



**City of Watertown
Economic Development Authority**

**Meeting Minutes
Monday March 12, 2007**

I. Call to Order:

Commissioners present were: Scott Koehnen, Steve Duske, James Rivord, Corey Mitteness and Rick Mann.

Commissioners Absent:None

Staff present included Interim Community Development Director Mark Kaltsas, City Planner Crystal Foust, Finance Director Steven Wallner and City Administrator David Mandt

Others present: Darin Berger, Lowell Hertzog, K.J. McDonald.

II. Election of Officers:

COMMISSIONER DUSKE MOVED, SECONDED BY COMMISSIONER RIVORD TO APPOINT RICK MANN EDA CHAIR. THE MOTION WAS APPROVED UNANIMOUSLY.

COMMISSIONER DUSKE MOVED, SECONDED BY COMMISSIONER MITTENESS TO APPOINT SCOTT KOEHNEN VICE CHAIR. THE MOTION WAS APPROVED UNANIMOUSLY.

III. Adoption of Agenda

DUSKE MOVED, SECONDED BY KOEHNEN TO APPROVE THE AGENDA AS WRITTEN. ALL AYES, MOTION CARRIED

IV. New/ Old Business

A. DEED Grant Update:

Mandt provided the commission with the written report updating the progress of the DEED Grant. A copy of the report is in the official record of the agenda packet.

No formal action was taken on this item.

B. Downtown Redevelopment Options/Tools :

Mark Kaltsas went over a written report to the EDA highlighting written options available in aiding downtown redevelopment efforts. A copy of the report is included in the agenda as the official record. After a brief discussion the EDA directed staff to research the following:

1. Meet with Centra Sota to gauge willingness to sell and timeline

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2. Research the possibility of changing the industrial zoning for downtown properties as part of the Comprehensive Plan update, if not sooner.
3. Discuss the possibility of a right of first refusal with Centra Sota with an earnest money amount not to exceed \$1,000 down.
4. Present these items to the goal setting workshop group to gather consensus and prioritize importance.

No official Action was taken on the item:

Adjournment:

THERE BEING NO FURTHER BUSINESS, MANN MOVED, SECONDED BY RIVORD TO ADJOURN THE MEETING AT 8:20 P.M. ALL AYES, MOTION CARRIED.

Respectfully submitted,

David Mandt
Executive Director

Rick Mann
Chair

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