

**MINUTES OF THE  
WATERTOWN CITY COUNCIL  
Regular Meeting Tuesday, February 10, 2009**

**1. CALL TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order, on **Tuesday, February 10, 2009** by Mayor K. J. McDonald at 6:30 PM in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Jodi Martinez, Earline King, Rick Mann and Steven Duske.

The following staff members were present: City Administrator David Mandt, Senior Planner Crystal Foust, City Engineer David Martini and City Clerk-Treasurer and Finance Director Steven Wallner.

Also present were: Scott Qualle of MNSPECT, Deb Rockney and Margaret Davis of Luce Line Trail Association.

**2. ADOPT AGENDA**

Staff asked that Item 5A (Youth Film Festival request) added to the agenda.

**MARTINEZ MOVED, KING SECONDED A MOTION TO ADOPT THE AGENDA AS AMENDED. MOTION CARRIED 5-0.**

**3. REVIEW OF CONSENT AGENDA**

- A. Council minutes January 27, 2009 meeting
- B. Pay request from Building Inspector
- C. Pay request from MK Land
- D. Acceptance of resignation of Gerald Fiecke and Stuart Zimmermann as firefighters
- E. Approval of Park Use Policy update

Duske asked to have item 3C pulled for discussion. He questioned whether the Kirt billing was being taken out of an escrow account. Wallner stated that Kirt has made a deposit to cover associated costs and they were being handled in the General Fund rather than an escrow account due to the small amount.

**4. CONSENT AGENDA APPROVAL**

**DUSKE MOVED, KING SECONDED A MOTION TO ADOPT THE CONSENT AGENDA. MOTION CARRIED 5-0.**

**5. OPEN FORUM**

- A. Andrew Hatling requested that the Council waive the ordinance that restricts use of search lights in the city. He stated that the annual Youth Film Festival will be held Friday, Feb. 27 at Watertown-Mayer High School and they would like to use search lights to help draw people to the event.

**MCDONALD MOVED, MANN SECONDED A MOTION TO WAIVE THE ORDINANCE THAT RESTRICTS THE USE OF SEARCH LIGHTS IN THE CITY FOR THE YOUTH FILM FESTIVAL HELD FRIDAY, FEBRUARY 27 AT WATERTOWN-MAYER HIGH SCHOOL. MOTION CARRIED 5-0.**

- B. Former City Deputy Derek Sanderson thanked everyone for their support while he was the deputy for Watertown the past two years. The Council also thanked him for his service to the community.

**6. CELEBRATE WATERTOWN**

- A. Luce Line Trail Association donation. Deb Rockney and Margaret Davis of the LLTA informed the Council that the Association would like to donate \$1,500 to the city to be used to benefit the Luce Line Trail and the City of Watertown. They suggested a 10 x 10 foot corral be built to allow people who ride horses on the Trail to leave them there while they are at businesses in town. Council had questions about the type of corral, cleaning it and how much it would cost. Another suggestion was a watering station for horses. McDonald stated that Rockney and Davis could tell the LLTA members that the City would be willing to accept the donation and allow them to participate with the City Park and Recreation Committee to decide how best to use the money.

**7. NEW/OLD BUSINESS**

- A. Residential Solid Waste and Recycling Service Contract. Mandt explained the contract to the Council.

**DUSKE MOVED, MANN SECONDED A MOTION TO APPROVE THE SOLID WASTE AND RECYCLING SERVICE CONTRACT WITH WASTE MANAGEMENT OF MN, INC. EFFECTIVE MARCH 1, 2009 THROUGH FEBRUARY 29, 2012. MOTION CARRIED 5-0.**

- B. Building Inspection Services Contract. Mandt informed the Council of the process that led up to the contract being proposed for approval. Mandt stated that the former contract with MNSPECT had expired. Following comments from the Council, the fire and rental portions were removed from the contract and will be redefined and presented at a later date.

**MARTINEZ MOVED, MANN SECONDED A MOTION TO APPROVE THE BUILDING INSPECTION SERVICES CONTRACT WITH MNSPECT, INC EFFECTIVE JANUARY 1, 2009 THROUGH DECEMBER 31, 2011. MOTION CARRIED 5-0.**

- C. Approval of 2009 Fee Schedule. Mandt presented the 2009 Fee Schedule to the Council for their review. Duske asked to have the Off-Sale License Investigation Fee be raised from \$100 to \$500, which is the same as the investigation fee for Wine and Liquor licenses. McDonald stated that State Senator Julianne Ortman and State Rep. Paul Kohls would be submitting legislation to increase the maximum fee of off-sale licenses to \$1,000. The maximum fee is presently \$240 as set by the state. A park facility reservation fee of \$25 has been added to the Fee Schedule.

**DUSKE MOVED, MANN SECONDED A MOTION TO APPROVE THE 2009 FEE SCHEDULE, INCLUDING CHANGE IN FEE FOR INVESTIGATION FOR OFF-SALE LICENSE FROM \$100 TO \$500. MOTION CARRIED 5-0.**

**8. COMMITTEE REPORT**

**9. CONSULTANTS' REPORTS**

- A. Pay Request No. 3 for Highway 25 Utility Project. Martini discussed the pay request from Kuechle Underground, Inc. for work completed on the Industrial Park Utility Extension project through Jan. 22, 2009.

**MARTINEZ MOVED, KING SECONDED A MOTION TO APPROVE THE PAY REQUEST NO. 3 FROM KUECHLE UNDERGROUND, INC. IN THE AMOUNT OF \$3,282.25 FOR WORK COMPLETED ON THE INDUSTRIAL PARK UTILITY EXTENSION PROJECT THROUGH JANUARY 22, 2009. MOTION CARRIED 5-0.**

- B. City Engineer Project Update. Martini updated the Council on projects during the billing period Dec. 13, 2008 through Jan. 9, 2009. Separate invoices were prepared for work completed in 2008 and 2009 to account for billing rate changes at the first of the year.

- C. Pay request from City Engineer.

**DUSKE MOVED, MANN SECONDED A MOTION TO APPROVE THE PAY REQUEST FROM BOLTON & MENK, INC. IN THE AMOUNT OF \$5,470. MOTION CARRIED 5-0.**

**10. MAYOR'S REPORT**

**11. COUNCIL MEMBERS' REPORTS**

- A. King reported that she had attended the recent Community Education Advisory Council meeting at which they were discussing reductions in the school district budget.

- B. Mann stated that the bleachers in town should be upgraded due to their poor condition.

- C. Duske thanked city staff for taking him on a trip to inventory city parks for soccer.

Duske thanks City Finance Director Steven Wallner for going over the city's finances with a member of the school board's financing committee.

Duske stated that the Commission on Aging is looking for help from the Park and Recreation Committee to designate a walkway for seniors, including benches.

**12. STAFF REPORTS**

- A. Mandt stated that the State of the City would be delivered at the Chamber of Commerce meeting Feb. 18 at noon at B's on the River.
- B. Foust stated that the city staff is proceeding with the Park and Recreation Commission as the lead group for the community park design. Staff introduced the Watertown Community Park Master Plan schedule at the February Park and Recreation meeting. The Park and Recreation Commission would like to involve the community by conducting a survey among Watertown organizations and holding a public open house at which the public can vote on facilities suggested in the survey. It is the intent to have council members invited to the meetings to be part of the discussion.

Foust requested that the Planning Commission take the lead on the Co. Rd. 20 project and establish a task force to make recommendations to the Council.

- C. Wallner requested approval of the voucher list/claims roster.

**KING MOVED, DUSKE SECONDED A MOTION TO APPROVE THE VOUCHER LIST/CLAIMS ROSTER. MOTION CARRIED 5-0.**

**13. ADJOURNMENT**

**THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 8:02 PM.**

**ATTEST:**

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Steven Wallner  
Clerk-Treasurer

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K.J. McDonald  
Mayor