

**MINUTES OF THE
WATERTOWN CITY COUNCIL
Regular Meeting Tuesday, March 8, 2011**

1. CALL TO ORDER AND ROLL CALL

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order at 6:30 p.m. on **Tuesday, March 8, 2011** by Mayor K. J. McDonald in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Stephen Crowder, Nicholas Hoese, Rick Mann and Michael Walters.

The following staff members were present: City Administrator Luke Fischer, City Engineer Dave Martini, Public Works Superintendent Doug Kammerer and Finance Director/City Clerk-Treasurer Steven Wallner.

Also present were: Wade Stock, Tom Hanson, Glen Hulley, Lisa Bowyer, Andy Bowyer, Frank Speedling and Jeff VanWatermulen.

2. ADOPT AGENDA

Fischer asked to add Item 11A-2 (Flood Update) to the agenda.

MANN MOVED, HOESE SECONDED A MOTION TO ADOPT THE AGENDA AS AMENDED. MOTION CARRIED 5-0.

3. REVIEW OF CONSENT AGENDA

- A. Motion to approve minutes for the February 22, 2011 City Council meeting
- B. Motion to approve minutes for the February 24, 2011 City Council meeting
- C. Motion to approve Commission on Aging members
- D. Motion to approve Hoff, Barry, Kozar pay request
- E. Motion to approve MK Land Corporation pay request

CROWDER MOVED, WALTERS SECONDED A MOTION TO ADOPT THE CONSENT AGENDA. MOTION CARRIED 5-0.

4. OPEN FORUM

5. CELEBRATE WATERTOWN

- A. Recognize Life Saving Efforts

The City Council recognized the efforts of seven people for helping to save the life of Carl Hagelin who suffered a heart attack at Trinity Lutheran Church October 30, 2010. Scott Cassidy, Gail Cassidy, Joy Rundell, Gail Sommerfeld, Dave Sloneker, Lisa Bowyer and Alison Blakstad provided life sustaining support to Hagelin until paramedics arrived. Medical staff reported that if it weren't for these actions, Hagelin's chance of survival would have been significantly decreased. Watertown Fire Department identified these efforts as commendable and recommended that the Council approve a resolution recognizing these efforts and honor the people involved.

HOESE MOVED, MANN SECONDED A MOTION TO ADOPT RESOLUTION 2011-03-8-1 RECOGNIZING AREA RESIDENTS FOR PERFORMING LIFE SAVING CARE TO CARL HAGELIN. MOTION CARRIED 5-0.

6. NEW/OLD BUSINESS

A. Utility Rate Increases

City staff presented the 2011 utility rate study and a proposed rate increased to the Council at a work session prior to the February 8 Council meeting. Council directed staff to prepare two alternative rate increases for the City Council; one with no base fee increases and increases to the usage rates and a second on with a blend of lower base fee increases than the original proposal and higher usage rates. These were distributed to the Council February 14.

MANN MOVED, CROWDER SECONDED A MOTION TO APPROVE UTILITY RATE PROPOSAL NUMBER ONE. MOTION CARRIED 4-1 (HOESE VOTED NAY).

Proposal No. 1 calls for base fees of \$15.50 for water, \$10 for wastewater, \$3 for storm water and \$0.53 for state surcharge; water usage fees of \$1.74 per 1,000 gallons for 0-2000 gallons, \$2.55 for 2001-8000 gallons, \$3.18 for 8001-15,000 gallons, \$3.35 for 15,001-50,000 gallons and \$3.76 for greater than 50,000 gallons; and wastewater usage fees of \$2.16 per 1,000 gallons for 0-2000 gallons and \$5.37 per 1,000 gallons for 2001 or more gallons.

B. Consider 2011 Fee Schedule

Frank Speedling presented information to the Council about issues he had with the fee schedule as it pertained to building permit fees.

CROWDER MOVED, MANN SECONDED A MOTION TO ADOPT ORDINANCE NO. 356 ESTABLISHING A UNIFORM SYSTEM OF FEES, CHARGES, COSTS AND RATES FOR CITY LICENSES, PERMITS, APPLICATIONS, INFORMATION, SERVICES AND OTHER MATTERS. MOTION CARRIED 5-0.

C. Downtown Financing Trigger Resolution

City staff presented Resolution 2011-03-8-2 to the Council which authorized city staff, city financial consultants and bond counsel to proceed with the financing of the downtown redevelopment project in an amount not to exceed \$1,300,000. This amount is above the projected \$1,130,000 finance needed, but will provide a cushion in case of an unexpected event between now and the issuance of the bond. The resolution does not authorize the issuance of the bonds. That will come later. The proceeds of the bonds will be used to pay for all costs associated with the infrastructure project and purchase of the property.

MANN MOVED, WALTERS SECONDED A MOTION TO ADOPT RESOLUTION 2011-03-8-2 AUTHORIZING FINANCING OF THE DOWNTOWN REDEVELOPMENT PROJECT WITH GENERAL OBLIGATION TAX INCREMENT REVENUE BONDS FOR AN AMOUNT NOT TO EXCEED \$1,300,000. MOTION CARRIED 5-0.

D. Delano Senior Center Request

The Delano Senior Center Coordinator Gail Sinkel sent the City Council a letter asking for \$1,935 to help support the Center which serves 115 seniors from Watertown. She stated that The Center has provided services to seniors for 27 years. Fischer stated that Watertown did not budget for this expenditure because it does not have a joint powers agreement with the Delano Senior Center. The staff recommended tabling this request for 2011 and direct staff to work with the Center to develop an agreement for 2012.

MANN MOVED, WALTERS SECONDED A MOTION TO TABLE THE REQUEST FROM DELANO SENIOR CENTER FOR 2011 AND RESEARCH THE TOPIC FOR CONSIDERATION FOR THE 2012 BUDGET. MOTION CARRIED 5-0.

F. Consider Boiler Replacement

Kammerer stated that the wastewater treatment facility operates two boilers which are 17 years old. One of the boilers has failed. The boilers not only heat the facility but help in the treatment of the facility. If the temperature is not held, solids may not meet criteria set by the Minnesota Pollution Control Agency and would not be able to be applied on land. Staff received quotes from Hollywood Heating (\$14,760) and J&S Mechanical (\$17,495) for boiler.

MANN MOVED, WALTERS SECONDED A MOTION TO APPROVE HOLLYWOOD HEATING AND AIR WITH THE LOW QUOTE OF \$14,760 FOR NEW BOILER. MOTION CARRIED 5-0.

G. Replacement of Switch Gear

Kammerer stated that the switch gear at the wastewater treatment facility is in need of replacement. The switch gear has been repaired once but would cost about as much to replace it now. Staff received quotes from EIM Co. (\$12,297) and Xtreme Electrical Services, Inc. (\$21,969). The switch gear senses when power is out and automatically starts the generator and switches the power so there is no interruption of the main lift station and the wastewater treatment process.

MANN MOVED, HOESE SECONDED A MOTION TO APPROVE EIM CO. WITH THE LOW QUOTE OF \$12,297 FOR SWITCH GEAR AT WASTEWATER TREATMENT FACILITY. MOTION CARRIED 5-0.

H. Chemical Supply Quotes

Kammerer stated that quotes were requested from contractors to supply chemicals for the water and wastewater facilities. Supplying quotes on all products were Hawkins Chemical and DPC Industries. American International supplied a quote for potassium permanganate. Hawkins had the lowest quote for all products except potassium permanganate, which was American International.

HOESE MOVED, WALTERS SECONDED A MOTION TO APPROVE HAWKINS CHEMICAL AND AMERICAN INTERNATIONAL FOR CHEMICALS FOR THE WATER AND WASTEWATER TREATMENT FACILITIES. MOTION CARRIED 5-0.

E. LED Lighting Demonstration

The City issued a request for quotes for downtown street lighting associated with the Lewis Avenue street extension. The City received three quotes including one with an alternate for LED lighting. Scott Harmes of Architectural Lighting Designs, Inc. gave a demonstration and information to the Council about the lighting system.

McDonald recessed the Council at 7:38 p.m. so the Council could go outside to view the LED lighting demonstration.

McDonald reopened the Council meeting at 7:43 p.m. after the demonstration.

7. **COMMITTEE REPORT**

8. **CONSULTANTS' REPORT**

A. City Engineer

1. Project Updates
2. Pay Request

MANN MOVED, CROWDER SECONDED A MOTION TO APPROVE THE PAY REQUEST FROM BOLTON & MENK, INC. MOTION CARRIED 5-0.

9. **MAYOR'S REPORT**

McDonald congratulated the Watertown Fire Department on its impressive annual report.

10. **COUNCIL MEMBERS' REPORT**

11. **STAFF REPORTS**

A. Administrator

1. Goal Setting Workshop

The consensus of the Council was to tentatively set the workshop for Saturday, April 9 from 8 a.m. to noon.

2. Flood Update

Fischer stated that the Council held an emergency meeting Friday, March 4 and approved a resolution declaring a state of emergency for conditions resulting from a spring flood. There was discussion about whether or not the city should have residents pay for sand bags and sand. Hoese stated that he favored not charging the residents. McDonald offered a shared cost proposal of 50/50 or some other percentage. There was no consensus among the Council.

D. Finance Director

1. Approve Claims Roster/Voucher List

WALTERS MOVED, CROWDER SECONDED A MOTION TO APPROVE THE CLAIMS ROSTER/VOUCHER LIST. MOTION CARRIED 5-0.

12. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 8:08 PM.

ATTEST:

Steven Wallner
Clerk-Treasurer

KJ McDonald
Mayor