

**MINUTES OF THE  
WATERTOWN CITY COUNCIL  
Regular Meeting Tuesday, July 12, 2011**

**1. CALL TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order at 6:30 p.m. on **Tuesday, July 12, 2011** by Mayor K. J. McDonald in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Stephen Crowder, Nicholas Hoese, Rick Mann and Michael Walters.

The following staff members were present: City Administrator Luke Fischer.

Also present were: Dr. Ryan Goetz

**2. ADOPT AGENDA**

**CROWDER MOVED, MANN SECONDED A MOTION TO ADOPT THE AGENDA. MOTION CARRIED 5-0.**

**3. REVIEW OF CONSENT AGENDA**

- A. Motion to approve minutes from the June 28, 2011 Council Meeting
- B. Motion to approve minutes from the June 28, 2011 Workshop Meeting
- C. Motion to approve placement of CSAH 20 Entrance Sign
- D. Motion to approve Change Order No. 1 for Roy's Electric
- E. Motion to approve purchase and installation of Security Lock System
- F. Motion to approve resolution supporting Livable Communities Grant Application
- G. Motion to approve MK Land Corp. May pay request
- H. Motion to approve MK Land Corp. April pay request

Hoese asked to have Item 3E pulled from the Consent Agenda for discussion. The Council talked about the need for one more key pad at Highland Park.

**WALTERS MOVED, HOESE SECONDED A MOTION TO ADD ONE MORE KEY PAD TO THE LIST. MOTION CARRIED 5-0.**

**CROWDER MOVED, MANN SECONDED A MOTION TO ADOPT THE CONSENT AGENDA AS AMENDED. MOTION CARRIED 5-0.**

**4. OPEN FORUM**

**5. CELEBRATE WATERTOWN**

- A. Lions Community Park Donation

The Watertown Lions Club has donated \$7,500 toward the new Community Park that will be located on the east side of town along Co. Rd. 20. The Council thanked the Lions for their generous donation.

- B. Historical Society

McDonald read a letter of thanks from the Watertown Area Historical Society for the city's contribution to their organization. They stated that the money will be used for the exhibits that will be on display during Rails to Trails Festival.

6. **NEW/OLD BUSINESS**

A. Review and Consider Seal Coat Quotes

City staff identified streets that have constructed seven or more years ago and divided them into geographic areas. Project areas submitted with the quote package to contractors represented streets which require seal coating in the next two years. The intent is to address the backlog of streets which need maintenance. The City budgeted \$60,000 for seal coating in 2011. City Staff recommends the Council authorize the Landings, Ortloff Addition, Wildflower and Kings Highland. Two companies submitted quotes—Pearson Brothers and Caldwell Asphalt Co., Inc. Pearson Brothers had the lowest quote of \$1.30 for more than 30,000 sq. yds. Staff recommended approving the project scope and a contract with Pearson Brothers. Total estimated cost is \$54,642.90.

**MANN MOVED, CROWDER SECONDED A MOTION TO AWARD THE SEAL COAT PROJECT TO PEARSON BROTHERS AT \$1.30 PER SQUARE YARD AND AUTHORIZE PROJECT AREAS 1, 3, 4 AND 5. MOTION CARRIED 5-0.**

B. Joint Powers Agreement with Carver County for Second River Crossing Study

The Council reviewed a letter at its June 28 meeting from the Carver County Engineer for a joint powers agreement for a high level second river crossing study. The City would receive information about two possible crossings in the downtown and a northern route. The cost for the study would be billed back to the City in 2012 when the study is finalized. Fischer stated that there was data from the 2003 transportation study that he considered important for the Council to review before making a decision. The consensus of the Council was to wait on making a decision to allow the Council to study the additional information.

7. **COMMITTEE REPORT**

A. Mann stated that the EDA had approved an extension of the Centra Sota purchase agreement for the downtown redevelopment project.

8. **CONSULTANTS' REPORT**

A. City Engineer

1. Review Bolton & Menk, Inc. Pay Request

**MANN MOVED, CROWDER SECONDED A MOTION TO APPROVE THE PAY REQUEST FROM BOLTON & MENK, INC. MOTION CARRIED 5-0.**

9. **MAYOR'S REPORT**

A. Review resolution relating to state budget

McDonald read Resolution 2011-07-12-2 urging the Legislature and Governor to work in good faith toward a budget resolution to limit potential adverse impact of interruption of state resources on the city's downtown project.

**MCDONALD MOVED, CROWDER SECONDED A MOTION TO ADOPT RESOLUTION 2011-07-12-2 URGING THE LEGISLATURE AND GOVERNOR TO WORK IN GOOD FAITH TOWARD A BUDGET RESOLUTION. MOTION CARRIED 5-0.**

10. **COUNCIL MEMBERS' REPORT**

- A. Hoese stated that the new community sign at Territorial and Lewis is now operational.

11. **STAFF REPORTS**

- A. City Administrator

1. Downtown Project Update

Fischer stated that the project is going well despite 18 inches of rain since the project began. He stated that the curb line would be poured this week and an initial course of bituminous would be laid in time for the Rails to Trails parade.

- D. Finance Director

1. Approve Claims Roster/Voucher List

**CROWDER MOVED, MANN SECONDED A MOTION TO APPROVE THE CLAIMS ROSTER/VOUCHER LIST. MOTION CARRIED 5-0.**

12. **ADJOURNMENT**

**THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 7:16 PM.**

**ATTEST:**

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Steven Wallner  
Clerk-Treasurer

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KJ McDonald  
Mayor