 3,000		0.00%		\$ -	
	101-41310-417	Uniforms	\$ 100	\$ 103	\$ 100	\$ 91	\$ 100		0.00%		\$ -	
	101-41310-433	Dues and Subscriptions	\$ 1,000	\$ 959	\$ 1,000	\$ 856	\$ 100		-90.00%		\$ -	
	101-41310-437	Other Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -				\$ (900)	
				\$ 105,342	\$ 104,472	\$ 110,533	\$ 64,434	\$ 113,576	\$ -	2.75%		\$ 3,044
City Clerk												
City Clerk	101-41400-101	Full-Time Employees Regular	\$ 45,733	\$ 45,853	\$ 48,732	\$ 28,704	\$ 51,424		5.52%		\$ 2,692	
	101-41400-121	PERA	\$ 3,430	\$ 3,476	\$ 3,655	\$ 2,105	\$ 3,857		5.52%		\$ 202	
	101-41400-122	FICA	\$ 3,499	\$ 3,546	\$ 3,728	\$ 2,218	\$ 3,934		5.52%		\$ 206	
	101-41400-131	Employer Paid Health	\$ 4,396	\$ 4,396	\$ 4,678	\$ 3,368	\$ 4,953		5.88%		\$ 275	
	101-41400-133	Employer Paid Dental	\$ 422	\$ 421	\$ 422	\$ 245	\$ 443		5.00%		\$ 21	
	101-41400-134	Employer Paid Life	\$ 496	\$ 480	\$ 520	\$ 305	\$ 584		12.24%		\$ 64	
	101-41400-208	Training and Instruction	\$ 2,000	\$ 1,744	\$ 2,500	\$ 1,350	\$ 2,500		0.00%		\$ -	
	101-41400-321	Telephone	\$ 660	\$ 495	\$ 660	\$ 285	\$ 660		0.00%		\$ -	
	101-41400-331	Travel Expenses	\$ 750	\$ 684	\$ 1,000	\$ 1,051	\$ 2,000		100.00%		\$ 1,000	
	101-41400-417	Uniforms	\$ 100	\$ 72	\$ 100	\$ 96	\$ 100		0.00%		\$ -	
	101-41400-433	Dues and Subscriptions	\$ 375	\$ 135	\$ 375	\$ 300	\$ 375		0.00%		\$ -	
				\$ 61,860	\$ 61,302	\$ 66,370	\$ 40,027	\$ 70,829	\$ -	6.72%		\$ 4,459
	Elections											
Elections	101-41410-104	Temporary Employees Regular	\$ 5,000	\$ 2,146	\$ -	\$ -	\$ 5,500				\$ 5,500	
	101-41410-122	FICA	\$ 383	\$ 8	\$ -	\$ -	\$ 421				\$ 421	
	101-41410-203	Printed Forms	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	
	101-41410-208	Training and Instruction	\$ 500	\$ -	\$ -	\$ -	\$ 600				\$ 600	
	101-41410-210	Operating Supplies (GENERAL)	\$ 2,500	\$ 831	\$ -	\$ -	\$ 2,500				\$ 2,500	
	101-41410-309	EDP, Software and Design	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	
	101-41410-322	Postage	\$ 500	\$ -	\$ -	\$ -	\$ 500				\$ 500	
	101-41410-331	Travel Expenses	\$ 1,000	\$ 751	\$ -	\$ -	\$ 1,000				\$ 1,000	
	101-41410-351	Legal Notices Publishing	\$ 250	\$ 151	\$ -	\$ -	\$ 250				\$ 250	
	101-41410-404	Repairs/Maint Machinery/Equip	\$ 550	\$ 222	\$ 550	\$ -	\$ 550		0.00%	Annual maintenance	\$ -	
	101-41410-580	Other Equipment	\$ -	\$ -	\$ -	\$ -	\$ 100				\$ 100	
			\$ 10,683	\$ 4,109	\$ 550	\$ -	\$ 11,421	\$ -	6.91%	Change since last election	\$ 10,871	
General Govt Buildings/Plant												
General Govt Buildings/Plant	101-41940-210	Operating Supplies (GENERAL)	\$ 2,500	\$ 1,231	\$ 2,500	\$ 937	\$ 2,500		0.00%		\$ -	
	101-41940-220	Repair/Maint Supply (GENERAL)	\$ 1,500	\$ 296	\$ 1,500	\$ 665	\$ 1,500		0.00%		\$ -	
	101-41940-240	Small Tools and Minor Equip	\$ 500	\$ -	\$ 500	\$ -	\$ -		-100.00%	Vacuums, buffing pads	\$ (500)	
	101-41940-310	Other Professional Services	\$ 13,500	\$ 13,906	\$ 13,500	\$ 9,545	\$ 13,500		0.00%	Cleaning Contract/Floor Stripping/Carpet Cleaning/Window Cleaning	\$ -	
	101-41940-321	Telephone	\$ 1,700	\$ 2,200	\$ 2,600	\$ 1,505	\$ 2,600		0.00%	Alarm phone lines	\$ -	
	101-41940-362	Property Ins	\$ 5,115	\$ 5,181	\$ 5,273	\$ 5,071	\$ 5,071		-3.83%		\$ (202)	
	101-41940-381	Electric Utilities	\$ 17,000	\$ 14,196	\$ 14,000	\$ 7,309	\$ 14,000		0.00%		\$ -	
	101-41940-400	Repairs & Maint Cont (GENERAL)	\$ 6,000	\$ 6,109	\$ 6,000	\$ 4,894	\$ 6,000		0.00%		\$ -	
	101-41940-401	Repairs/Maint Buildings	\$ 5,000	\$ 6,078	\$ 5,000	\$ 3,179	\$ 5,000		0.00%	General facility maintenance. Painting offices.	\$ -	
	101-41940-404	Repairs/Maint Machinery/Equip	\$ 5,000	\$ 1,879	\$ 5,000	\$ 454	\$ 5,000		0.00%		\$ -	
101-41940-560	Office Equip and Furnishings	\$ 6,000	\$ 5,947	\$ 6,000	\$ 100	\$ 6,000		0.00%	Computer Workstations	\$ -		
			\$ 63,815	\$ 57,023	\$ 61,873	\$ 33,659	\$ 61,171	\$ -	-1.13%		\$ (702)	

**CITY OF WATERTOWN
2020 GENERAL FUND BUDGET
EXPENDITURES**

Department	Account Code	Description	2018 Budget	2018 YTD	2019 Budget	2019 YTD	2020 Budget	2020 YTD	Percentage Change	Comments	
Fire Protection Services	101-42000-124	Fire Pension Contributions	\$ 57,005	\$ 15,000	\$ 15,000		\$ 15,000		0.00%		\$ -
	101-42000-630	Bank Service Fees	\$ 40								\$ -
	101-42000-720	Operating Transfers	\$ 320,704	\$ 320,704	\$ 330,637	\$ 165,318	\$ 346,721		4.86%		\$ 16,084
			\$ 377,749	\$ 335,704	\$ 345,637	\$ 165,318	\$ 361,721	\$ -	4.65%		\$ 16,084
Police	101-42110-310	Other Professional Services	\$ 260,670	\$ 251,899	\$ 286,966	\$ 137,048	\$ 316,966		10.45%	1 FTE add on 7/1/20, plus \$15K for OT/Additional Shifts	\$ 30,000
			\$ 260,670	\$ 251,899	\$ 286,966	\$ 137,048	\$ 316,966	\$ -	10.45%		\$ 30,000
Civil Defense	101-42500-381	Electric Utilities	\$ 500	\$ 457	\$ 500	\$ 366	\$ 500		0.00%		\$ -
	101-42500-404	Repairs/Maint Machinery/Equip	\$ 2,500		\$ 2,500		\$ 2,500		0.00%		\$ -
	101-42500-437	Other Miscellaneous	\$ -								\$ -
	101-42500-580	Other Equipment	\$ -								\$ -
			\$ 3,000	\$ 457	\$ 3,000	\$ 366	\$ 3,000	\$ -	0.00%		\$ -
Animal Control	101-42700-310	Other Professional Services	\$ 2,000	\$ 1,500	\$ 2,000	\$ 1,500	\$ 2,000		0.00%	Kennel Repair/Boarding/Vet Services	\$ -
Flood Control	101-42850-210	Operating Supplies (GENERAL)	\$ 5,000		\$ 5,000		\$ -		-100.00%	Moved to Storm Water Operating	\$ (5,000)
	101-42850-530	Improvements Other Than Buildings	\$ -		\$ -		\$ -				\$ -
	101-42850-580	Other Equipment	\$ -		\$ -		\$ -				\$ -
	101-42850-582	Capital Building Repairs	\$ -		\$ -		\$ -				\$ -
			\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	-100.00%		\$ (5,000)
Public Services	101-43000-101	Full-Time Employees Regular	\$ 67,674	\$ 67,055	\$ 71,447	\$ 41,903	\$ 75,430		5.58%		\$ 3,983
	101-43000-103	Part-Time Employees	\$ 27,519	\$ 15,454	\$ 33,312	\$ 17,791	\$ 34,311		3.00%	Summer/Winter Seasonal Help	\$ 999
	101-43000-121	PERA	\$ 5,887	\$ 5,096	\$ 7,857	\$ 3,071	\$ 8,231		4.76%		\$ 374
	101-43000-122	FICA	\$ 7,282	\$ 6,058	\$ 8,014	\$ 4,409	\$ 8,395		4.76%		\$ 381
	101-43000-131	Employer Paid Health	\$ 13,024	\$ 13,024	\$ 13,936	\$ 9,624	\$ 14,841		6.50%		\$ 905
	101-43000-133	Employer Paid Dental	\$ 1,475	\$ 1,475	\$ 1,475	\$ 861	\$ 1,549		5.00%		\$ 74
	101-43000-134	Employer Paid Life	\$ 716	\$ 679	\$ 746	\$ 441	\$ 840		12.56%		\$ 94
	101-43000-142	Unemployment Benefits	\$ 4,500	\$ -	\$ 4,500	\$ -	\$ 4,500		0.00%		\$ -
	101-43000-151	Worker's Comp Insurance Prem	\$ 379	\$ 381	\$ 381	\$ 300	\$ 300		-21.26%	From renewal	\$ (81)
	101-43000-201	Accessories	\$ -	\$ 411		\$ 62					\$ -
	101-43000-208	Training and Instruction	\$ 2,000	\$ 1,148	\$ 4,950	\$ 756	\$ 4,950		0.00%	Hamline Public Works Leadership Academy & APWA Spring Conference	\$ -
	101-43000-210	Operating Supplies (GENERAL)	\$ 1,500	\$ 1,032	\$ 1,500	\$ 1,103	\$ 1,500		0.00%	Includes lube and additives	\$ -
	101-43000-220	Repair/Maint Supply (GENERAL)	\$ 1,500	\$ (2)	\$ 1,500	\$ 33	\$ 1,500		0.00%		\$ -
	101-43000-221	Equipment Parts	\$ 500	\$ 400	\$ 500	\$ 156	\$ 500		0.00%		\$ -
	101-43000-223	Building Repair Supplies	\$ 2,000	\$ 1,546	\$ 2,000	\$ 1,665	\$ 2,000		0.00%		\$ -
	101-43000-229	Safety Equipment & Training	\$ 3,000	\$ 1,700	\$ 3,000	\$ 237	\$ 3,000		0.00%		\$ -
	101-43000-240	Small Tools and Minor Equip	\$ 5,000	\$ 4,859	\$ 5,000	\$ 2,673	\$ 5,000		0.00%		\$ -
	101-43000-310	Other Professional Services	\$ 5,000	\$ 5,806	\$ 5,000	\$ 671	\$ 6,200		24.00%	Weekly office/bathroom cleaning at PW Facility	\$ 1,200
	101-43000-321	Telephone	\$ 2,750	\$ 2,398	\$ 3,300	\$ 1,571	\$ 3,300		0.00%	Office VOIP and Fire Alarm Line	\$ -
	101-43000-331	Travel Expense	\$ 200	\$ 213	\$ 800	\$ 527	\$ 800		0.00%		\$ -
	101-43000-341	Employment Advertising	\$ 200	\$ 40	\$ 500	\$ 170	\$ 500		0.00%		\$ -
	101-43000-362	Property Ins	\$ 972	\$ 923	\$ 854	\$ 895	\$ 895		4.80%	From renewal	\$ 41
	101-43000-381	Electric Utilities	\$ 13,000	\$ 8,450	\$ 13,000	\$ 5,972	\$ 12,000		-7.69%		\$ (1,000)
	101-43000-401	Repairs/Maint Buildings	\$ 2,000	\$ 2,877	\$ 2,000	\$ 287	\$ 2,000		0.00%		\$ -
	101-43000-404	Repairs/Maint Machinery/Equip	\$ 2,000	\$ 192	\$ 2,000	\$ 243	\$ 2,000		0.00%		\$ -
	101-43000-417	Uniforms	\$ 750	\$ 425	\$ 750	\$ 395	\$ 750		0.00%		\$ -
	101-43000-433	Dues and Subscriptions	\$ 500	\$ 306	\$ 500	\$ 100	\$ 500		0.00%		\$ -
	101-43000-437	Other Misc	\$ -	\$ 23							\$ -
101-43000-438	Licenses & Permits	\$ 250	\$ 280	\$ 300		\$ 300		0.00%		\$ -	
101-43000-560	Office Equip and Furnishings	\$ 200	\$ 200	\$ 200		\$ 200		0.00%		\$ -	
101-43000-720	Operating Transfers	\$ -	\$ -	\$ -		\$ -				\$ -	
		\$ 171,777	\$ 142,449	\$ 189,322	\$ 95,916	\$ 196,292	\$ -	3.68%		\$ 6,970	
	101-43100-101	Full-Time Employees Regular	\$ 48,282	\$ 48,562	\$ 50,940	\$ 29,617	\$ 53,147		4.33%		\$ 2,206
	101-43100-121	PERA	\$ 3,621	\$ 3,597	\$ 3,821	\$ 2,165	\$ 3,986		4.33%		\$ 165
	101-43100-122	FICA	\$ 3,694	\$ 3,740	\$ 3,897	\$ 2,280	\$ 4,066		4.33%		\$ 169
	101-43100-131	Employer Paid Health	\$ 5,423	\$ 5,423	\$ 5,801	\$ 4,200	\$ 10,165		75.23%		\$ 4,364

**CITY OF WATERTOWN
2020 GENERAL FUND BUDGET
EXPENDITURES**

Department	Account Code	Description	2018 Budget	2018 YTD	2019 Budget	2019 YTD	2020 Budget	2020 YTD	Percentage Change	Comments	
Hwys, Streets, & Roads	101-43100-133	Employer Paid Dental	\$ 562	\$ 562	\$ 562	\$ 328	\$ 590		5.00%		\$ 28
	101-43100-134	Employer Paid Life	\$ 559	\$ 528	\$ 580	\$ 340	\$ 641		10.55%		\$ 61
	101-43100-151	Worker's Comp Insurance Prem	\$ 4,725	\$ 4,870	\$ 4,221	\$ 3,817	\$ 3,817		-9.57%	From the renewal	\$ (404)
	101-43100-208	Training and Instruction	\$ 1,500	\$ 473	\$ 2,000	\$ 165	\$ 2,000		0.00%		\$ -
	101-43100-210	Operating Supplies (GENERAL)	\$ 3,000	\$ 993	\$ 3,000	\$ 447	\$ 3,000		0.00%	Street, Crosswalk, Parking Lot Striping	\$ -
	101-43100-212	Motor Fuels									\$ -
	101-43100-220	Maintenance Supply (GENERAL)			\$ -	\$ 1,500	\$ 1,500		100.00%	Speed sign maintenance agreement	\$ 1,500
	101-43100-224	Street Maint Materials	\$ 35,000	\$ 34,892	\$ 40,000	\$ 23,784	\$ 40,000		0.00%	Curb/Sidewalk Repair, Catch basin repair, dustcoating, crack filling	\$ -
	101-43100-226	Sign Repair Materials	\$ 27,000	\$ 26,644	\$ 5,000	\$ 4,594	\$ 6,000		20.00%	Repaire/Replacement/Retroreflectivity Requirements	\$ 1,000
	101-43100-229	Safety Equipment & Training	\$ 2,000	\$ 623	\$ 2,000	\$ 442	\$ 2,000		0.00%		\$ -
	101-43100-240	Small Tools and Minor Equip	\$ 1,000		\$ 1,000	\$ 41	\$ 1,000		0.00%		\$ -
	101-43100-303	Engineering Fees									\$ -
	101-43100-310	Other Professional Services									\$ -
	101-43100-321	Telephone	\$ 660	\$ 330	\$ 660	\$ 190	\$ 660		0.00%		\$ -
	101-43100-351	Legal Notices Publishing		\$ 261							\$ -
	101-43100-416	Machinery Rentals	\$ 1,000	\$ 185	\$ 1,000		\$ 1,000		0.00%		\$ -
	101-43100-417	Uniforms	\$ 250		\$ 250	\$ 85	\$ 250		0.00%		\$ -
	101-43100-720	Operating Transfers									\$ -
			\$ 138,276	\$ 131,683	\$ 124,732	\$ 73,995	\$ 133,823	\$ -	7.29%		\$ 9,090
Ice & Snow Removal	101-43125-103	Part-Time Employees	\$ 4,608	\$ 702	\$ -						\$ -
	101-43125-121	PERA		\$ 32							\$ -
	101-43125-122	FICA	\$ 353	\$ 54	\$ -						\$ -
	101-43125-142	Unemployment Benefits	\$ 1,020	\$ 257	\$ -						\$ -
	101-43125-212	Motor Fuels	\$ -								\$ -
	101-43125-216	Chemicals and Chem Products	\$ 20,000	\$ 27,143	\$ 20,000	\$ 14,504	\$ 20,000		0.00%		\$ -
	101-43125-220	Repair/Maint Supply (GENERAL)	\$ -	\$ 2,545							\$ -
	101-43125-221	Equipment Parts	\$ 5,500	\$ 2,308	\$ 5,500	\$ 5,197	\$ 5,500		0.00%	Replacement Plow Blades	\$ -
	101-43125-240	Small Tools and Minor Equip	\$ -								\$ -
	101-43125-333	Freight and Express	\$ 3,000	\$ 2,800	\$ 3,000		\$ 3,000		0.00%	Snow Hauling	\$ -
	101-43125-341	Employment	\$ 200	\$ 1,314							\$ -
	101-43125-404	Repairs/Maint Machinery/Equip	\$ -	\$ (118)							\$ -
	101-43125-436	Towing Charges	\$ 1,000	\$ 125	\$ 1,000	\$ 740	\$ 1,000		0.00%	Plow Truck Towing Needs/Winter Parking Violations	\$ -
	101-43125-437	Other Miscellaneous	\$ -	\$ 309		\$ 400					\$ -
101-43125-581	Capital Equipment Repairs	\$ -								\$ -	
			\$ 35,681	\$ 37,471	\$ 29,500	\$ 20,841	\$ 29,500	\$ -	0.00%		\$ -
Fleet	101-43127-201	Accessories	\$ 1,000		\$ 1,000	\$ 49	\$ 1,000		0.00%		\$ -
	101-43127-212	Motor Fuels	\$ 25,000	\$ 28,450	\$ 25,000	\$ 19,261	\$ 25,000		0.00%		\$ -
	101-43127-220	Repair/ Maint Supply	\$ 2,000	\$ 2,352	\$ 2,000	\$ 2,787	\$ 2,000		0.00%		\$ -
	101-43127-221	Equipment Parts	\$ 20,000	\$ 21,085	\$ 20,000	\$ 10,531	\$ 20,000		0.00%		\$ -
	101-43127-240	Small Tools and Minor Equipment	\$ 10,000	\$ 1,078	\$ 10,000	\$ 432	\$ 10,000		0.00%		\$ -
	101-43127-310	Other Professional Services	\$ 1,000		\$ 1,000	\$ 292	\$ 1,000		0.00%		\$ -
	101-43127-363	Automotive Insurance	\$ 6,239	\$ 6,430	\$ 5,664	\$ 3,349	\$ 3,349		-40.87%	From Renewal	\$ (2,315)
	101-43127-404	Repairs/ Maint Machinery/Equip	\$ 25,000	\$ 36,769	\$ 25,000	\$ 17,084	\$ 25,000		0.00%		\$ -
	101-43127-309	EDP/Software	\$ 2,800	\$ 1,620	\$ 2,800	\$ 2,396	\$ 2,800		0.00%	Fleet Management Tool	\$ -
	101-43127-438	Licenses and Permits	\$ -		\$ -						\$ -
			\$ 93,039	\$ 97,784	\$ 92,464	\$ 56,181	\$ 90,149	\$ -	-2.50%		\$ (2,315)
Street Lightin	101-43160-381	Electric Utilities	\$ 50,000	\$ 48,369	\$ 50,000	\$ 27,002	\$ 50,000		0.00%		\$ -
	101-43160-403	Repairs Other Than Buildings	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000		0.00%	Street Light Repair	\$ -
			\$ 55,000	\$ 48,369	\$ 55,000	\$ 27,002	\$ 55,000	\$ -	0.00%		\$ -
	101-45200-101	Full-Time Employees Regular	\$ 46,519	\$ 46,115	\$ 49,112	\$ 27,906	\$ 51,850		5.58%		\$ 2,738
	101-45200-103	Part-Time Employees	\$ 4,167	\$ 3,709	\$ -						\$ -

**CITY OF WATERTOWN
2020 GENERAL FUND BUDGET
EXPENDITURES**

Department	Account Code	Description	2018 Budget	2018 YTD	2019 Budget	2019 YTD	2020 Budget	2020 YTD	Percentage Change	Comments	
Parks	101-45200-121	PERA	\$ 3,489	\$ 3,679	\$ 3,683	\$ 2,121	\$ 3,889		5.57%		\$ 205
	101-45200-122	FICA	\$ 3,877	\$ 3,558	\$ 3,757	\$ 1,978	\$ 3,967		5.58%		\$ 209
	101-45200-131	Employer Paid Health	\$ 12,834	\$ 12,834	\$ 13,697	\$ 9,466	\$ 14,588		6.50%		\$ 890
	101-45200-133	Employer Paid Dental	\$ 1,475	\$ 1,475	\$ 1,475	\$ 861	\$ 1,549		5.00%		\$ 74
	101-45200-134	Employer Paid Life	\$ 544	\$ 519	\$ 565	\$ 334	\$ 630		11.40%		\$ 64
	101-45200-151	Worker's Comp Insurance Prem	\$ 2,976	\$ 2,788	\$ 2,329	\$ 3,120	\$ 3,120		33.96%	From the renewal	\$ 791
	101-45200-208	Training and Instruction	\$ 1,500	\$ 305	\$ 2,000	\$ 1,533	\$ 2,000		0.00%		\$ -
	101-45200-210	Operating Supplies (GENERAL)	\$ 2,500	\$ 1,905	\$ 2,500	\$ 2,371	\$ 2,500		0.00%		\$ -
	101-45200-212	Motor Fuels	\$ -	\$ 132					#DIV/0!		\$ -
	101-45200-216	Chemicals and Chem Products	\$ 5,000	\$ 5,000	\$ 6,000	\$ 3,302	\$ 6,000		0.00%		\$ -
	101-45200-220	Repair/Maint Supply (GENERAL)	\$ 2,000	\$ 1,303	\$ 2,000	\$ 188	\$ 2,000		0.00%		\$ -
	101-45200-221	Equipment Parts	\$ 5,000	\$ 2,826	\$ 5,000	\$ 1,100	\$ 5,000		0.00%	Sprinkler System Repair/Playground Equipment Parts	\$ -
	101-45200-225	Landscaping Materials	\$ 15,000	\$ 16,095	\$ 15,000	\$ 11,440	\$ 15,000		0.00%		\$ -
	101-45200-226	Sign Repair Materials	\$ 1,500	\$ 1,454	\$ 2,500	\$ 1,602	\$ 2,500		0.00%	New Park Sign @ Kings Highland Park	\$ -
	101-45200-229	Safety Equipment & Training	\$ 2,500	\$ 679	\$ 2,500		\$ 2,500		0.00%	Playground Recertification	\$ -
	101-45200-240	Small Tools and Minor Equip	\$ 5,000	\$ 3,605	\$ 5,000	\$ 1,040	\$ 5,000		0.00%		\$ -
	101-45200-303	Engineering Fees							#DIV/0!		\$ -
	101-45200-310	Other Professional Services	\$ 4,250	\$ 6,093	\$ 6,250	\$ 4,917	\$ 6,250		0.00%	Native Maintenance, Irrigation Maintenance	\$ -
	101-45200-321	Telephone	\$ 660	\$ 660	\$ 660	\$ 381	\$ 660		0.00%		\$ -
	101-45200-341	Employment Advertising	\$ 500	\$ 1,660	\$ -	\$ 406			#DIV/0!	Seasonal workers	\$ -
	101-45200-351	Legal Notices Publishing							#DIV/0!		\$ -
	101-45200-362	Property Ins	\$ 22,799	\$ 23,253	\$ 23,889	\$ 25,387	\$ 25,387		6.27%	From the renewal	\$ 1,498
	101-45200-363	Automotive Insurance	\$ -						#DIV/0!	Moved to Fleet	\$ -
	101-45200-381	Electric Utilities	\$ 9,315	\$ 9,691	\$ 9,315	\$ 5,576	\$ 9,700		4.13%		\$ 385
	101-45200-401	Repairs/Maint Buildings	\$ 5,000	\$ 4,009	\$ 5,000	\$ 248	\$ 5,000		0.00%		\$ -
	101-45200-403	Improvements Other Than Buildings	\$ 15,000	\$ 15,000	\$ 15,000	\$ 19,383	\$ 15,000		0.00%	Trail Seal Coating (\$10,000)/Wildflower Court Surfacing	\$ -
	101-45200-404	Repairs/Maint Machinery/Equip	\$ 2,500	\$ 273	\$ 2,500	\$ 5,050	\$ 2,500		0.00%		\$ -
	101-45200-415	Other Equipment Rentals	\$ 6,500	\$ 4,265	\$ 6,500	\$ 2,858	\$ 6,500		0.00%	Xmark Rental	\$ -
	101-45200-417	Uniforms	\$ 500		\$ 500		\$ 500		0.00%		\$ -
	101-45200-418	Other Rentals	\$ 5,880	\$ 6,958	\$ 6,000	\$ 3,667	\$ 6,000		0.00%	Portable Toilets (Evergreen/Community Park/Rick Johnson/Highland/Madison Green)	\$ -
	101-45200-438	Licenses & Permits	\$ 250	\$ 290	\$ 250		\$ 250		0.00%		\$ -
	101-45200-493	Recreation Programs	\$ 1,000	\$ 1,000	\$ 1,000		\$ 1,000		0.00%	Commission on Aging Support	\$ -
101-45200-530	Improvements Other Than Buildings	\$ 15,000	\$ 14,069	\$ 15,000	\$ 13,053	\$ 15,000		0.00%	Tables, garbage cans, general replacement/upkeep	\$ -	
101-45200-720	Operating Transfers									\$ -	
			\$ 205,036	\$ 195,202	\$ 208,984	\$ 149,288	\$ 215,839	\$ -	3.28%		\$ 6,855
Forestry and Nursery	101-45204-225	Landscaping Materials	\$ 5,000	\$ 4,426	\$ 5,000		\$ 6,000		20.00%	Trees for Boulevards & Parks	\$ 1,000
	101-45204-310	Other Professional Services	\$ 5,000	\$ 4,975	\$ 5,000	\$ 4,000	\$ 6,000		20.00%	Arborist Service	\$ 1,000
	101-45204-322	Postage	\$ -	\$ -	\$ -		\$ -				\$ -
	101-45204-415	Other Equipment Rental	\$ -	\$ -	\$ -		\$ -				\$ -
			\$ 10,000	\$ 9,401	\$ 10,000	\$ 4,000	\$ 12,000	\$ -	20.00%		\$ 2,000
Libraries	101-45500-321	Telephone	\$ 450	\$ 259	\$ 450	\$ 259	\$ 450		0.00%		\$ -
			\$ 450	\$ 259	\$ 450	\$ 259	\$ 450	\$ -	0.00%		\$ -
Cap. Improve	101-45200-720	Transfers Out - Capital Improvements	\$ 426,297	\$ 426,297	\$ 466,401	\$ 533,201	\$ 90,000		-80.70%	\$410,872 LGA/\$90K "debt" gap	\$ (376,401)
	101-49000-700	Park Fund Contributions	\$ 65,000	\$ 65,000	\$ 65,000	\$ 32,500	\$ 65,000		0.00%		\$ -
	101-49000-720	Other Contributions/Transfer	\$ -	\$ 125,000	\$ -		\$ -				\$ -
			\$ 491,297	\$ 616,297	\$ 531,401	\$ 565,701	\$ 155,000	\$ -	-70.83%		\$ (376,401)
Debt Service	101-41000-700	Debt Srv Bond Principal	\$ -	\$ -	\$ 93,709	\$ -	\$ 93,517		-0.20%	Downtown Redevelopment TIF Support/Interfund Loan	\$ (192)
	101-47000-611	Bond Interest	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
			\$ -	\$ -	\$ 93,709	\$ -	\$ 93,517	\$ -	-0.20%		\$ (192)
			\$ 2,509,665	\$ 2,514,886	\$ 2,676,224	\$ 1,671,114	\$ 2,412,508	\$ -	-9.85%		\$ (263,716)
	ADMINISTRATION, FINANCE, TECH, C		\$ 614,327	\$ 589,647	\$ 636,637	\$ 340,300	\$ 686,530	\$ -	7.84%	ADMINISTRATION, FINANCE, TECH, COUNCIL	

**CITY OF WATERTOWN
2020 GENERAL FUND BUDGET
EXPENDITURES**

Department	Account Code	Description	2018 Budget	2018 YTD	2019 Budget	2019 YTD	2020 Budget	2020 YTD	Percentage Change	Comments
		PARKS	\$ 205,036	\$ 195,202	\$ 208,984	\$ 149,288	\$ 215,839	\$ -	3.28%	PARKS
		FIRE	\$ 377,749	\$ 335,704	\$ 345,637	\$ 165,318	\$ 361,721	\$ -	4.65%	FIRE
		LAW ENFORCEMENT	\$ 260,670	\$ 251,899	\$ 286,966	\$ 137,048	\$ 316,966	\$ -	10.45%	LAW ENFORCEMENT
		PUBLIC SERVICES	\$ 421,772	\$ 409,387	\$ 436,018	\$ 246,933	\$ 449,764	\$ -	3.15%	PUBLIC SERVICES
		COMMUNITY SERVICES RECREATION	\$ 75,000	\$ 59,727	\$ 75,000	\$ 32,868	\$ 72,000	\$ -	-4.00%	COMMUNITY SERVICES RECREATION
		CENTRAL FACILITIES	\$ 63,815	\$ 57,023	\$ 61,873	\$ 33,659	\$ 61,171	\$ -	-1.13%	CENTRAL FACILITIES
		TRANSFERS OUT- Capital Investment Support	\$ 426,297	\$ 426,297	\$ 466,401	\$ 533,201	\$ 90,000	\$ -	-80.70%	TRANSFERS OUT- Capital Investment Support
		TRANSFERS OUT-Park Fund Support	\$ 65,000	\$ 65,000	\$ 65,000	\$ 32,500	\$ 65,000	\$ -	0.00%	TRANSFERS OUT-Park Fund Support
		TRANSFERS OUT- Water Fund Support								TRANSFERS OUT- Water Fund Support
		TRANSFERS OUT - Sewer Fund Support								TRANSFERS OUT - Sewer Fund Support
		TRANSFERS OUT-Downtown Development Support	\$ -	\$ -	\$ 93,709	\$ -	\$ 93,517	\$ -	-0.20%	TRANSFERS OUT-Downtown Development Support
		TRANSFERS OUT - Debt Fund Support								TRANSFERS OUT-Debt Fund Support
		Total	\$ 2,509,665	\$ 2,389,886	\$ 2,676,224	\$ 1,671,114	\$ 2,412,508	\$ -		Total
		Fund Balance		\$ 174,084	\$ (24,965)	\$ (1,671,114)	\$ (1,371)	\$ -	-94.51%	Fund Balance

**City of Watertown
2020 Fire Department Fund Budget**

Fund	Department	Account	Description	2018 Budget	2018 YTD	2019 Budget	2019 YTD	2020 Budget	2020 YTD	Change	Comment
Fund 603 WATERTOWN FIRE DEPARTMENT FUND											
Dept 42250 Fire Department Payroll											
		603-42250-100	Wages and Salaries (GENERAL)	\$ 12,546	\$ 12,300	\$ 12,797		\$ 12,877		0.63%	
		603-42250-106	On Call Reimbursement	\$ 38,702	\$ 35,606	\$ 46,200	\$ 24,867	\$ 48,690		5.39%	
		603-42250-107	Training Reimbursement	\$ 23,456	\$ 14,615	\$ 26,187	\$ 6,469	\$ 36,776		40.44%	
		603-42250-122	FICA	\$ 5,715	\$ 4,425	\$ 6,517	\$ 2,397	\$ 7,523		15.44%	
		603-42250-151	Worker's Comp Insurance Prem	\$ 13,306	\$ 12,846	\$ 10,418	\$ 10,895	\$ 10,895		4.58%	From the renewal
		603-42250-630	Bank Service Fee	\$ 40		\$ 40				-100.00%	
				\$93,764.77	\$79,792.00	\$102,158.49	\$44,628.00	\$116,761.20	\$0.00	14.29%	
Dept 42260 Fire Department Administration											
		603-42260-110	Other Pay (Chief's phone)	\$ 660	\$ 605	\$ 660	\$ 330	\$ 660		0.00%	Chief Phone
		603-42260-122	FICA	\$ 21	\$ 117	\$ 21	\$ 25	\$ 50		140.43%	
		603-42260-201	Accessories (paper, pens, etc)	\$ 1,000	\$ 318	\$ 1,000	\$ 106	\$ 1,000		0.00%	
		603-42260-300	Professional Svcs (GENERAL)	\$ -	\$ 19						
		603-42260-301	Auditing and Acct'g Services	\$ 1,000	\$ 1,000	\$ 1,000	\$ 772	\$ 1,000		0.00%	Proportional Share of Audit (\$25,000 annual City Cost)
		603-42260-309	EDP, Software and Design	\$ 750	\$ 665	\$ 750	\$ 399	\$ 750		0.00%	
		603-42260-310	Other Professional Services	\$ -							
		603-42260-321	Telephone	\$ 4,500	\$ 5,083	\$ 4,500	\$ 3,232	\$ 5,000		11.11%	Telephone, Voice, & Data
		603-42260-322	Postage	\$ 310	\$ 54	\$ 310	\$ 253	\$ 310		0.00%	
		603-42260-329	Other Communications	\$ 750		\$ 750	\$ 416	\$ 750		0.00%	Email
		603-42260-331	Travel Expenses	\$ 200	\$ 175	\$ 200		\$ 200		0.00%	
		603-42260-361	General Liability Ins	\$ -	\$ -	\$ -					
		603-42260-362	Property Ins	\$ 1,825	\$ 1,848	\$ 1,882	\$ 2,025	\$ 2,025		7.60%	
		603-42260-363	Automotive Ins	\$ 7,772	\$ 5,808	\$ 3,058	\$ 3,215	\$ 3,215		5.13%	
		603-42260-365	Other Insurance	\$ 1,446	\$ 22	\$ 1,446		\$ 1,446		0.00%	
		603-42260-430	Miscellaneous (GENERAL)	\$ 3,000	\$ 3,017	\$ 3,000	\$ 1,005	\$ 3,000		0.00%	
		603-42260-433	Dues and Subscriptions	\$ 1,700	\$ 1,817	\$ 1,700	\$ 943	\$ 1,700		0.00%	
		603-42260-434	Awards and Indemnities	\$ 2,500	\$ 1,546	\$ 2,500	\$ 381	\$ 2,500		0.00%	
		603-42260-437	Other Miscellaneous	\$ -	\$ 134						
				\$27,434.00	\$22,228.00	\$22,777.00	\$13,102.00	\$23,606.49	\$0.00	3.64%	
Dept 42270 Fire Department Training											
		603-42270-208	Training and Instruction	14,000.00	7,646.00	14,000.00	10,430.00	18,000.00		28.57%	
		603-42270-311	Testing Fees	4,000.00	2,470.00	4,000.00	2,251.00	4,000.00		0.00%	New Fire Fighter Physical
		603-42270-343	Other Advertising	2,800.00	1,053.00	2,800.00	75.00	2,800.00		0.00%	Fire Prevention
		603-42270-433	Dues and Subscriptions	2,000.00	2,684.00	2,000.00	2,000.00	2,000.00		0.00%	WAFTA
		603-42270-439	State Fire Convention	2,650.00	413.00	750.00	678.00	750.00		0.00%	
		603-42270-440	Fire Chiefs Convention	750.00	2,531.00	2,650.00	980.00	2,650.00		0.00%	
				\$26,200.00	\$16,797.00	\$26,200.00	\$16,414.00	\$30,200.00	\$0.00	15.27%	
Dept 42280 Fire Stations and Bldgs											
		603-42280-217	Other Operating Supplies	\$ 900	\$ 280	\$ 900	\$ 375	\$ 900		0.00%	
		603-42280-240	Small Tools and Minor Equip	\$ 500	\$ 279	\$ 500		\$ 500		0.00%	
		603-42280-300	Professional Service					\$ 1,200		100.00%	Janitorial Services
		603-42280-381	Electric Utilities	\$ 15,000	\$ 15,167	\$ 15,000	\$ 9,460	\$ 15,000		0.00%	
		603-42280-401	Repairs/Maint Buildings	\$ 4,000	\$ 2,452	\$ 4,000	\$ 183	\$ 4,000		0.00%	
		603-42280-404	Repairs/Maint Machinery/Equip	\$ 1,500	\$ 3,016	\$ 1,500	\$ 261	\$ 1,500		0.00%	
		603-42280-415	Other Equipment Rentals	\$ -							
		603-42280-560	Furniture and Fixtures	\$ 500	\$ 50	\$ 500	\$ 412	\$ 500		0.00%	
		603-42280-580	Other Equipment	\$ 2,200	\$ 5,046	\$ 2,200		\$ 2,200		0.00%	
		603-42280-720	Operating Transfers	\$ -							
				\$24,600.00	\$26,290.00	\$24,600.00	\$10,691.00	\$25,800.00	\$0.00	4.88%	

Dept 42290 Fire Department Equipment															
603-42290-210	Operating Supplies (GENERAL)	\$	-	\$	931	\$	148								
603-42290-212	Motor Fuels	\$	9,000	\$	4,573	\$	9,000	\$	1,581	\$	9,000	0.00%			
603-42290-221	Equipment Parts	\$	4,500	\$	8,266	\$	4,500	\$	238	\$	4,500	0.00%			
603-42290-240	Small Tools and Minor Equip	\$	23,213	\$	29,353	\$	7,000	\$	1,698	\$	7,000	0.00%			
603-42290-311	Testing Fees	\$	1,200	\$	1,155	\$	1,200			\$	1,200	0.00%			
603-42290-322	Postage	\$	-												
603-42290-323	Radio Units	\$	2,500			\$	2,500			\$	2,500	0.00%			
603-42290-404	Repairs/Maint Machinery/Equip	\$	20,000	\$	54,816	\$	20,000	\$	1,104	\$	20,000	0.00%			
603-42290-417	Uniforms	\$	500	\$	859	\$	7,500	\$	172	\$	7,500	0.00%			
603-42290-433	Dues and Subscriptions	\$	620			\$	620			\$	620	0.00%			
603-42290-438	Licenses and Permits	\$	-	\$	48										
603-42290-570	Office Equip and Furnishings	\$	-												
603-42290-571	Turn-Out Gear	\$	10,000	\$	11,773	\$	10,000	\$	1,515	\$	10,000	0.00%			
603-42290-580	Other Equipment	\$	-												
603-42290-720	Operating Transfers	\$	245,000	\$	287,694	\$	245,000	\$	141,500	\$	245,000	0.00%			
			\$316,533.00		\$399,468.00		\$307,320.00		\$147,956.00		\$307,320.00	\$0.00	0.00%		
			\$	488,532	\$	544,575	\$	483,055	\$	232,791	\$	503,688	\$	-	4.27%