

**MINUTES OF THE  
WATERTOWN CITY COUNCIL  
Regular Meeting Tuesday, November 25, 2008**

**1. CALL TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order, on **Tuesday, November 25, 2008** by Mayor K. J. McDonald at 6:30 PM in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Dan Geiger, Earline King, Steven Duske and Rick Mann.

The following staff members were present: City Administrator David Mandt, Senior Planner Crystal Foust, City Engineer David Martini, City Clerk-Treasurer and Finance Director Steven Wallner, Planning Consultant Mark Kaltsas and Public Works Supt. Doug Kammerer.

Also present were: Jodi Martinez, Neil Johnson, Julianne Ortman and Kody Amburn.

**2. ADOPT AGENDA**

City Staff asked to pull Items 7A (Review of water supply plan) and 7C (city phone system) from the Agenda and add Items 3F (Rosewood Estates request for extension for bituminous wear course) and 11D (Territorial Street sidewalk pay request). Staff also asked to have Item 16A moved up in the meeting.

**DUSKE MOVED, KING SECONDED A MOTION TO ADOPT THE AGENDA AS AMENDED. MOTION CARRIED 5-0.**

**3. REVIEW OF CONSENT AGENDA**

- A. Minutes for November 10, 2008 meeting
- B. Pay request from Building Official
- C. Pay request from Melchert Hubert Sjodin
- D. Industrial Park snow plowing
- E. Certification of delinquent utilities and code enforcement assessments
- F. Rosewood Estates request for extension for bituminous wear course

Duske asked to have Item 3F pulled for discussion. Following discussion it was a Council consensus to add the date of July 1, 2009 as a deadline for installation of the bituminous wear course.

**4. CONSENT AGENDA APPROVAL**

**GEIGER MOVED, KING SECONDED A MOTION TO ADOPT THE CONSENT AGENDA AS AMENDED. MOTION CARRIED 5-0.**

**5. OPEN FORUM**

- A. Kody Amburn presented a proposal to the Council for a BMX bike track in Watertown. He had a scale model of the track which he estimated would require about an acre of land. He will be presenting the proposal to the Watertown Park and Recreation Commission.

**6. CELEBRATE WATERTOWN**

- A. Dist. 34 State Senator Julianne Ortman (R) spoke to the Council about national and state issues and listed to comments from Council Members.
- B. Mandt stated that there would be an official Christmas tree lighting ceremony and Santa Day on Saturday, Dec. 6, 2008. Local churches have been contacted for carolers.

**16. COMMUNITY DEVELOPMENT REPORT**

- A. Planning Commission and Comprehensive Planning Task Force recommendation to adopt 2030 Comprehensive Plan. Foust explained the process and steps completed so far. The final step will be to submit the Comprehensive Plan to the Metropolitan Council. Thanks were given to Geiger, city staff, city commissions and the public for their contributions to the plan.

**GEIGER MOVED, DUSKE SECONDED A MOTION TO ADOPT RESOLUTION 2008-11-25-1 APPROVING THE 2030 COMPREHENSIVE PLAN SUBJECT TO THE REVIEW AND APPROVAL OF THE METROPOLITAN COUNCIL. MOTION CARRIED 5-0.**

**MCDONALD CALLED FOR A FIVE MINUTE RECESS.**

**MCDONALD REOPENED THE COUNCIL MEETING.**

**7. NEW/OLD BUSINESS**

- B. C.S.A.H. 20 Reconstruction joint powers agreement. Martini presented information to the Council based on comments received at the Nov. 10, 2008 council workshop.

**DUSKE MOVED, KING SECONDED A MOTION TO AUTHORIZE THE CITY TO ENTER INTO A JOINT POWERS AGREEMENT WITH CARVER COUNTY FOR THE C.S.A.H. 20 PROJECT. MOTION CARRIED 5-0.**

**8. CITY STAFF REPORTS**

**9. COMMITTEE REPORT**

**10. ATTORNEY'S REPORT**

**11. ENGINEER'S REPORT**

- A. Riverpointe Letter of Credit reduction. Martini stated that the developer has requested that the remaining amount of the letter of credit be released for Riverpointe subdivision. The letter of credit was reduced in November 2006 to \$10,000 to cover the cost of on-going erosion and sediment control. Martini stated that at this time the site is stabilized and inlet control devices have been removed. Duske stated that he would like a longer period of time on each development before the city takes over the streets, etc. and releases all of the funds in a letter of credit. He asked for a walk through of the development to see if the items on the punch list had been completed. Martini stated that the final punch list had been reviewed and he recommended releasing the remainder of the letter of credit.

**DUSKE MOVED, MANN SECONDED A MOTION TO RELEASE THE REMAINING \$10,000 IN THE LETTER OF CREDIT FOR RIVERPOINTE SUBDIVISION. MOTION CARRIED 5-0.**

- B. Projects in progress. Martini asked for comments on any of the ongoing projects.
- C. Pay Request.

**DUSKE MOVED, KING SECONDED A MOTION TO APPROVE THE PAY REQUEST FROM BOLTON & MENK, INC. IN THE AMOUNT OF \$26,504.90. MOTION CARRIED 5-0.**

- D. Pay request from French Lake Curb Co. for \$21,745.50 for the sidewalk and storm sewer construction on Territorial Street. The invoice submitted was less than the original quote of \$25,376.25 due to efficiencies that were gained in the curb removal process and some sidewalk that was eliminated on the east end of the project.

**MANN MOVED, GEIGER SECONDED A MOTION TO ACCEPT THE PAY REQUEST FROM FRENCH LAKE CURB CO. IN THE AMOUNT OF \$21,745.50 FOR SIDEWALK AND STORM SEWER CONSTRUCTION ON TERRITORIAL STREET CONTINGENT ON THE CITY RECEIVING A WARRANTY BOND FROM THE CONTRACTOR. MOTION CARRIED 5-0.**

**12. MAYOR'S REPORT**

- A. McDonald read a Thanksgiving Proclamation.

**MCDONALD MOVED, GEIGER SECONDED A MOTION TO PROCLAIM THURSDAY, NOVEMBER 27, 2008 AS A DAY OF SPECIAL THANKSGIVING FOR THE CITY OF WATERTOWN. MOTION CARRIED 5-0.**

**13. COUNCIL MEMBER'S REPORT**

**14. ADMINISTRATOR'S REPORT**

**15. FINANCE DIRECTOR'S REPORT**

- A. Claims Roster.

DUSKE MOVED, KING SECONDED A MOTION TO APPROVE THE CLAIMS ROSTER. MOTION CARRIED 5-0.

17. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 7:50 PM.

ATTEST:

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Steven Wallner  
Clerk-Treasurer

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K.J. McDonald  
Mayor