



**VOUCHER LIST / CLAIMS ROSTER**

**To be Approved September 10, 2019  
For 2019 Budget**

<b>Pre-Paid Claims *</b>	<b>\$</b>	<b>386.33</b>
<b>Pending Claim Payment</b>	<b>\$</b>	<b>106,595.71</b>
<b>Payroll Checks **</b>	<b>\$</b>	<b>27,145.21</b>
		<hr/>
<b>Grand Total:</b>	<b>\$</b>	<b><u>134,127.25</u></b>

**Approved:**

S. Washburn, Mayor \_\_\_\_\_

L. Guetzkow, Council Member \_\_\_\_\_

A. Pawelk, Council Member \_\_\_\_\_

M. Walters, Council Member \_\_\_\_\_

D. Everson, Council Member \_\_\_\_\_

\* UB Postage

\*\* Staff/Council Payroll August/September



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CITY OF WATERTOWN

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Batch Name 09102019GEN User Dollar Amt \$106,595.71  
 Payments Computer Dollar Amt \$106,595.71  
 \$0.00 In Balance

Refer	584 ARROW BUILDING CENTER			
Cash Payment	E 101-45200-210 Operating Supplies (GE	Concrete Screws		\$4.10
Invoice	4727335	8/26/2019		
Transaction Date	9/3/2019	Citizens Alliance	10100	Total \$4.10
Refer	603 BOLTON & MENK, INC.			
Cash Payment	E 101-41000-303 Engineering Fees	Misc. Engineering		\$4,506.00
Invoice	238389	8/28/2019		
Cash Payment	E 101-41000-303 Engineering Fees	Misc. Engineering		\$480.00
Invoice	238447	8/28/2019		
Cash Payment	E 401-41000-303 Engineering Fees	2019 Mill Overlay		\$7,536.50
Invoice	238430	8/28/2019	Project CI030	
Cash Payment	E 101-41000-303 Engineering Fees	Misc Engineering		\$5,299.50
Invoice	238432	8/28/2019		
Cash Payment	E 858-41000-303 Engineering Fees	2040 Comp Plan		\$295.00
Invoice	238433	8/28/2019		
Cash Payment	E 228-46500-303 Engineering Fees	LOMC 621 Chaucer		\$530.00
Invoice	238434	8/28/2019		
Cash Payment	G 801-22037 Loomis Homes Escrow	Loomis Homes 8th Addition		\$1,661.00
Invoice	238436	8/28/2019		
Cash Payment	E 228-46500-303 Engineering Fees	Mapes Creek		\$1,377.50
Invoice	238437	8/28/2019		
Cash Payment	G 801-22021 Paxmar Escrow	Parkside West Escrow		\$288.00
Invoice	238439	8/28/2019		
Cash Payment	E 101-41000-303 Engineering Fees	Misc. Engineering		\$2,633.00
Invoice	238440	8/28/2019		
Cash Payment	E 606-49451-303 Engineering Fees	Surface Water Management Plan		\$256.00
Invoice	238441	8/28/2019		
Transaction Date	9/4/2019	Citizens Alliance	10100	Total \$24,862.50
Refer	598 CINTAS CORP LOC 470			
Cash Payment	E 101-41940-400 Repairs & Maint Cont (G	Mat & Dust Mops		\$268.48
Invoice	4028755486			
Transaction Date	9/4/2019	Citizens Alliance	10100	Total \$268.48
Refer	619 CINTAS CORPORATION #0431			
Cash Payment	E 101-41940-400 Repairs & Maint Cont (G	Restock Medicine Cabinet		\$34.02
Invoice	5014578946	8/23/2019		
Transaction Date	9/5/2019	Citizens Alliance	10100	Total \$34.02
Refer	600 CNA SURETY			
Cash Payment	E 101-41000-361 General Liability Ins	Notory Bond #58409961		\$71.25
Invoice				
Transaction Date	9/4/2019	Citizens Alliance	10100	Total \$71.25
Refer	588 CUMMINS SALES AND SERVICE			
Cash Payment	E 602-49470-404 Repairs to Machinery/Eq	Inspection Rosewood		\$390.00
Invoice	E4-13335	8/21/2019		



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Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b>	\$390.00
Refer	601 DALCO				
Cash Payment	E 101-41940-404	Repairs to Machinery/Eq	Scrubber Repairs & Parts		\$1,212.79
Invoice	3475015	7/23/2019			
Transaction Date	9/4/2019	Citizens Alliance	10100	<b>Total</b>	\$1,212.79
Refer	582 DELANO RENTAL INC.				
Cash Payment	E 101-45200-415	Other Equipment Rentals	Bobcat Exc w/thumb		\$228.80
Invoice	25880	8/20/2019			
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b>	\$228.80
Refer	595 DELANO TRUE VALUE				
Cash Payment	E 101-45200-210	Operating Supplies (GE	Black Oxide		\$14.99
Invoice	109437	8/20/2019			
Cash Payment	E 603-42280-560	Furniture and Fixtures	Light Bulb/Fixture		\$52.95
Invoice	109273	8/10/2019			
Transaction Date	9/4/2019	Citizens Alliance	10100	<b>Total</b>	\$67.94
Refer	602 ECM PUBLISHERS, INC				
Cash Payment	E 101-41000-351	Legal Notices Publishing	Hwy 25 Recon		\$30.24
Invoice	718753	8/22/2019			
Cash Payment	E 101-41000-351	Legal Notices Publishing	July 20 Minutes		\$34.02
Invoice	718754	8/22/2019			
Cash Payment	E 101-41000-351	Legal Notices Publishing	July 9 Minutes		\$45.36
Invoice	718755	8/22/2019			
Cash Payment	E 101-45200-341	Employment	Temp Seasonal Employee		\$96.00
Invoice	719229	8/25/2019			
Cash Payment	E 101-45200-341	Employment	Temp Seasonal Employee		\$246.00
Invoice	717677	8/18/2019			
Cash Payment	E 101-45200-341	Employment	Temp Seasonal Employment		\$246.00
Invoice	720913	8/29/2019			
Transaction Date	9/4/2019	Citizens Alliance	10100	<b>Total</b>	\$697.62
Refer	581 FIVE TECHNOLOGY				
Cash Payment	E 101-41000-309	EDP, Software and Desi	Monthly Maintenance		\$775.00
Invoice	10919-19	9/1/2019			
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b>	\$775.00
Refer	608 FRONTIER WWTP				
Cash Payment	E 602-49490-321	Telephone	waste water treatment plant		\$62.23
Invoice		9/1/2019			
Transaction Date	9/5/2019	Citizens Alliance	10100	<b>Total</b>	\$62.23
Refer	609 GOOGLE INC				
Cash Payment	E 101-41000-309	EDP, Software and Desi	Gmail		\$58.38
Invoice					
Cash Payment	E 601-49440-309	EDP, Software and Desi	Gmail		\$12.51
Invoice					
Cash Payment	E 602-49490-309	EDP, Software and Desi	Gmail		\$12.52
Invoice					
Cash Payment	E 603-42260-309	EDP, Software and Desi	Gmail		\$49.92
Invoice					



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Transaction Date	9/5/2019	Citizens Alliance	10100	Total	\$133.33
Refer	604 GOPHER STATE ONE-CALL				
Cash Payment	E 601-49440-310 Other Professional Servi	Locates			\$43.20
Invoice	9080816	8/31/2019			
Cash Payment	E 602-49490-310 Other Professional Servi	Locates			\$43.20
Invoice	9080816	8/31/2019			
Transaction Date	9/4/2019	Citizens Alliance	10100	Total	\$86.40
Refer	597 HOFF BARRY, P.A.				
Cash Payment	E 101-41000-304 Legal Fees	Misc Legal Fees			\$3,014.90
Invoice	15287	8/19/2019			
Transaction Date	9/4/2019	Citizens Alliance	10100	Total	\$3,014.90
Refer	573 JON ROHS				
Cash Payment	G 601-11900 Unallocated Utility Revenues	Overpayment on August Final Billing			\$19.24
Invoice					
Transaction Date	9/3/2019	Citizens Alliance	10100	Total	\$19.24
Refer	571 KATIE & STACIE ANDERSON				
Cash Payment	G 601-11900 Unallocated Utility Revenues	Overpayment August Final Bill			\$148.42
Invoice					
Transaction Date	9/3/2019	Citizens Alliance	10100	Total	\$148.42
Refer	592 LAKEVIEW CLINIC				
Cash Payment	E 603-42270-311 Testing Fees	Additional Testing Fees- Grennell			\$120.00
Invoice	21150A	7/31/2019			
Transaction Date	9/3/2019	Citizens Alliance	10100	Total	\$120.00
Refer	578 LEAGUE OF MINNESOTA CITIES				
Cash Payment	E 101-41000-433 Dues and Subscriptions	Membership Dues 19/20			\$5,154.00
Invoice	297678				
Transaction Date	9/3/2019	Citizens Alliance	10100	Total	\$5,154.00
Refer	591 MARK MAAS PLUMBING & HEATIN				
Cash Payment	E 101-41940-400 Repairs & Maint Cont (G	Repairs to kitchen sink/leak			\$235.00
Invoice		8/19/2019			
Transaction Date	9/3/2019	Citizens Alliance	10100	Total	\$235.00
Refer	586 MIDWEST MACHINERY CO.				
Cash Payment	E 101-43127-221 Equipment Parts	Oil Filter & Hose			\$32.71
Invoice	1981860	8/28/2019			
Transaction Date	9/3/2019	Citizens Alliance	10100	Total	\$32.71
Refer	579 MINNESOTA MAYOR S ASSOCIATI				
Cash Payment	E 101-41110-433 Dues and Subscriptions	Minnesota Mayors Dues 19/20			\$30.00
Invoice					
Transaction Date	9/3/2019	Citizens Alliance	10100	Total	\$30.00
Refer	577 MTI DISTRIBUTING, INC				
Cash Payment	E 101-43127-221 Equipment Parts	Belt			\$61.88
Invoice	1232328-00	8/30/2019			
Cash Payment	E 101-43127-221 Equipment Parts	Belt 54"			\$60.83
Invoice	1231188-00	8/22/2019			
Transaction Date	9/3/2019	Citizens Alliance	10100	Total	\$122.71



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Refer	587 MVTL			
Cash Payment	E 602-49480-311 Testing Fees	WW Testing		\$123.34
Invoice	992847	8/29/2019		
Cash Payment	E 602-49480-311 Testing Fees	WW Testing		\$123.34
Invoice	991590	8/22/2019		
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b> \$246.68
Refer	580 NORTHWEST ASPHALT & MAINT			
Cash Payment	E 101-43100-224 Street Maint Materials	Completed Rout & Seal on Streets		\$12,134.85
Invoice	5321143	8/28/2019		
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b> \$12,134.85
Refer	572 PATRICK LECY			
Cash Payment	G 601-11900 Unallocated Utility Revenues	Overpayment August Final Billing		\$165.88
Invoice				
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b> \$165.88
Refer	594 PAYMENT SERVICE NETWORK		Ck# 000875E 9/4/2019	
Cash Payment	E 601-49440-309 EDP, Software and Desi	on line payments monthly fee		\$19.98
Invoice				
Cash Payment	E 602-49490-309 EDP, Software and Desi	on line payments monthly fee		\$19.97
Invoice				
Transaction Date	9/4/2019	Citizens Alliance	10100	<b>Total</b> \$39.95
Refer	585 PINE PRODUCTS, INC			
Cash Payment	E 101-43000-310 Other Professional Servi	Custom Grinding		\$1,000.00
Invoice	104900	8/20/2019		
Cash Payment	E 101-45200-225 Landscaping Materials	Dark Walnut Mulch		\$176.00
Invoice	104948	8/22/2019		
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b> \$1,176.00
Refer	576 PITNEY BOWES GLOBAL FNIANCI		Ck# 000874E 9/3/2019	
Cash Payment	E 101-41000-413 Office Equipment Rental	Quarterly Lease		\$210.00
Invoice	3103370321	8/30/2019		
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b> \$210.00
Refer	590 R & H PAINTING			
Cash Payment	E 602-49451-530 Improvements Other Tha	Brick at Angel, 404 Jefferson, 408 Jefferson		\$11,259.00
Invoice	995	8/26/2019		
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b> \$11,259.00
Refer	605 SPEEDWAY/WATERTOWN STOP N			
Cash Payment	E 603-42290-212 Motor Fuels	Fuel		\$488.57
Invoice				
Cash Payment	E 101-43127-212 Motor Fuels	Fuel		\$767.19
Invoice				
Transaction Date	9/4/2019	Citizens Alliance	10100	<b>Total</b> \$1,255.76
Refer	570 STEVEN FLATT			
Cash Payment	G 601-11900 Unallocated Utility Revenues	Overpayment August Final Bill		\$68.92
Invoice				
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b> \$68.92
Refer	589 THEIN WELL COMPANY			



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Cash Payment	E 601-49420-404 Repairs to Machinery/Eq	HIGH SRVICE PUMP @WTF			\$22,697.71
Invoice	6682	8/19/2019			
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b>	\$22,697.71
Refer	583 TOWMASTER				
Cash Payment	E 101-43127-404 Repairs to Machinery/Eq	Service Truck Repairs			\$2,564.00
Invoice	419389	8/23/2019			
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b>	\$2,564.00
Refer	596 TOWN & COUNTRY GLASS INC.				
Cash Payment	E 101-43127-404 Repairs to Machinery/Eq	Green Tint/Adhesive			\$265.35
Invoice	60770	8/20/2019			
Cash Payment	E 101-43127-404 Repairs to Machinery/Eq	Green Tint/Adhesive			\$418.23
Invoice	60769	8/20/2019			
Transaction Date	9/4/2019	Citizens Alliance	10100	<b>Total</b>	\$683.58
Refer	593 UNITED FARMERS COOPERATIVE				
Cash Payment	E 101-45200-216 Chemicals and Chem Pr	2.5 Gallons KILLZALL			\$53.99
Invoice	922479	8/23/2019			
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b>	\$53.99
Refer	574 VERIZON WIRELESS Ck# 000872E 9/3/2019				
Cash Payment	E 603-42260-321 Telephone	Wireless			\$258.82
Invoice					
Cash Payment	E 601-49440-321 Telephone	Wireless			\$20.01
Invoice					
Cash Payment	E 602-49490-321 Telephone	Wireless			\$20.00
Invoice					
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b>	\$298.83
Refer	616 WATERTOWN ALL AROUND PART				
Cash Payment	E 101-43127-221 Equipment Parts	Boxed Miniatures			\$1.28
Invoice	522054	8/22/2019			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Anti Freeze & Hose Clamp			\$59.86
Invoice	522415	8/29/2019			
Cash Payment	E 101-43127-240 Small Tools and Minor E	8 Drawer Lock Flex			\$52.99
Invoice	521013	8/1/2019			
Cash Payment	E 101-43127-221 Equipment Parts	Terminal GM			\$2.64
Invoice	521700	8/14/2019			
Cash Payment	E 101-43127-221 Equipment Parts	Credit from Previous Billing			-\$6.99
Invoice					
Transaction Date	9/5/2019	Citizens Alliance	10100	<b>Total</b>	\$109.78
Refer	617 WATERTOWN FUEL & FOOD, LLC				
Cash Payment	E 603-42290-212 Motor Fuels	Fuel			\$0.00
Invoice					
Cash Payment	E 101-43127-212 Motor Fuels	Fuel			\$76.89
Invoice		8/31/2019			
Transaction Date	9/5/2019	Citizens Alliance	10100	<b>Total</b>	\$76.89
Refer	599 WENDELL S				
Cash Payment	E 101-41000-210 Operating Supplies (GE	Parsons Engraved Sign			\$16.30
Invoice	2422368	8/29/2019			



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Transaction Date	9/4/2019	Citizens Alliance	10100	Total	\$16.30
Refer	575 XCEL ENERGY	Ck# 000873E 9/3/2019			
Cash Payment Invoice	E 603-42280-381 Electric Utilities	Fire Station		\$890.46	
Cash Payment Invoice	E 101-45200-381 Electric Utilities	Highland Park Lights		\$491.80	
Cash Payment Invoice	E 602-49480-381 Electric Utilities	Sewer Pond Building		\$2,064.52	
Cash Payment Invoice	E 601-49420-381 Electric Utilities	Water Filter Plant #2		\$2,663.42	
Cash Payment Invoice	E 101-43000-381 Electric Utilities	Public Works Shop		\$368.53	
Cash Payment Invoice	E 601-49401-381 Electric Utilities	Well #3		\$110.88	
Cash Payment Invoice	E 602-49480-381 Electric Utilities	Sewer Plant		\$72.37	
Cash Payment Invoice	E 101-45200-381 Electric Utilities	City Center Park		\$15.94	
Cash Payment Invoice	E 602-49470-381 Electric Utilities	Lift Station #4		\$105.19	
Cash Payment Invoice	E 101-45200-381 Electric Utilities	Evergreen Park Concession Stan		\$17.24	
Cash Payment Invoice	E 101-41940-381 Electric Utilities	City Hall/Library		\$1,002.74	
Cash Payment Invoice	E 602-49470-381 Electric Utilities	Lift Station #5		\$78.28	
Cash Payment Invoice	E 101-45200-381 Electric Utilities	Hockey Rink		\$16.71	
Cash Payment Invoice	E 601-49401-381 Electric Utilities	Well #1		\$41.17	
Cash Payment Invoice	E 602-49470-381 Electric Utilities	Lift Station #2		\$28.32	
Cash Payment Invoice	E 101-45200-381 Electric Utilities	Johnson Park Shelter		\$15.82	
Cash Payment Invoice	E 101-45200-381 Electric Utilities	Parking Lot		\$121.76	
Cash Payment Invoice	E 602-49470-381 Electric Utilities	Lift Station #3		\$118.72	
Cash Payment Invoice	E 101-45200-381 Electric Utilities	Parking Lot		\$50.97	
Cash Payment Invoice	E 101-45200-381 Electric Utilities	Highland Park Grandstand		\$29.89	
Cash Payment Invoice	E 602-49480-381 Electric Utilities	Sewer Plant		\$3,367.37	
Cash Payment Invoice	E 602-49470-381 Electric Utilities	Tuscany Village Lift Station		\$29.76	
Cash Payment Invoice	E 602-49470-381 Electric Utilities	650 Hwy 25 NW Unit Pump		\$26.21	
Cash Payment Invoice	E 101-45200-381 Electric Utilities	Highland Park		\$15.82	



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Cash Payment Invoice	E 101-45200-381 Electric Utilities	Highland Park		\$16.34
Cash Payment Invoice	E 602-49470-381 Electric Utilities	Rosewood Lift Station		\$32.74
Cash Payment Invoice	E 101-43160-381 Electric Utilities	Lewis Ave Extension Lighting		\$13.67
Cash Payment Invoice	E 101-43160-381 Electric Utilities	109 Lewis Ave S Unit Light		\$39.13
Cash Payment Invoice	E 101-45200-381 Electric Utilities	Security Lights Cty Rd 20		\$19.78
Cash Payment Invoice	E 101-42500-381 Electric Utilities	Civil Defense Siren		\$24.89
Cash Payment Invoice	E 101-43160-381 Electric Utilities	Street Lights		\$3,819.00
Cash Payment Invoice	E 101-42500-381 Electric Utilities	Civil Defense		\$56.71
Transaction Date	9/3/2019	Citizens Alliance	10100	<b>Total</b> \$15,766.15

**Fund Summary**

	10100 Citizens Alliance	
101 GENERAL FUND		\$48,802.57
228 EDA FUND		\$1,907.50
401 CAPITAL PROJECTS FUND		\$7,536.50
601 WATER FUND		\$26,011.34
602 SEWER FUND		\$17,977.08
603 WATERTOWN FIRE DEPARTMENT FUND		\$1,860.72
606 Storm Sewer Operating Fund		\$256.00
801 ESCROW TRUST FUNDS		\$1,949.00
858 2040 COMP PLAN		\$295.00
		<u>\$106,595.71</u>

Pre-Written Checks	\$16,377.16
Checks to be Generated by the Computer	\$90,218.55
<b>Total</b>	<u>\$106,595.71</u>